



**Manistee County Board of Commissioners**  
Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Jeffrey Dontz  
VICE-CHAIRPERSON  
Brook Shafer

Mark Bergstrom  
Karen Goodman  
Ken Hilliard  
Alan Marshall  
Richard Schmidt

CLERK  
Jill Nowak  
(231) 723-3331  
CONTROLLER/ADMINISTRATOR  
Thomas Kaminski  
(231)398-3504

## TECHNOLOGY/INFORMATION COMMITTEE MINUTES

Wednesday, September 7, 2016  
11:00 a.m.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

### MINUTES

Members Present: Richard Schmidt, Chairperson and Mark Bergstrom

Members Absent: None.

Others Present: Gordon McLellan, Technology Department; Tom Kaminski, County Administrator/Controller; Julie Schmeling, Administrative Secretary; Bruce Schimke, Maintenance Supervisor; Jill M. Nowak, Manistee County Clerk

The meeting was called to Order at 11:00 a.m.

**NOTE- Items requiring Board Action are indicated in BOLD.**

### RENEWAL AND UPGRADE COUNTY FIREWALL

Gordon McLellan, of the County's IT Department presented a quote for the annual renewal (Appendix A) for the County firewall through Casair Inc., which protects the Courthouse, Government Center and the Sheriff's Office. There is a current promotion that involves a three (3) year subscription (instead of one (1) year) that would provide a substantial costs savings to the County. After reviewing the quotation, it was determined that cost could be split between budget years 2015/16 and 2016/17.

**Moved by Bergstrom, seconded by Schmidt to recommend the renewal of the Firewall with a three (3) year contract from Casair, Inc. in the amount of \$13,891.50 with \$10,000 to be**

paid from the 2015/16 Technology Budget and the balance to be paid from the 2016/2017 Technology Budget. Ayes: All. Motion Carried.

**ADDITIONAL ANTIVIRUS COVERAGE FOR COUNTY SERVERS**

Mr. McLellan requested additional antivirus coverage for the 27 County servers for the Courthouse, Government Center and the Sheriff's Office (Appendix B). This is for a continuation of the existing service which will now include the re-licensing of the servers. Mr. McLellan recommended a three (3) year subscription which includes a substantial cost savings to the County.

**Moved by Bergstrom, seconded by Schmidt to recommend the approval of the continuation of the existing service which will now include the re-licensing of the 27 County servers; in the amount of \$2,417.51 to be paid from the 2016/17 Technology Budget. Ayes: All. Motion Carried.**

**IT PROJECT RFQ**

Mr. McLellan will be sending out a Request for Quotation (RFQ) for the information technology infrastructure with numerous pieces of equipment (Appendix C). This RFQ does not include labor. This project is the main project for the 2016/2017 and is included in the budget.

**OTHER ITEMS FROM COMMITTEE MEMBERS**

Mr. Schmidt reported on the disaster response plan that the Courts are calling for. Mr. McLellan indicated that the only data backup for JIS are the back-up tapes that are done locally. It was also recommended that a courthouse technology disaster dry run should occur in order to be prepared for such a real event.

Mr. Kaminski reported that Mr. Schimke has written a Revenue Sharing Grant for a computer room fire suppression system. Mr. Kaminski will also check into funding for a Rap Grant through MMRMA.

Jill Nowak inquired if an answering machine can be purchased for the Courthouse and Government Center. There was a problem with phone lines recently and someone had to bring in their answering machine from home so we could keep the Jury line up and running for the evening. It was reported that Shortel and Millennia resolved the problem and this should not be a problem in the future.

The meeting was adjourned at the Call of the Chair at 11:46 a.m.

---

Mark Bergstrom

---

Richard Schmidt

# APPENDIX A

# Casair Inc.

## Quotation

Casair, Inc  
 617 E. Lake Street Stenton, MI 48888-8902  
 Telephone 989-831-8800 Fax 989-831-5555  
 http:// www.casair.net

Attn: Gordon McLellan  
 For: Manistee County  
 415 Third Street  
 Manistee, MI 49660

Quote No. 6924  
 Date: August 29, 2016  
 Page: 1  
 OPP #: 469337

Quantity	Description	Unit Cost	Total
	 <p><b>SOPHOS</b> Platinum Solution Partner</p> <p>Sophos - SG330 - TotalProtect - 3 Years            This would replace the 500 IPs software licensing with a SG330 TotalProtect and includes an additional SG330 unit for HA. The add on HA unit is a time sensitive Sophos promotion.</p>		
1	SG 330 Total Protect - Appliance, FullGuard Subscription and Sophos 24/7 support.	\$15,435.00	\$15,435.00
1	SG 330 HW Appliance with 8 GE ports, 1 expansion bay for optional Flexi Port module, 2 SFP ports, SSD + Base License for unlimited users + power cable	\$0.00	\$0.00
	Subtotal...		\$15,435.00
	Applied Discount...	10%	\$1,543.50
	3 Year Term Discounted		\$13,891.50

*Quote Pending For 15 Days. Price Subject to Applicable Sales Tax  
 All Sophos security sales are final.*

Delivery: ASAP

Terms: Net 15 Days

FOB: Casair, Inc.

