

TUESDAY, FEBRUARY 16, 2016

Pursuant to law, the Board of Commissioners met on Tuesday, February 16, 2016 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

Roll Call was taken by Jill M. Nowak, County Clerk:

PRESENT: Mark Bergstrom, Jeff Dontz, Karen Goodman, Alan W. Marshall, Richard Schmidt, Brook Shafer

ABSENT: Ken Hilliard

APPROVE MEETING AGENDA

Moved by Bergstrom, seconded by Shafer to approve the Meeting Agenda.

Motion Carried

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CONSENT AGENDA

Moved by Bergstrom, seconded by Shafer to approve the Consent Agenda which includes the minutes of the January 19, 2016 Regular Board Meeting and the February monthly appropriations and fund transfers.

YEAS: 6 Bergstrom, Dontz, Goodman, Marshall, Schmidt, Shafer

NAYS: 0 None

ABSENT: 1 Hilliard

Motion Carried

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PUBLIC COMMENT

Eileen Postma, appeared before the Board on behalf of the 12th Street Youth Project. Ms. Postma recapped history and described the mission of the 12th Street Youth Project, which is to provide a safe environment for young people to build community, be encouraged in educational, emotional, physical and spiritual development. The 501c3 organization has money and pledges of a little over 1 million dollars thanks to many agencies and families who have given their time, talent and gifts. The 12th Street Youth project would like to share their vision of the Manistee Armory and how this organization

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could work together with other local agencies to maximize the use of this large facility without the use of taxpayers' dollars.

Kathy Schoenberger, 12th Street Project Board Member, appeared before the Board and detailed the collaborative effort being undertaken by not only the Faith Covenant Church but other faith communities and interested persons and agencies from the entire Manistee County. Ms. Schoenberger discussed the need for more gym space and she cited possible programs that may be offered and the partnerships that could be achieved with other entities.

Tom Kaminski, County Administrator/Controller was directed by the County Board at last month's meeting to research and to try and contact the person in charge of the sale of the Manistee Armory. Mr. Kaminski reported he did make contact with the owner and expressed interest in the building on behalf of the Council on Aging. He learned that a procedure for selling the building is being worked on. Mr. Kaminski has also received the appraisal which did not include environmental assessment. Any environmental issues may lower the purchase price. Some legal questions such as when does the building become taxable, can the County buy or own the building and be involved in the purchase with other groups, etc. These questions and others have been sent to Prosecutor Stone for his opinion. A community meeting may be held in the future.

Robert Daniels, Council on Aging (COA) Board President, appeared before the Board to update the County Board on his work on the Armory Building. Mr. Daniels indicated that it has been difficult to make contact with the National Guard as they have not been responsive. The COA will be working on a business plan and have a structural engineer and an architect explore the building once access is gained.

Chuck Haemker, Manistee County Library Executive Director updated the County Board on the HVAC Project. Bids will be opened this afternoon. Mr. Haemker gave some history on the HVAC Library Project. This project has been ongoing for approximately four (4) years with changes in the size and details of the project. Some Library Board members have come and gone and with that comes different opinions and ideas. There is still hope by some members of the Library Board that a written agreement be drawn between the County and the Library.

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

Mr. Kaminski explained a few handouts that were placed on the Commissioner's desks. One of which is a resume for Attorney Eric Williams. He may be hired to represent the County on the West Shore Medical Center Ad Hoc Committee which is an item for discussion later in the meeting.

TREASURER'S REPORT

Russell Pomeroy, County Treasurer, reported that he held a Foreclosure Hearing on Friday, February 12, 2016. There were 251 parcels foreclosed on which 66 of those properties are principal residences. The property owners have until 5 p.m. to pay by March 31, 2016. This is in comparison to 244 last year. This number of parcels of approximately 250, has been consistent for the last few years. Show Cause hearings were held on January 27, 2016. 22 people appeared and 15 were given extra time and 6 committed to paying by March 31, 2016. Extra time is only given to people with principal residence.

