Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Ken Hilliard
VICE-CHAIRPERSON
Jeff Dontz

Mark Bergstrom
Karen Goodman
Alan Marshall
Richard Schmidt
Brook Shafer

CLERK
Jill Nowak
(231) 723-3331
CONTROLLER/ADMINISTRATOR
Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, SEPTEMBER 15, 2015 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

A) The minutes of the August 18, 2015 Board meeting.
B) August 2015 monthly appropriations and fund transfers which are attached under APPENDIX A.
C) The minutes of the August 18, 2015 Board Budget Study session.
D) The minutes of the August 24, 2015 Board Budget Study session

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

DENNIS A. MCKEE, COMMUNICATIONS DIRECTOR FOR CONSUMERS ENERGY, will appear before the Board to provide information on upgraded meter technology being installed in Manistee County.

CAMERON CLARK, YOUTH SERVICES DIRECTOR FOR THE 19TH JUDICIAL CIRCUIT, will appear before the Board to request approval of the FY 2015/16 Child Care Fund budget that will be submitted to the State of Michigan.

TREASURER'S REPORT (Russell A. Pomeroy)

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

*A) Finance Report
*B) Ways & Means/Equalization/Physical Resources/Investment Committee Report
*C) Housing Review Committee Report
*D) Personnel Committee Report
E) Public Safety Committee Report & Sheriff Report
F) Technology/Information Committee Report
G) Human Services Committee Report
*H) Executive Committee Report (Joint Court Committee)
*I) Green Team/Recycling Committee Report
*J) Regional Summit Committee Report
*K) County Controller/Administrator's Report
*L) Reports from individual Commissioners on various special assignments.
M) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
N) Bar Lake Improvement Board (Jeffrey Dontz)
O) Road Commission Update.

(* = Committee meetings held this month)

9:30 A.M. THOMAS SMITH, MANISTEE COUNTY DRAIN COMMISSIONER, will appear before the board to respond to the Board's request for detailed information regarding additional Kettlehole Drain expenses which were invoiced to Stronach Township.

10:00 A.M. – PUBLIC HEARING ON THE FY 2015/16 COUNTY BUDGET:

The purpose of this hearing is to receive public comment on the Manistee County FY 2015/16 budget and the proposed tax millage rate to be levied to support the budget and County entity budgets which are supported by special millages

On Tuesday, August 18, 2015, the Board of Commissioners adopted a FY 2015/16 tentative General Fund budget totaling $10,738,868, and tentative Supplemental Fund budgets totaling $7,106,113. Since that time, the tentative budget and maximum property tax millage rate of 8.7300 mills has been available for public inspection in the County Clerk's office and on the County's website. The County Board has reviewed the financial statements of all County entities receiving special voted millage to determine whether millage reductions should occur. The Board, during its budget study sessions have reached consensus that the following Manistee County millage should be levied in accordance with the General Property Tax Act.

ENTITY	2014 MILLAGE LEVY	MAXIMUM 2015 MILLAGE LEVY	RECOMMENDED 2015 MILLAGE LEVY
County Allocated Operating (levied in July 2016)	5.5000	5.5000	5.5000
Library Operations	1.0000	1.0000	1.0000
Medical Care Operations	.5000	.5000	.5000
9-1-1 Emergency Response	1.000	1.000	1.000
Dial-A-Ride Operations	.3300	.3300	.3300
Council on Aging Operations	.3000	.3000	.3000
Conservation District	.1000	.1000	.1000
TOTAL	8.7300	8.7300	8.7300

In addition to public input, County Administration will provide a brief overview of recommended changes to the tentative budget, and answer any questions from the public and/or Board members. (A copy of the Public Comment Rules of Procedure is attached under APPENDIX B.)

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, the Board will consider adoption of the 2015 General Fund Appropriations Act Resolution. This resolution adopts the FY 2015/16 General Fund and Supplemental Fund budgets. This resolution also levies under the General Property Tax Act, a total millage of 8.7300 mills for 2016 operations, and sets specific policies and procedures regarding the FY2015/16 budget.

10:30 A.M. – ROBERT SCHLUETER, EXECUTIVE DIRECTOR OF THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN, will appear before the Board to present the agency's FY 2014 annual report.

11:00 A.M. – SPECIAL REPORT FROM WEST SHORE MEDICAL CENTER. James Barker, Chief Executive Officer, John Hoch, Chairman of the Board of Trustees, Donn Lemmer, Vice President of Finance, and Richard Wilson, WSMC Legal Counsel, will be present to provide information and answer the Board's questions regarding the West Shore Medical Center Board of Trustees recent decision to explore stronger ties with Munson Healthcare.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

PUBLIC COMMENT

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.
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APPENDIX A

2015 CONSENT AGENDA

MONTHLY APPROPRIATIONS - September 2015

District Health Dept. #10 Appropriation	$12,995.75
Centra Wellness Network	$13,024.75
Alliance for Economic Success	$7,564.00
TOTAL	$33,584.50

FUND TRANSFERS – September 2015

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	$9,583.37
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	$4,166.74
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	$13,916.74
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	$0.00

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)		$17,209.25
	TOTAL	$44,876.10
Total Appropriations and Fund Transfers =		$78,460.60

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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APPENDIX B

MANISTEE COUNTY BOARD OF COMMISSIONERS
PUBLIC COMMENT PROCEDURE

The Manistee County Board of Commissioners welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Board asks that participants observe the following rules of procedure:

1) Please reserve your time to speak by listing your name and address on the Public Hearing sign-up sheet.

2) The Chairman will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.

3) Speakers shall address all comments and questions to the Board Chairman.

4) Public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of that group as presented by that speaker.

5) The Chairman may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.

6) Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the Manistee County Board of Commissioners and for your cooperation with these rules.

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