By: \_\_\_\_\_  
 Rich Wenger

A-2

# Casair Inc.

Quotation

Casair, Inc

617 E. Lake Street, Stanton, MI 48888-8902  
Telephone 989-831-8800 Fax 989-831-5555  
http://www.casair.net

Attn: Gordon McLellan  
For: Manistee County  
416 Third Street  
Manistee, MI 49660

Quote No. 8926  
Date: August 30, 2016  
Page: 1  
OPP #: 469337

Quantity	Description	Unit Cost	Total
	 Sophos – SG330 – TotalProtect - 1 Years		
1	SG 330 Total Protect - FullGuard Subscription and Sophos 24/7 support.  1 Year Subscription	\$4,767.00	\$4,767.00
1	SG 330 HW Appliance with 8 GE ports, 1 expansion bay for optional Flexi Port module, 2 SFP ports, SSD + Base License for unlimited users + power cable	\$3,995.00	\$3,995.00
	Total...		\$8,762.00

*Quote Pending For 15 Days. Price Subject to Applicable Sales Tax  
All Sophos security sales are final.*

Delivery: ASAP

Terms: Net 15 Days

FOB: Casair, Inc.

By: \_\_\_\_\_  
Rich Wenger

# APPENDIX B

## Casair Inc. Quotation

Casair, Inc  
617 E. Lake Street, Stanton, MI 48888-8902  
Telephone 989-831-8800 Fax 989-831-5555  
http://www.casair.net

Attn: Gordon McLellan  
For: Manistee County  
415 Third Street  
Manistee, MI 49660

Quote No. 8921  
Date: August 25, 2016  
Page: 1  
OPP #: 469301

Quantity	Description	Unit Cost	Total
	 <p><b>SOPHOS</b> Platinum Solution Partner</p> <p><b>Sophos - Cloud Server Protection - 27 Servers</b></p>		
<b>27 Servers</b>	<p><b>Cloud Server Protection Standard - Gov't</b> Includes: Antimalware, Live Protection, multiple platform support (Windows/Linux), Sophos Anti-Virus for vShield (for Windows Server, Guest VMs). WINDOWS ONLY: Automatic Exclusions, Host Intrusion Prevention (HIPS).</p>		
	<b>1 Year Subscription</b>	<b>\$47.25</b>	<b>\$1,275.75</b>
	<b>3 Year Subscription</b>	<b>\$94.25</b>	<b>\$2,644.75</b>
	<b>Applied Discount...</b>	<b>5%</b>	
	<b>1 Year Term Discounted</b>		<b>\$1,211.98</b>
	<b>3 Year Term Discounted</b>		<b>\$2,417.51</b>

*Quote Pending For 30 Days. Price Subject to Applicable Sales Tax  
All Sophos security sales are final.*

Delivery: ASAP

Terms: Net 15 Days

FOB: Casair, Inc.

By: \_\_\_\_\_  
Rich Wenger

# APPENDIX C

## Manistee County 2017 IT Project - Request for Quotation

September 7<sup>th</sup>, 2016

### Project:

Manistee County is planning to augment our information technology infrastructure with the purchase of the equipment described in this request. Installation services are not required at this time and should not be included in the quotation.

*All quotations must be received by 5pm on September 30<sup>th</sup>, 2016.*

**VERY IMPORTANT:** Manistee County does not have a receiving department or a loading dock. All items must be shipped in a manner suitable for unloading by hand. Any items arriving on a pallet must also arrive with a lift gate or other means to unload the pallet from the truck. Any large freight shipments received without a means to unload the pallet will be refused at the shipper's expense. Take this information into account while preparing the shipping portion of your quotation.

### Equipment:

1. Sheriff Hyper-V Host Server:
  - a. Quantity 1: HPE ProLiant DL380 Gen9, 16GB, 2620v3 CPU HPE Part # 752687-B21
  - b. Quantity 1: HPE 2620v3 DL380 Gen9 CPU Kit HPE Part # 719051-B21
  - c. Quantity 8: HPE 32GB PC4-2133P Kit HPE Part # 728629-B21
  - d. Quantity 2: HPE 300GB 12G SAS 10K 2.5 inch SC Hard Disk HPE Part # 785067-B21
  - e. Quantity 2: HP 560SFP+ Network adapter 10GbE HPE Part # 665249-B21
2. Upgrade parts for existing Sheriff server:
  - a. Quantity 1: HPE DL380p 2620 v2 CPU Kit HPE Part # 715221-B21
3. Additional equipment for Sheriff and Courthouse:
  - a. Quantity 24: HPE 1.2TB MSA Hard Drive SAS 10K 2.5 12G HPE Part # J9F48A
  - b. Quantity 6: Seagate Enterprise 4TB NAS SATA-6 Hard Disk Seagate Part# ST4000VN0001
  - c. Quantity 1: HPE 5406R 44GT PoE+ 4SFP+ V3 ZL2 Switch HPE Part# JL003A
  - d. Quantity 1: HPE 5400R 700W PoE+ ZL2 P/S HPE Part# J9828A#ABA
  - e. Quantity 1: Tripp Lite 48U Rack Enclosure Server Cabinet Part# SR48UB
  - f. Quantity 1: Tripp Lite PDU Metered 120V 20A 36O72in Height Part# PDUMV20-72
  - g. Quantity 1: Tripp Lite SmartOnline 2200VA UPS Part# SU2200RTXLCDN
  - h. Quantity 4: HPE Aruba 2530-48G-PoE+ Switch HPE Part# J9772A#ABA
  - i. Quantity 8: HPE X121 1G SFP SX Trans HPE Part # J4858C
  - j. Quantity 6: SmartPro UPS 1200VA 80 5-15R Manuf Part Number: SMART1200LCD
4. Additional equipment for MSU Extension Office Network:
  - a. Quantity 2: HPE Aruba 2530-24G-PoE+ Switch HPE Part# J9773A#ABA