Mr. Pomeroy also reported that once again, the County will not have to borrow money to pay the delinquent taxes this year. Money will be used from the Tax Revolving Fund.

Manistee County loaned money from the Delinquent Tax Revolving Fund to the General Fund for the Jail Remodel Project. Mr. Pomeroy informed the Board of a pending

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lawsuit in VanBuren County concerning excess proceeds being kept by the County. The outcome of this lawsuit would determine if the excess property funds have to be given back to the property owners and could determine how we do business in Manistee County in the future.

The Audit is nearly completed and Mr. Pomeroy just has a few loose ends to tie up. The auditors will be here to present the report to the County Board in April 2016.

MANISTEE COUNTY TAX ALLOCATION BOARD APPOINTMENT

One (1) individual that is not officially connected with or employed by any local or county unit of government to serve on this Board in 2016. This board reviews the budget of various units and decides on the allocation of the 7.3000 mills available for distribution to the county, Townships and Intermediate School District for operating purposes. The Board is being activated because the allocated fixed millage rate which has been in effect for the past five (5) years is expiring.

There were no Applications received for the Tax Allocation Board.

Moved by Bergstrom, seconded by Shafer to authorize the County Board Chair to appoint an individual to the Manistee County Tax Allocation Board.

YEAS: 4 Dontz, Schmidt, Shafer, Bergstrom
NAYS: 2 Goodman, Marshall
ABSENT: 1 Hilliard

Motion Carried

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MANISTEE COUNTY-WIDE PARK AND RECREATION PLAN

Moved by Shafer, supported by Schmidt to enter into a Public Hearing to receive public comment on the final draft of the recently developed County-wide Park and Recreation Plan document.

YEAS: 6 Goodman, Marshall, Schmidt, Shafer, Bergstrom, Dontz
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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Rob Carson, Manistee County Planning Director and Tamara Buswinka, Community Development Director, Alliance for Economic Success (AES), appeared before the County Board of Commissioners to explain that Public Hearings have been held in 19 of 20 local units of government in Manistee County, and all 19 units have adopted the plan.

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The plan has also been available for the past 30 days in various public locations throughout the County and on various websites. The purpose of this Public Hearing is to receive public comment on the final draft of the recently developed County-wide Park and Recreation Plan document.

No Public Comment.

Moved by Shafer, supported by Schmidt to close the Public Hearing to receive public comment on the final draft of the recently developed County-wide Park and Recreation Plan document and return to the regular session of the Manistee County Board of Commissioners monthly meeting.

YEAS: 6 Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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RESOLUTION #2016-5

MANISTEE COUNTY BOARD OF COMMISSIONERS RESOLUTION FOR ADOPTION OF THE MANISTEE COUNTY-WIDE PARK & RECREATION PLAN

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 16th day of February 2016:

PRESENT: Bergstrom, Dontz, Goodman, Marshall, Schmidt, Shafer

ABSENT: Hilliard

The following resolution was offered by Schmidt and seconded by Bergstrom:

WHEREAS, Manistee County Board of Commissioners has undertaken a planning process that supports the preparation of a collaborative County wide recreation plan called the Manistee County-Wide Park & Recreation Plan, and

WHEREAS, when referring to the Manistee County-Wide Park & Recreation Plan all the common components of the greater Manistee County-Wide Park & Recreation Plan is considered with the exception of, and excluding, sections specific to individual communities, and

WHEREAS, the sections that are specific to Manistee County include Sections Chapter 3 Section 3 Community Description & Recreation Inventory; and Chapter 7, Section 7.22 Goals & Projects, and

WHEREAS, the Manistee County-Wide Park & Recreation Plan was prepared in partnership and collaboration with all Manistee County communities, and

WHEREAS, the collaborative planning process was to determine the recreation and natural resource conservation needs and desires of Manistee County residents, with the **Manistee County** component addressing specifically **Manistee County** assets and jurisdictional authority, during a five-year period covering the years 2017-2022, and

