



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Jeffrey Dontz  
VICE-CHAIRPERSON  
Brook Shafer

Mark Bergstrom  
Karen Goodman  
Ken Hilliard  
Alan Marshall  
Richard Schmidt

CLERK

Jill Nowak  
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski  
(231)398-3504

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, NOVEMBER 22, 2016 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

**CALL TO ORDER BY THE CHAIRPERSON**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**APPROVAL OF MEETING AGENDA**

**CONSENT AGENDA**

- A) The minutes of the October 25, 2016 Board meeting.
- B) November 2016 monthly appropriations and fund transfers which are attached under APPENDIX A.

**PUBLIC COMMENT**

**RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE**

**TREASURER'S REPORT (RUSSELL A. POMEROY)**

**COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).**

- A) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee Report
  - \*AA) Finance Report
  - \*BB) **ROGER ELBERS, EQUALIZATION DIRECTOR**, will appear before the Board to request consideration of resolution #2016-27, which amends the 2016 Apportionment report as a result of additional millage being approved by Mason County Eastern Schools.
- \*B) Housing Review Committee Report
- \*C) Personnel Committee Report
- D) Public Safety Committee Report & Sheriff Report
- E) Technology/Information Committee Report
- F) Human Services Committee Report
- G) Executive Committee Report (Joint Court Committee)
- \*H) Green Team/Recycling Committee Report
- I) Regional Summit Committee Report
- \*J) County Controller/Administrator's Report
- \*K) Reports from individual Commissioners on various special assignments.
- L) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- M) Bar Lake Improvement Board (Jeffrey Dontz)
- N) Road Commission Update
- O) Airport Authority Update
- P) Hospital AD HOC Committee Update

(\* = Committee meetings held this month)

**9:30 A.M. HONORABLE THOMAS BRUNNER, PROBATE COURT JUDGE**, will appear before the Board to request approval of the appointment of Clayton Kelley as the 85<sup>th</sup> District Court backup Magistrate, and Jared Henry as the 85<sup>th</sup> District Court Magistrate/Court Administrator. Both appointments to become effective on November 22, 2016.

**10:00 A.M. ROBERT DANIELS, PRESIDENT OF THE MANISTEE COUNTY COUNCIL ON AGING BOARD OF DIRECTORS**, will appear before the Board to request consideration of Resolution #2016-28, which provides County support for the C.O.A.'s low interest financing application to the United States Department of Agriculture, Rural Development, for the purchase and renovation of the Oleson's building in Manistee, which will be used for services and programs provided by the C.O.A.

**10:30 A.M. JENNIFER BERKEY, DISTRICT COORDINATOR FOR MSU EXTENSION**, will appear before the Board to present the MSU Extension Annual Plan of Work for FY 2016/17. This Annual Plan of Work outlines the contributions by MSU Extension and Manistee County. This document reflects the cost for assessment which was included in the annual County budgeting process. The funds indicated in this agreement have been budgeted for FY 2016/17.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

- A) Review and consideration of renewing the County's Property and Liability insurance with the Michigan Municipal Risk Management Authority for calendar year 2017,

**PUBLIC COMMENT**

**ADJOURNMENT**

visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.  
[M:\OFFICE - Admin Sec -RACHEL\Agendas\Board 112216]

# APPENDIX A

## 2016 CONSENT AGENDA

### MONTHLY APPROPRIATIONS – November 2016

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,654.75
Alliance for Economic Success	\$7,564.00
TOTAL	<u>\$34,214.50</u>

### FUND TRANSFERS – November 2016

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$3,333.33
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$13,750.00
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

## (APPENDIX A CONT.)

Transfer from General Fund Line Item #101 131 999.001 "Transfer Out - Community Corrections Fund #284 (100%)	\$0.00
Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)	\$18,083.33
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TOTAL	\$44,749.99
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Total Appropriations and Fund Transfers =	<u>\$76,964.49</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.