

**TUESDAY, MARCH 15, 2016**

Pursuant to law, the Board of Commissioners met on Tuesday, March 15, 2016 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

Roll Call was taken by Jill M. Nowak, County Clerk:

PRESENT: Mark Bergstrom, Jeff Dontz, Karen Goodman, Ken Hilliard, Alan W. Marshall and Brook Shafer

ABSENT: Richard Schmidt

**APPROVE MEETING AGENDA**

Moved by Hilliard, seconded by Bergstrom to amend the Meeting Agenda to include Stronach Township Representatives be added to the agenda at 9:40 a.m.

Motion Carried

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Moved by Shafer, seconded by Hilliard to approve the Amended Meeting Agenda.

Motion Carried

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**CONSENT AGENDA**

Moved by Bergstrom, seconded by Shafer to approve the Consent Agenda which includes the minutes of the February 16, 2016 Regular Board Meeting and the March 2016 monthly appropriations and fund transfers.

YEAS: 6 Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**PUBLIC COMMENT**

Pauline Jaquish, Bear Lake Township Resident, appeared before the Board to introduce herself and announce that she will be a candidate for District 1 County Commissioner position.

**RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE**

Mr. Kaminski explained handouts that were placed on the Commissioner’s desks including a letter of thanks to Richard Mark for his volunteer work on the HAM Radio Tower at the Manistee County Emergency Operations Center, a copy of the Updated Manistee County Board of Commissioners Strategic Plan 2014-2019, a copy of the Manistee Conservation District Strategic Plan 2016-2019. Also on the desks is a Chamber of Commerce letter concerning the Workforce Development Board, a proposed CWPP Agreement, minutes of the Tax Allocation Board with a Fixed Millage Resolution and Kettle Hole Drain invoices all which will be discussed later in the meeting.

**FINANCE COMMITTEE REPORT**

Board of Commissioners  
Manistee County  
Manistee, Michigan 49660

Board of Commissioners:

We do hereby submit our claims from February 3, 2016, through February 29, 2016:

General Fund:.....	\$180,706.16
Recycling Fund: .....	6,562.80
Maintenance of Effort Fund:.....	11,040.48
Bear Lake Improvement Fund: .....	800.00
Capital Improvement Fund: .....	805.00
PRE Audit Fund:.....	543.36
Health Insurance Fund: .....	147,336.17
Manistee County Dive Equipment Fund: .....	215.87
Law Enforcement Training Fund:.....	3,032.40
Law Library Fund: .....	1,251.66
Air Photo Fund: .....	13,523.53
Housing Fund:.....	20.00
Juvenile Intervention Fund: .....	474.47
Child Care Fund:.....	15,482.43
Veterans Trust Fund:.....	2,707.89
Airport Authority Fund: .....	34,830.73
Compensated Services Fund:.....	106,303.60
Unemployment Fund: .....	5,043.03
County Road Building Debt Fund: .....	33,398.44
2014 Tax Revolving Fund: .....	1,218.00
Tax Revolving – State Sales: .....	534.86
Drain Fund: .....	4,785.60
 Total Claimed and allowed March 15, 2016.....	 <u>\$570,616.48</u>

Total Payroll for the period of February 3, 2016, through February 29, 2016 ..\$444,696.90  
(Includes 2 payrolls)

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Moved by Bergstrom, seconded by Shafer to accept the same be paid in the amount of \$570,616.48.

YEAS: 6 Dontz, Goodman, Hilliard, Marshall, Shafer, Bergstrom  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**WAYS & MEANS COMMITTEE MINUTES/FEBRUARY 29, 2016**

Mark Bergstrom presented the Ways & Means Committee Minutes of February 29, 2016.

**CARPET EXTRACTING MACHINE**

Moved by Shafer, seconded by Hilliard to purchase a carpet extracting machine, to be used in all County buildings, in the amount of \$2,620 to be transferred from the Building and Grounds Contingency Surplus Fund line item # 216 000 390.012.

YEAS: 6 Goodman, Hilliard, Marshall, Shafer, Bergstrom, Dontz  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**RESOLUTION #2016-6 MANISTEE COUNTY PEER GROUP MEMBERS AND**

**CONTRACTORS FOR 2016**

RESOLUTION #2016-6  
MANISTEE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ACCEPTING MANISTEE COUNTY REMONUMENTATION  
PEER GROUP MEMBERS AND CONTRACTORS**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of March, 2016.

PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

ABSENT: Schmidt

The following resolution was offered by Hilliard and seconded by Shafer:

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**WHEREAS**, Senate Bill 472, which amends PA 345 of 1990 (Remonumentation Act), was signed into law by Governor Snyder in 2014, and

**WHEREAS**, this statute requires that each County officially accept Remonumentation Program Peer Group members and Contractors,

**NOW THEREFORE BE IT RESOLVED** that the Manistee County Board of Commissioners accept the following individuals to be paid members of the Remonumentation Program Peer Group:

- 1) Wendy Papineau, P.S.
- 2) Patrick Johnson, P.S.
- 3) Sam Barnett, P.S.

**BE IT FURTHER RESOLVED** that the Manistee County Board of Commissioners accept the following individuals to be unpaid members of the Remonumentation Peer Group:

- 1) Carol Waite, P.S. – representing the United States Forest Service
- 2) Craig McVean, P.S. – representing the Michigan Department of Natural Resources

**BE IT FURTHER RESOLVED** that the Manistee County Board of Commissioners accept the following individuals to be paid contractual Remonumentation Program Surveyors:

- 1) Wendy Papineau, P.S.
- 2) Robert Mitchell, P.S.
- 3) Patrick Bentley, P.S.

Moved by Hilliard, seconded by Shafer to approve the above Resolution # 2016-6

Accepting Manistee County Remonumentation Peer Group Members and Contractors.

YEAS: 6 Hilliard, Marshall, Shafer, Bergstrom, Dontz, Goodman

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**RESOLUTION #2016-7 UNITED STATES FISH AND WILDLIFE GRANT**

RESOLUTION #2016-7

**Manistee County Board of Commissioners  
Resolution Supporting  
United States Fish and Wildlife Service Grant Award  
to the Manistee County Planning Department**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of March, 2016.

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PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

ABSENT: Schmidt

The following resolution was offered by Bergstrom and seconded by Hilliard:

**Whereas**, the Manistee County Planning Department (MCPD) is working cooperatively with the Manistee County Road Commission (MCRC) and United States Forest Service (USFS) for the replacement of a perched culvert at the Warfield Road Crossing on Arquilla Creek; and

**Whereas**, the Manistee County Planning Department has submitted a grant application to the United States Fish and Wildlife Service for a total of \$10,800.00 which will pay for the genetic testing by the University of Massachusetts of slimy sculpin fin clips taken from Arquilla Creek for research towards projects supporting Aquatic Organism Passage (AOP), and

**Whereas**, the United States Fish and Wildlife Service gives greater consideration of grant applications which meet or exceed a 50% Cash and/or In-Kind Match, and

**Whereas**, In-Kind match pledges of the University of Massachusetts amount to \$16,500.00, and

**Whereas**, In-Kind match pledges of the USFS amount to \$7,500.00, and

**Whereas**, total In-Kind and Cash match meet the 50% ratio with a total of \$22,400.00 match, and

**Whereas**, the United States Fish and Wildlife Service have awarded to the Manistee County Planning Department a grant award of \$10,800.00 to be utilized for the genetic testing of slimy sculpin at the Warfield Road crossing on Arquilla Creek, and

**Whereas**, the Manistee County Board of Commissioners only authorizes expenditures for genetic testing costs up to \$8,000.00 of the \$10,800.00 grant award administered by the Manistee County Planning Department, and

**Now, Therefore, Be It Resolved**, that the Manistee County Board of Commissioners supports the genetic testing of slimy sculpin as a monitoring component of the Arquilla Creek Road Stream Crossing replacement project with the only financial commitment directed by the Manistee County Board of Commissioners for the genetic testing of slimy sculpin, through expenditure of \$8,000.00 of the \$10,800.00 grant awarded to the Manistee County Planning Department.

Moved by Bergstrom, seconded by Hilliard to approve the above Resolution #2016-7

Supporting United States Fish and Wildlife Service Grant Award to the Manistee County Planning Department in the amount of \$10,800.