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WHEREAS, the combined area of the aforementioned county government constitutes the planning area, and

WHEREAS, the **Manistee County Board of Commissioners** is the official governing body responsible for setting policy and providing support for recreation planning for the greater **Manistee County** but does not own recreational assets, facilities, nor provide programming, and

WHEREAS, **Manistee County Board of Commissioners** began the process of developing a community recreation and natural resources plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for thirty (30) days, and

WHEREAS, opportunities for public input for all residents of the community to express opinions, ask questions, and discuss all aspects of the recreation plan were made available by taking advantage of any or all of the following opportunities: by attending any of the 6 different public input sessions held throughout Manistee County in June 2015, by taking an on-line survey that was available from April-August 2015, and the final public comment session held on **February 16, 2016** at the **Manistee County Court House** to provide a final opportunity for comment, and

WHEREAS, the **Manistee County Board of Commissioners** has participated in the development of the Plan as a guideline for improving recreation and enhancing natural resource conservation for **Manistee County**, and

WHEREAS, after the public hearing and during a regularly scheduled **Manistee County Board of Commissioners** meeting, the **Manistee County Board of Commissioners** voted to adopt said recreation plan, and

NOW, THEREFORE BE IT RESOLVED the **Manistee County Board of Commissioners** hereby adopts the **Manistee County Recreation** as defined.

Moved by Schmidt, seconded by Bergstrom to adopt the above Resolution # 2016-5
Manistee County Board of Commissioners Resolution for Adoption of the Manistee
County-Wide Park & Recreation Plan.

YEAS: 6 Schmidt, Shafer, Bergstrom, Dontz, Goodman, Marshall
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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MANISTEE COUNTY STRATEGIC PLAN FOR 2014-2019, AS AMENDED

Tamara Buswinka, Community Development Director with the Alliance for Economic Success (AES), appeared before the Board. Ms. Buswinka reviewed, explained, and answer questions presented by the Board prior to final adoption of the amended Manistee County Strategic Plan. After discussion, Ms. Buswinka will incorporate the recommended changes/updates into the Amended Plan. The County’s original Planning Document was adopted on September 9, 2014.

Moved by Shafer, seconded by Goodman to adopt the updated (including today’s updates) Manistee County Strategic Plan for 2014-2019, as amended.

YEAS: 6 Shafer, Bergstrom, Dontz, Goodman, Marshall, Schmidt

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NAYS: 0 None

ABSENT: 1 Hilliard

Motion Carried

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MANISTEE COUNTY BLACKER AIRPORT STRATEGIC PLAN 2015-2020

Barry Lind, Airport Manager and Tamara Buswinka, Community Development Director with the Alliance for Economic Success (AES), appeared before the Board to present the Manistee County Blacker Airport Authority Strategic Plan which was recently adopted by the Airport Authority.

FINANCE COMMITTEE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

Board of Commissioners:

We do hereby submit our claims from January 6, 2016, through February 3, 2016:

General Fund:.....	\$382,946.17
Recycling Fund:	7,250.40
Maintenance of Effort Fund:.....	10,287.72
Bear Lake Improvement Fund:	3,125.00
Capital Improvement Fund:	11,331.00
Remonumentation Fund:.....	3,745.00
Register of Deeds Automation Fund:	567.33
Health Insurance Fund:	148,352.54
Manistee County Dive Equipment Fund:	895.00
Law Enforcement Training Fund:.....	324.14
Concealed Pistol Licensing Fund:	58.00
Law Library Fund:	1,033.31
Housing Fund:.....	38,647.00
Juvenile Intervention Fund:	339.33
Child Care Fund:.....	15,809.29
Soldiers & Sailors Relief Fund:	613.06
Veterans Trust Fund:.....	197.26
Airport Authority Fund:	52,358.71
Compensated Services Fund:.....	91,397.40
Tax Revolving – State Sales:	692.15
Trust & Agency Fund:	4,208.50
Drain Fund:	588.00

