



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Jeffrey Dontz  
VICE-CHAIRPERSON  
Brook Shafer

Mark Bergstrom  
Karen Goodman  
Ken Hilliard  
Alan Marshall  
Richard Schmidt

**CLERK**

Jill Nowak  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Thomas Kaminski  
(231) 398-3504

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, JUNE 21, 2016 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

**CALL TO ORDER BY THE CHAIRPERSON**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**APPROVAL OF MEETING AGENDA**

**CONSENT AGENDA**

- A) The minutes of the May 17, 2016 Board meeting.
- B) The minutes of the June 17, 2016 Board Budget Study Session.
- C) June 2016 monthly appropriations and fund transfers which are attached under APPENDIX A.

**PUBLIC COMMENT**

**RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE**

**COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).**

- \*A) Finance Report
- \*B) Ways & Means/Equalization/Physical Resources/Investment Committee Report
- C) Housing Review Committee Report
- D) Personnel Committee Report
- E) Public Safety Committee Report & Sheriff Report
- \*F) Technology/Information Committee Report
- G) Human Services Committee Report
- \*H) Executive Committee Report (Joint Court Committee)
- \*I) Green Team/Recycling Committee Report
- \*J) Regional Summit Committee Report
- \*K) County Controller/Administrator's Report
- \*L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- N) Bar Lake Improvement Board (Jeffrey Dontz)
- O) Road Commission Update
- P) Airport Authority Update
- \*Q) Hospital AD HOC Committee Update

(\* = Committee meetings held this month)

**CHARLES HAEMKER, MANISTEE COUNTY LIBRARY ADMINISTRATOR**, will appear before the Board to provide an update on the progress of the main Library HVAC project.

**9:30 A.M. TREASURER'S REPORT (Russell A. Pomeroy)**

- A) During this report, Mr. Pomeroy will provide an overview of all current County fund balances.

**10:10 A.M. BOARD/COMMISSION APPOINTMENTS**

**A) PLANNING COMMISSION**

One (1) appointment for a three (3) year term, which began on June 10, 2016 and expires on June 10, 2019. The appointment is to be filled by a person representing Agricultural, Forestry and Land Use Interests in the County. Applicants for the position are as follows:

- 1) Robert Rishel, Incumbent  
8663 Pine Creek Road  
Manistee, MI 49660

**B) LIBRARY BOARD**

One (1) appointment to fill an unexpired term effective June 29, 2016 and expiring December 31, 2016. This vacancy is the result of John L. Faher's resignation, which takes effect June 29, 2016. Applicants for the position are as follows:

- 1) Rosalind L. Jaffe  
3644 Portage Point Drive  
Onkama, MI 49675
- 2) Mary E. Marshall  
12 Piney Road  
Manistee, MI 49660

**10:15 A.M. RON GUTOWSKI AND MIKE MARTIN, REPRESENTING THE MANISTEE COUNTY FIREFIGHTER'S ASSOCIATION**, will appear before the Board to propose a plan for operating the JAWS unit in Manistee County.

**10:30 A.M. ROBERT SCHLUETER, EXECUTIVE DIRECTOR OF THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN**, will appear before the Board to present the Agency's FY2015 annual report.

**IMMEDIATELY FOLLOWING THE AAA ANNUAL REPORT**, the Board will consider adopting Resolution #2016-20, which approves the Area Agency on Aging of N.W. Michigan FY 2017-19 Multi-year Plan. As part of the preparation of this document, the State of Michigan requires that all Area Agencies on Aging must request approval of the MYP from each County Board of Commissioners within the respective Planning and Service Area. The County Board of Commissioners have until August 1, 2016 to approve or disapprove of the plan.

**11:00 A.M. JENNIFER BERKEY, DISTRICT COORDINATOR FOR MICHIGAN STATE UNIVERSITY EXTENSION**, will appear before the Board to present the MSU Extension Annual Report.

**11:30 A.M. TAMARA BUSWINKA, COMMUNITY DEVELOPMENT DIRECTOR WITH THE ALLIANCE FOR ECONOMIC SUCCESS**, will appear before the Board to discuss the Manistee County Broadband Initiative.

**11:45 A.M. ROBERT CARSON, AICP, MANISTEE COUNTY PLANNING DIRECTOR**, will appear before the Board to request approval of the following resolutions which terminate specific Brownfield Plans in Manistee County. The Brownfield Redevelopment Authority has reviewed this issue and recommends termination of these plans:

- 1) Resolution #2016-17 terminating the Brownfield Plan for the Manistee Inn and Marina Project.
- 2) Resolution #2016-18 terminating the Brownfield Plan for the Manistee Iron Works Project.
- 3) Resolution #2016-19 terminating the Brownfield Plan for River Parc Condominiums Project.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

- A) Consideration of scheduling a Special Board meeting to consider an Affiliation Agreement between Manistee County and Munson Healthcare in regards to West Shore Medical Center.
- B) Consideration of scheduling a Board Study Session for the purpose of discussing the FY 2016/17 County budget and County millage rates.

**PUBLIC COMMENT**

**ADJOURNMENT**

visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

[M:\OFFICE - Admin Sec -RACHEL\Agendas\Board 062116]

# APPENDIX A

## 2016 CONSENT AGENDA

### MONTHLY APPROPRIATIONS – June 2016

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,157.83
Alliance for Economic Success	\$7,564.00
<b>TOTAL</b>	<b><u>\$33,717.58</u></b>

### FUND TRANSFERS – June 2016

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$3,333.33
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$13,958.33
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

## (APPENDIX A CONT.)

Transfer from General Fund Line Item #101 131 999.001 "Transfer Out - Community Corrections Fund #284 (100%)	\$0.00
Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)	\$17,599.91
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TOTAL	\$44,474.90
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Total Appropriations and Fund Transfers =	<u>\$78,192.48</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

[no h. budget/2013 June approp]