YEAS: 6 Marshall, Shafer, Bergstrom, Dontz, Goodman, Hilliard

NAYS: 0 None

ABSENT: 1 Schmidt

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Motion Carried

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**RESOLUTION #2016-8 SUSTAIN OUR GREAT LAKES GRANT**

RESOLUTION #2016-8

**Manistee County Board of Commissioners  
Resolution Supporting A Sustain our Great Lakes Grant Award  
to the Manistee County Planning Department**

At a regular meeting of the Manistee county Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of March, 2016.

PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

ABSENT: Schmidt

The following resolution was offered by Bergstrom and seconded by Hilliard:

**Whereas**, the Manistee County Planning Department (MCPD) is working cooperatively with the Manistee County Road Commission (MCRC) and United States Forest Service (USFS) for the replacement of a perched culvert at the Warfield Road Crossing on Arquilla Creek; and

**Whereas**, the Manistee County Planning Department has submitted a grant application to the National Fish and Wildlife Foundation (NFWF) through the Sustain Our Great Lakes (SOGL) program for a total of \$90,000.00 which is a portion of the construction costs needed for the replacement of the Warfield Road crossing at Arquilla Creek, and

**Whereas**, the National Fish and Wildlife Foundation gives greater consideration of grant applications which meet a 1 to 1 ratio of Cash and/or In-Kind Match, and

**Whereas**, In-Kind and Cash match pledges of the USFS amount to \$27,000.00, and

**Whereas**, In-Kind and Cash match pledges of the MCRC amount to \$55,000.00, and

**Whereas**, In-Kind match pledge of the MCPD amount to \$8,000.00, and

**Whereas**, total In-Kind and Cash match meet the 1 to 1 ratio with a total of \$90,000.00 match, and

**Whereas**, the National Fish and Wildlife Foundation have awarded to the Manistee County Planning Department a grant award of \$90,000.00 to be utilized for construction costs associated with the replacement of the perched culvert at the Warfield Road crossing on Arquilla Creek with a clear-span timber bridge, and

**Whereas**, the Manistee County Board of Commissioners only authorizes expenditures for construction costs up to the \$90,000.00 SOGL grant award administered by the Manistee County Planning Department, and

**Now, Therefore, Be It Resolved**, that the Manistee County Board of Commissioners supports the collaboration of the MCPD, MCRC and USFS for the replacement of the Arquilla Creek Road Stream Crossing at Warfield Road, with the only financial commitment directed by the Manistee County Board, of a SOGL grant of \$90,000.00 awarded to the Manistee County Planning Department.

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Moved by Bergstrom, seconded by Hilliard to approve the above Resolution #2016-8  
Sustain our Great Lakes Grant Award to the Manistee County Planning Department in  
the amount of \$90,000.

YEAS: 6 Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**RESOLUTION #2016-9 GREAT LAKES RESTORATION INITIATIVES**

RESOLUTION #2016-9

**Manistee County Board of Commissioners  
Resolution Supporting Great Lakes Restoration Initiative Grant Award  
to the Manistee County Planning Department**

At a regular meeting of the Manistee county Board of Commissioners held in the  
Manistee County Courthouse & Government Center, 415 Third Street, Manistee,  
Michigan, on the 15<sup>th</sup> day of March, 2016.

PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schafer

ABSENT: Schmidt

The following resolution was offered by Bergstrom and seconded by Hilliard:

**Whereas**, the Manistee County Planning Department (MCPD) is working cooperatively  
with the United States Forest Service (USFS) on Aquatic Invasive Species  
Education and Environmental Planning; and

**Whereas**, Manistee County has maintained a grant agreement with yearly modifications  
with the United States Forest Service for the disbursement of grant awards  
through the Great Lakes Restoration Initiative (GLRI) to support Aquatic Invasive  
Species Education and Environmental Planning, and

**Whereas**, the United States Forest Service is dispersing an additional \$17,275.00 of  
GLRI funding in 2016 through a grant modification agreement with Manistee  
County, and

**Whereas**, a required amount of grant match is not a mandatory requirement of Manistee  
County in the agreement, and

**Whereas**, In-Kind match in the amount of \$16,429.16 has been identified by Manistee  
County, and

**Whereas**, In-Kind match of the Planning Department in the amount of \$6,222.32 for  
County Planner Staff time and Office Supplies, and

**Whereas**, In-Kind match of the Manistee County of \$3,200.00 for storage and insurance  
of the Portable Power Washer, and

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**Whereas,** In Kind match of Local Volunteer Staff Hours of \$6,275.52 is considered, and