Total Claimed and allowed February 16, 2016\$774,766.31

Total Payroll for the period of January 6, 2016, through February 3, 2016\$469,417.27
(Includes 2 payrolls)

Moved by Bergstrom, seconded by Schmidt to accept the same be paid in the amount of

\$774,766.31

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YEAS: 6 Bergstrom, Dontz, Goodman, Marshall, Schmidt, Shafer
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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WAYS & MEANS COMMITTEE MINUTES/FEBRUARY 3, 2016

Mark Bergstrom presented the Ways & Means Committee Minutes of February 3, 2016.

PAYMENT OF UNUSED ACCUMULATED VACATION AND PERSONAL HOURS

Moved by Bergstrom, seconded by Shafer to approve of the payment of unused accumulated vacation and personal hours to Roberta LaValley in the amount of \$429.66; payment of unused accumulated vacation hours to Chris Olen in the amount of \$1,205.82; payment of unused vacation and personal hours to Dawn Madsen in the amount of \$1,414.40; and payment of unused vacation and personal hours to Bruce Johnson in the amount of \$1,015.52 (The Manistee County Library will be invoiced 404.44 as their portion of the amount being paid). The above listed amounts totaling \$4,065.40, are to be paid from the Separation Fund.

YEAS: 6 Dontz, Goodman, Marshall, Schmidt, Shafer, Bergstrom
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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REVIEW AND CONSIDERATION OF A SPECIAL LEGAL SERVICE PROPOSAL

Moved by Marshall, seconded by Schmidt to retain Attorney Eric D. Williams as legal representation for the County regarding the hospital affiliation/merger/reorganization at the quoted price of \$200 per hour with a total not to exceed \$5,000.

YEAS: 6 Goodman, Marshall, Schmidt, Shafer, Bergstrom, Dontz

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NAYS: 0 None

ABSENT: 1 Hilliard

Motion Carried

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RENEWAL OF MANISTEE COUNTY MEDICAL CARE MILLAGE PROPOSAL

**RESOLUTION #2016-3
MANISTEE COUNTY RESOLUTION ESTABLISHING
BALLOT LANGUAGE FOR RENEWAL OF
MANISTEE COUNTY MEDICAL CARE FACILITY MILLAGE PROPOSAL**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 16th day of February 2016:

PRESENT: Bergstrom, Dontz, Goodman, Marshall, Schmidt, Shafer

ABSENT: Hilliard

The following resolution was offered by Shafer and seconded by Marshall:

WHEREAS, the voters of Manistee County established a millage in 2006 for the financial obligation of the County for support and obligation of the Medical Care Facility; and

WHEREAS, the Manistee County Board of Commissioners desire to place before the voters of the County the question of renewing this millage obligation of .5000 mills for an additional five years.

NOW, THEREFORE, BE IT RESOLVED that this question be placed on the ballot at the Primary Election, to be held on August 2, 2016, and that the following ballot language be submitted to the County Clerk for placement on the ballot:

**MANISTEE COUNTY MEDICAL CARE FACILITY
MILLAGE RENEWAL
BALLOT PROPOSITION**

Shall the County of Manistee renew a previous voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within Manistee County, Michigan, for a period of five (5) years, 2016, 2017, 2018, 2019 and 2020, inclusive, by up to 0.5000 mills (\$.50 on each \$1,000 of taxable value), to be used as payment of the financial obligation of the County of Manistee for the support and operation of the Manistee County Medical Care Facility; and shall the County levy such renewal in millage for said purpose, thereby raising in the first year of such levy an estimated \$557,441?

Moved by Shafer, seconded by Marshall to approve the above Resolution #2016-3 to place a millage proposal on the 2016 August Primary Election Ballot for renewal of the Manistee County Medical Care Facilities .5000 mills, which will expire this year. The

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new ballot proposal is for a five-year period 2016, 2017, 2018, 2019 and 2020 inclusive, for the same millage amount as previously approved.