**Whereas,** In-Kind match totals amount to \$15,697.84, and

**Whereas,** the United States Forest Service have a modification agreement for GLRI grant allotment of \$17,275.00 to Manistee County, and

**Whereas,** the Manistee County Board of Commissioners only authorizes expenditures for Aquatic Invasive Species Education and Environmental Planning in the amount of \$17,275.00 as provided in the Modification Agreement, and

**Now, Therefore, Be It Resolved,** that the Manistee County Board of Commissioners supports the modification of grant agreement 13-PA-11090400-026 to allow for Aquatic Invasive Species Education and Environmental Planning through a GLRI grant award of \$17,275.00.

Moved by Bergstrom, seconded by Hilliard to approve the above Resolution #2016-9

Supporting Great Lakes Restoration Initiative Grant Award to the Manistee County

Planning Department.

YEAS: 6 Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**REVIEW OF 2016 CYCLE I GRANTS TO BE SUBMITTED BY THE COUNTY**  
**TO THE LOCAL REVENUE SHARING BOARD**

Review and consideration of grants, which are proposed to be submitted by the county to the local Revenue Sharing Board, in the 2016 Cycle I grant process. All grants are due in the Revenue Sharing Board Office by Friday, March 4, 2016 at 5:00 p.m. The Ways & Means Committee has the Power to Act on Revenue Sharing Grants because of time constraints. The Grants submitted by County Department/Agencies are as follows:

A) Public Safety Grant Applications:

- 1) **Manistee County Firefighters Association (Firefighter Training Facility) = \$23,100.**

This application requests partial funding to properly outfit a training facility, which was recently obtained by the Firefighter’s Association. The facility consists of three shipping containers that are stacked in a configuration that would represent a typical home or small business. The Firefighter’s Association currently has the basic structure of the facility, but now requires financial assistance in creating a realistic training facility that is safe. Specifically, the following items are being requesting:

- 1) Concrete, rebar and labor for footings = \$5,000

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- 2) 600 ft of railing pipe (includes welding supplies) = \$3,300
- 3) Materials for pitched roof = \$1,000
- 4) Materials for internal stairs = \$3,000
- 5) Materials for external stairs = \$2,500
- 6) Cutting and installing three windows and four service doors = \$900
- 7) Three theatrical smoke machines = \$3,900
- 8) Electrical work = \$3,500

Items 1, 4, 5 & 6 at a cost of \$11,400 would need to be completed first and is top priority. Items 2 & 3 would be the next priority at a cost of \$4,300. Items 6 & 7 would finish the project at a cost of \$7,400. Total funding for the project is \$39,400 with \$5,800 funded in a previous Local Revenue Sharing Grant, and \$10,500 being funded from other sources.

- 2) **Manistee County Sheriff's Office (Manistee County AED Project) = \$49,513.**

This application requests funding to purchase 32 Automated External Defibrillators and 13 AED Trainers, which would be distributed as follows:

- 8 for the Manistee County Sheriff's Office
- 2 for the Manistee City Police
- 22 (2 for each) for the 11 Fire Departments in Manistee County

Each AED is priced at \$1,295, and each AED Trainer is priced at \$349. The current AED's are obsolete and are not repairable once they break. The grant application includes several letters of support from various first responder agencies located in Manistee County.

- 3) **State, Sheriff's, Chief's Enforcement Narcotics Team (SSCENT) (Overt Carry System) = \$1,179.50**

This application requests funding for the purchase of seven (7) Overt Carry Systems. The purchase of this item will give the undercover officer a professional appearance when having contact with citizens they police. The item will immediately identify the undercover officer as a police officer as the words "POLICE" will be inscribed on the front and rear. The item is essentially a vest that can carry a police officer's soft body armor over their clothing. The vest has built-in carriers that allow the officer to carry a radio, handcuffs, flashlight, etc. This is beneficial as it allows the officer to have their hands free to fend off attacks or come to the aid of others. The cost for each Overt Carry System is \$168.50.

- 4) **19<sup>th</sup> Circuit Court – Family Division (Youth Diversion Program) = \$5,000**

This application requests funding to create a juvenile diversion program focusing primary on the issues of truancy and school-related behavioral issues. The court would work closely with local school districts and the Muskegon Conflict Resolution Services Organization. The target age initially would be from ages 8 – 13, in an

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attempt to catch these issues early in a child's life, therefore giving them a better chance for success in school and in the community. School truancy and failure are early predictors of later delinquent behavior in the teen years. Success in the elementary and middle school is a primary factor in success later in school and in life. Referrals to the program will be made by the school principals and/or counselors and the Court staff would help facilitate the connection to the mediators and the conflict resolution program. The money would specifically be spent on the fees associated with the actual time spent in the resolution process. If funding is less than the requested amount, the program would reduce the number of school districts allowed to be involved in the project or the number of juveniles and families allowed to receive the services.

**Total Public Safety Grant Applications (4) = \$78,792.50**

B) Offset Grant Applications

- 1) None submitted

**Total Offset Grant Applications (0) = \$0**

C) Other Grant Applications

- 1) **District Health Department #10 (Door access and security system) = \$7,300**

This application requests partial funding to cover 50% of the cost of upgrading the security system for the Manistee Health Department office. The plan of action includes the upgrade and installation of the WinDSX Security System, printing of new smart ID badges for employees, installation of door-lock card readers, internal secure office doors, and updating the current safety policies to reflect the upgrades and the technology. This grant request is for the Manistee office upgrade costs only. The proposed project will help achieve greater security and risk reduction through a comprehensive security system that limits and monitors access to each health office building. This project aligns with the agencies risk management program, implementing enhanced security measures. The total cost of the project to implement in all ten-county office buildings is \$130,550, with the cost to cover the Manistee office only estimated at \$14,605. Of this total Manistee expense, \$7,300 or approximately 50% is being requested in this grant application.

- 2) **Manistee County Medical Care Facility (Security Cameras) = \$20,150.86**

This application requests funding for the purchase and installation of cameras and recording equipment to monitor all entrances and exits at the facility. The cameras can be monitored from several computers in the facility and if necessary, recordings can be looked at going back as far as a month in some cases. The cameras are motion recorded when

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motion is detected, and continuously write over the oldest recordings. Our elders and staff want, need and deserve safe living conditions. This improvement is needed to insure not only their lives and safety, but the safety of staff and emergency personnel.

**Total Other Grant Applications (2) = \$27,450.86**

**Total Grant Applications Submitted by Manistee County (6) = \$106,243.36**

Moved by Bergstrom, seconded by Hilliard to accept all six (6) Cycle 1-2016 grant applications totaling \$106,243.36 to the Manistee Local Revenue Sharing Board as presented by the Ways and Means Committee.

YEAS: 6 Dontz, Goodman, Hilliard, Marshall, Shafer, Bergstrom  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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Moved by Bergstrom, seconded by Hilliard to accept the Ways & Means Committee Minutes of February 29, 2016.

Motion Carried

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**TREASURER’S REPORT**

Russell Pomeroy, County Treasurer, reported that he is finalizing foreclosure issues from last month. Property owners have until March 31, 2016 to pay 2013 outstanding taxes. He is finding that most people are keeping their payment arrangements. However, there are still over 100 taxpayers to pay their delinquent taxes but he expects a lot of taxpayers to pay by the end of the month. The Auditors continue to gather information to finalize the audit. Mr. Pomeroy has been working on gathering information for continuing disclosure and the Cost Allocation Plan.

**JOINT COURT MANISTEE-BENZIE COMMITTEE MINUTES/**

**FEBRUARY 18, 2016**

Mark Bergstrom presented the Joint Court Manistee-Benzie Committee Minutes of February 18, 2016.

No Action Items.

Items Not Requiring Board Action.

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Judge Thompson is in the process of implementing annual employee performance evaluations. These evaluations are a tool used to identify an employee’s strengths, address weaknesses, set goals and achieve the mission of the court.

Discussion took place concerning extradition costs that are paid from the Prosecutor’s budget. Mr. Kaminski will look into possibly adding an extradition reimbursement line item number.

Moved by Goodman, seconded by Hilliard to accept the Joint Court Manistee-Benzie Committee Minutes of February 18, 2016.

Motion Carried

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**COMMUNITY WILDLIFE PROTECTION PLAN**

Lt. Kenneth Falk, Emergency Management Coordinator, appeared before the Board to request approval of a revised agreement with a new contractor, Steven Bernatche, to perform mitigation activities under a previously awarded State Grant awarded to the County for implementation of the Community Wildfire Protection Plan (CWPP).