YEAS: 6 Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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RENEWAL OF THE MANISTEE COUNCIL ON AGING MILLAGE PROPOSAL

**RESOLUTION #2016-4
MANISTEE COUNTY RESOLUTION ESTABLISHING
BALLOT LANGUAGE FOR RENEWAL OF
MANISTEE COUNTY COUNCIL ON AGING MILLAGE PROPOSAL**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 16th day of February 2016:

PRESENT: Bergstrom, Dontz, Goodman, Marshall, Schmidt, Shafer
ABSENT: Hilliard

The following resolution was offered by Schmidt and seconded by Shafer:

WHEREAS, the voters of Manistee County established a millage in 2004 for the financial obligation of the County for support and obligation of the Council on Aging; and

WHEREAS, the Manistee County Board of Commissioners desire to place before the voters of the County the question of renewing this millage obligation of .3000 mills for an additional five years.

NOW, THEREFORE, BE IT RESOLVED that this question be placed on the ballot at the Primary Election, to be held on August 2, 2016, and that the following ballot language be submitted to the County Clerk for placement on the ballot:

**MANISTEE COUNTY COUNCIL ON AGING
MILLAGE RENEWAL
BALLOT PROPOSITION**

Shall the County of Manistee renew a previous voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within Manistee County, Michigan, for a period of five (5) years, 2016, 2017, 2018, 2019 and 2020, inclusive, by up to 0.3000 mills (\$.30 on each \$1,000 of taxable value), to be used for the support and operation of the Manistee County Council on Aging; and shall the County levy such renewal in millage for said purpose, thereby raising in the first year of such levy an estimated \$334,464?

Moved by Schmidt, seconded by Shafer to approve the above Resolution #2016-4 to place a millage proposal on the 2016 August Primary Election Ballot for renewal of the

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Council on Aging’s .300 mills, which will expire this year. The new ballot proposal is for a five-year period 2016, 2017, 2018, 2019 and 2020 inclusive, for the same millage amount as previously approved.

YEAS: 6 Schmidt, Shafer, Bergstrom, Dontz, Goodman, Marshall
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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LEASE AGREEMENT BETWEEN THE DISTRICT HEALTH DEPARTMENT

#10 AND MANISTEE COUNTY

Moved by Schmidt, seconded by Shafer to approve of the Lease Agreement between District Health Department #10 and Manistee County for one (1) year commencing January 1, 2016 and terminating December 31, 2016.

YEAS: 6 Shafer, Bergstrom, Dontz, Goodman, Marshall, Schmidt
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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NATIONAL GUARD ARMORY COMMUNITY-WIDE MEETING

Moved by Bergstrom, seconded by Schmidt to request the Alliance for Economic Success (AES) moderate and schedule a Community-wide meeting in regards to the National Guard Armory on First Street, Manistee; to include other interested groups and the public for purposes of discussing potential uses, community needs, and the purchase of the National Guard Armory building.

Motion Carried

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Items Not Requiring Board Action.

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The marble located behind the bench is deteriorating. Bids for new materials and/or repair/replacement are being sought. There is no safety risks at this time.

Moved by Bergstrom, seconded by Schmidt to accept the Ways & Means Committee Minutes of February 3, 2016.

Motion Carried

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PERSONNEL COMMITTEE MINUTES/FEBRUARY 3, 2016

Mark Bergstrom presented the Personnel Committee Minutes of February 3, 2016.

VETERANS COUNSELOR GRANT RECEIVED

Moved by Bergstrom, seconded by Schmidt to accept the Michigan Veterans Affairs Agency Incentive Grant from the State of Michigan for additional hours in the Veterans Office and that Karen Korolenko’s wages/hours be increased to reflect the \$10,000 Grant.

- YEAS: 6 Bergstrom, Dontz, Goodman, Marshall, Schmidt, Shafer
- NAYS: 0 None
- ABSENT: 1 Hilliard

Motion Carried

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Moved by Bergstrom, seconded by Schmidt to accept the Personnel Committee Minutes of February 3, 2016.

Motion Carried

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PUBLIC SAFETY COMMITTEE MINUTES/FEBRUARY 3, 2016

Brook Shafer presented the Public Safety Committee Minutes of February 3, 2016.

SSCENT GRANT CONTRACT

Moved by Schmidt, seconded by Bergstrom to approve the annual SSCENT Grant Contract for the period October 1, 2015 through September 30, 2016 in the amount of \$10,146 and authorize the Chair to sign the same.

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YEAS: 6 Dontz, Goodman, Marshall, Schmidt, Shafer, Bergstrom
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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**AGREEMENT BETWEEN MANISTEE COUNTY AND ADVANCED
CORRECTIONAL HEALTHCARE SERVICES**

Moved by Bergstrom, seconded by Schmidt to approve the Annual Agreement for the provision of Inmate Healthcare Services between Manistee County and Advanced Correctional Healthcare, Inc. not to exceed \$88,135.32; and authorize the Chair to sign the same.

YEAS: 6 Goodman, Marshall, Schmidt, Shafer, Bergstrom, Dontz
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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Moved by Shafer, seconded by Schmidt to accept the Public Safety Committee Minutes of February 3, 2016.

Motion Carried

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GREEN TEAM/RECYCLING COMMITTEE MINUTES/JANUARY 28, 2016

Brook Shafer presented the Public Safety/Recycling Committee Minutes of January 28, 2016.

No Action Items.

Items Not Requiring Board Action.

The Betsie Valley recycling site will be moved to the Springdale Township Hall because of the ongoing contamination problems.

The Manistee, Mason-Lake, Oceana Conservation District Household Hazardous Waste (HHW) Committee is reviewing bids for the 2016 HHW event.

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MANISTEE COMMUNITY ENERGY MANAGEMENT GRANT AGREEMENT

Moved by Marshall, seconded by Goodman to approve the State Energy Office:
Community Energy Management Agreement between Manistee County and SEEDS; and
authorize the chair to sign the same.

YEAS: 6 Marshall, Schmidt, Shafer, Bergstrom, Dontz Goodman,
NAYS: 0 None
ABSENT: 1 Hilliard

Motion Carried

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Moved by Bergstrom, seconded by Marshall to accept the Green Team/Recycling
Committee Minutes of January 28, 2016.

Motion Carried

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REGIONAL SUMMIT COMMITTEE MINUTES/FEBRUARY 5, 2016

Brook Shafer presented the Regional Summit Committee Minutes of February 5, 2016.

No Action Items.

Items Not Requiring Board Action.

Various locations for the 13th Regional Summit were discussed as well as the format of
the program. It was a consensus of the Committee to have one half of the day with a
facilitated discussion on a topic and the second half of the day would consist of a few
various speakers. Once again, the lunch will be provided by Jerry Zupin.

Moved by Shafer, seconded by Bergstrom to accept the Regional Summit Committee
Minutes of February 5, 2016.

Motion Carried

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PUBLIC COMMENT

Nipper Wisniski, Onekama Township, discussed a letter that Onekama Township has
sent out to all Townships requesting a contribution to help maintain the JAWS truck
expenses since the vehicle is used County-wide. The letter requested \$1000 from each
municipality.

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS

Mr. Kaminski reminded Board members there was a Joint Court Committee Meeting on Thursday, February 18, 2016 at 3:00 p.m.

Mr. Bergstrom reported that a HSCB task force is developing to address the juvenile drug problems in Manistee County.

Mr. Dontz reminded Commissioners that there is a Public hearing coming up on road closures in Onkama Township related to the Portage Point Inn Renovation Project.

Adjourn at the Call of the Chair.

_____ Clerk