Moved by Shafer, seconded by Marshall to approve the revised Community Wildlife Protection Plan (CWPP) between Manistee County and Steven Bernatche effective immediately, using the previously awarded CWPP grant.

YEAS: 6 Goodman, Hilliard, Marshall, Shafer, Bergstrom, Dontz

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**REGIONAL SUMMIT COMMITTEE MINUTES/MARCH 4, 2016**

Brook Shafer presented the Regional Summit Committee Minutes of March 4, 2016.

No Action Items.

Items Not Requiring Board Action.

The location of the 13<sup>th</sup> Regional Summit are still be reviewed. The agenda will be different this year with networking in the morning and speakers in the afternoon. Details are still being worked on.

Moved by Goodman, seconded by Bergstrom to accept the Regional Summit Committee Minutes of March 4, 2016.

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Motion Carried

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**STRONACH TOWNSHIP REPRESENTATIVE**

Phil Vadeboncoeur, Stronach Township Supervisor, appeared before the Board to recap the history and update the Board on the involvement of Stronach Township with the Kettle Hole Drain Project. Mr. Vadeboncoeur also respectfully called for the Manistee County Drain Commissioner, Thom Smith, to volunteer to step down and resign his position as County Drain Commissioner.

**KETTLEHOLE DRAIN PROJECT OUTSTANDING LEGAL INVOICES**

Thom Smith, Drain Commissioner, appeared before the Board to request an advancement of \$12,781.33, for the purpose of paying outstanding legal invoices for the Kettlehole Drain Project. These funds will be reimbursed to the County after a Special Assessment is implemented in this Drainage District during the next property tax cycle.

After a lengthy discussion concerning the need for legal representation and ongoing legal invoices; responsibilities of the Drain Commissioner and the assessment of costs; there was no motion for the above request by the Drain Commissioner to pay the outstanding legal invoices.

**APPOINTMENTS TO THE CENTRA WELLNESS BOARD OF DIRECTORS**

Three (3) individuals to serve a three (3) year term beginning April 1, 2016, and expiring March 31, 2019. These three (3) vacancies are for at-large positions on the Board. Applicants for the three (3) available at-large positions are: Cheryl A. Stephison; Leslie K. Wilson (Incumbent); and James Wisniski, Sr. (Incumbent).

Moved by Hilliard, seconded by Bergstrom to cast a unanimous ballot appointing all three (3) applicants, Cheryl A. Stephison, Leslie K. Wilson and James Wisniski, Sr. to fill the three (3) at-large positions on the Centra Wellness Board of Directors each for a three (3) year term beginning April 1, 2016 and expiring March 31, 2019.

YEAS: 6 Hilliard, Marshall, Shafer, Bergstrom, Dontz, Goodman

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**NETWORKS NORTHWEST WORKFORCE DEVELOPMENT BOARD**

**APPOINTMENT**

Consideration of a recommendation from the Manistee Area Chamber of Commerce to appoint an individual to serve on the Networks Northwest Workforce Development Board for a two (2) year term of office. The Manistee Area Chamber of Commerce

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nominated Ms. Kim Weckesser to fill a two (2) year term beginning January 1, 2016 and expiring December 31, 2017.

Moved by Bergstrom, seconded by Hilliard to appoint Ms. Kim Weckesser to fill the two (2) year term on the Networks Northwest Workforce Development Board beginning January 1, 2016 and expiring December 31, 2017.

YEAS: 6 Marshall, Shafer, Bergstrom, Dontz, Goodman, Hilliard  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**COUNTY POLYCOM WARRANTY RENEWAL**

Gordon McLellan, Manistee County Network Administrator, appeared before the Board to request approval to fund the County’s Polycom Warranty Renewal. Mr. McLellan stated the warranty is budgeted in the 2015-16 Technology Budget. However, there is an increase in price of \$400. The Polycom system is used by the Sheriff’s Office, Circuit, District and Probate Courts. It can also be used for video conferencing for meetings as well.

Moved by Bergstrom, seconded by Shafer to approve \$5,466.35 for the Renewal of the County’s Polycom Warranty; to be paid from the Technology Budget line item # 101 228 831.001.

YEAS: 6 Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**MISCELLANEOUS CONTROLLER AND BOARD ITEMS**

**2016 TAX ALLOCATION BOARD REPORT AND RESOLUTION # 2016-12**

**ESTABLISHING BALLOT LANGUAGE FOR FIXED MILLAGE PROPOSAL**

Russell Pomeroy, County Treasurer and the Chair of the 2016 Tax Allocation Board, appeared before the Board to explain the tax allocation process. The separate tax limitation fixed millage is expiring in 2016 and the fixed millage proposal needs to be placed on the August 2, 2016 Primary Election Ballot. There is a 15 mill limitation which is reduced to 7.3 mills due to Proposal A. The 7.3 mills is then allocated to the County, the Intermediate School District and the Townships. The Tax Allocation Board has met in accordance with statute and recommends the allocation remain the same as it

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has been in the past. Whereas, the allocation of the 7.3 available mills be allocated as follows: County 5.50 mills; the Intermediate Schools District 0.30 mills; and the Township at 1.50 mills. The millage would be for six (6) years (2017 through 2022, inclusive). The millage would then come due again in an election year which would save costs from paying for a special election.

Resolution #2016-12  
Manistee County Board of Commissioners

**MANISTEE COUNTY RESOLUTION ESTABLISHING  
BALLOT LANGUAGE FOR FIXED MILLAGE PROPOSAL**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of March, 2016.

PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

ABSENT: Schmidt

The following resolution was offered by Bergstrom and seconded by Shafer:

**WHEREAS**, the voters of Manistee County established Fixed Millage for various governmental units within the County for a period of five years at the General Election held in 2011; and

**WHEREAS**, the Manistee County Board of Commissioners desire to place before the voters of the County the question establishing separate tax limitation millage rates for the County of Manistee, the Townships, and the Intermediate School Districts within the County, the aggregate of which shall not exceed 7.30 mills as follows:

County	5.50 mills
Intermediate Schools	0.30 mills
Townships	<u>1.50 mills</u>
TOTAL =	7.30 mills

**NOW, THEREFORE, BE IT RESOLVED** that this question be placed on the ballot at the Primary Election, to be held on August 2, 2016, and that the following ballot language be submitted to the County Clerk for placement on the ballot:

**RENEWAL OF MANISTEE COUNTY  
SEPARATE TAX LIMITATIONS  
BALLOT PROPOSITION**

Shall separate tax limitations be established for a period of 6 years (2017 through 2022, inclusive) or until altered by the voters of Manistee County for the County of Manistee and the Townships and Intermediate School Districts within the County, the aggregate of which shall not exceed 7.3 mills as follows?

County of Manistee.....5.5 mills  
Townships.....1.5 mills  
Intermediate School Districts.....0.3 mills

\_\_\_\_\_ YES \_\_\_\_\_ NO

**TUESDAY, MARCH 15, 2016**

Moved by Bergstrom, seconded by Shafer to approve the above Resolution # 2016-12

Establishing Ballot language for Fixed Millage Proposal.

YEAS: 6 Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**2016 PARKINSON’S DISEASE AWARENESS MONTH**

Resolution #2016-11  
Manistee County Board of Commissioners

**RESOLUTION TO DECLARE APRIL 2016 AS  
PARKINSON’S DISEASE AWARENESS MONTH**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of March, 2016.

PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schafer

ABSENT: Schmidt

The following resolution was offered by Hilliard and seconded by Bergstrom:

**WHEREAS**, Parkinson’s disease, a chronic, progressive neurological disease with no known cause, affects approximately 35,000 people in the State of Michigan; and

**WHEREAS**, diverse symptoms mark Parkinson’s disease, including rigidity, slowness of movement, poor balance and tremors; and

**WHEREAS**, effective control of Parkinson’s disease can be achieved through medication and surgery in addition to education and rehabilitation programs; and

**WHEREAS**, Parkinson’s disease takes an enormous emotional, psychological and physical toll on those with the disease and similar tolls on care givers, families and friends of the patients of the disease; and

**WHEREAS**, Michigan is a center of groundbreaking research and new treatments for Parkinson’s disease, which offer hope for more effective control and possible cures for Parkinson’s disease and related neurological disorders; and

**WHEREAS**, Michigan has, for 20 years, established programs through a largely volunteer effort to provide education and support for people with Parkinson’s disease, their families and healthcare professionals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Manistee County Board of Commissioners do hereby proclaim April 2016 as Parkinson’s Disease Awareness Month in Manistee County, Michigan.

**TUESDAY, MARCH 15, 2016**

Moved by Hilliard, seconded by Bergstrom to approve the above Resolution # 2016-11

To Declare April 2016 as Parkinson’s Disease Awareness Month.

YEAS: 6 Dontz, Goodman, Hilliard, Marshall, Shafer, Bergstrom

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**NATIONAL COUNTY GOVERNMENT MONTH- APRIL 2016**

RESOLUTION #2016-10

**Manistee County Board of Commissioners Resolution for  
National County Government Month - April 2016  
“Safe and Secure Counties”**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of March, 2016.

PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Shafer

ABSENT: Schmidt

The following resolution was offered by Marshall and seconded by Shafer:

**WHEREAS**, the nation’s 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

**WHEREAS**, Manistee County and all counties take pride in our responsibility to protect and enhance the health, well-being and safety of our residents in efficient and cost-effective ways; and

**WHEREAS**, through National Association of Counties (NACo) President Sallie Clark’s “Safe and Secure Counties” initiative, NACo is encouraging counties to focus on strengthening the safety and security of their communities; and

**WHEREAS**, in order to remain healthy, vibrant, safe, and economically competitive, America’s counties provide public health, justice, emergency management and economic services that play a key role in everything from residents’ daily health to disaster response; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote programs and services to the public we serve; and

**NOW, THEREFORE, BE IT RESOLVED THAT**, The Manistee County Board of Commissioners, do hereby proclaim April 2016 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities

**TUESDAY, MARCH 15, 2016**

Moved by Marshall, seconded by Shafer to approve the above Resolution #2016-10

National County Government Month – April 2016 “Safe and Secure Counties”.

YEAS: 6 Goodman, Hilliard, Marshall, Shafer, Bergstrom, Dontz

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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Mr. Kaminski indicated that he is waiting to receive the procedures from the State regarding the sale of the Armory.

**PURCHASE OF TWO CAMERAS FOR RECYCLING SITE**

Brook Shafer explained that the Betsie Valley School Recycling Site is being moved to the Springdale Township Hall due to repeated contamination of the recycling site. Ms. Archer has requested to purchase two (2) cameras that will provide the ability to view the recycling site. The amount of \$1,805.98 will be paid from the Recycling Fund.

Moved by Shafer, seconded by Marshall to approve the purchase of two (2) cameras to be located at the Springdale Township Hall Recycling Site; to be paid from the Recycling Fund not to exceed \$1,850.00.

YEAS: 6 Hilliard, Marshall, Shafer, Bergstrom, Dontz, Goodman

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**HAM RADIO TOWER**

Moved by Hilliard, seconded by Marshall to authorize Chairman Dontz to sign a letter of thanks to Mr. Richard Mark for his help with the completion of the HAM Radio Tower.

YEAS: 6 Marshall, Shafer, Bergstrom, Dontz, Goodman, Hilliard

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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Mr. Marshall announced he will be resigning from the Council on Aging Board of Directors this afternoon at their meeting. Mr. Marshall indicated that he did not want the

**TUESDAY, MARCH 15, 2016**

perception of a conflict of interest in any decisions he may make, whether it was or not, and only wants to do what is best for the Council on Aging, the Community and the County because that is what is important.

Mr. Kaminski reminded the Board that the next County Board meeting is on the fourth Tuesday of the month which is Tuesday, April 26, 2016.

**PUBLIC COMMENT**

Glenn Zaring who is a member of the CERT Team and the EMS Team thanked all who were involved and getting the HAM radio antenna up at the Sheriff's Department. Mr. Zaring also announced that after 12 years, he has retired from Tribal Government but he will be still very involved in the community. He thanked all those he had worked with. The Board extended a thank you to Mr. Zaring as well.

Jim Wisniski recommended the cameras that are going to be bought for the Springdale Township Hall Recycling site should be of good quality in order to be useful.

Mike Tillotsen commended the County Clerk for various presentations she has given in the community and remarked she is representing the County very well.

Catherine Zaring introduced herself and announced that she will be a candidate for the District 7 County Commissioner position.

Adjourn at the Call of the Chair.

\_\_\_\_\_ Clerk