

TUESDAY, JULY 21, 2015

Pursuant to law, the Board of Commissioners met on Tuesday, July 21, 2015 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

Roll Call was taken by Jill M. Nowak, County Clerk:

PRESENT: Mark Bergstrom, Jeff Dontz, Karen Goodman, Ken Hilliard, Alan Marshall, Richard Schmidt, Brook Shafer

APPROVE MEETING AGENDA

Moved by Schmidt, seconded by Dontz to approve the Meeting Agenda with the addition of adding to the Miscellaneous Controller and Board Items; Item 4, to discuss the Cooperative Reimbursement Program (CRP) Contract with the Prosecuting Attorney's Office and the Friend of the Court Office.

Motion Carried

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CONSENT AGENDA

Moved by Bergstrom, seconded by Shafer to approve the Consent Agenda which includes the minutes of the June 16, 2015 Regular Board Meeting, the minutes of the June 22, 2015 Board Budget Study Session, the minutes of the July 14, 2015 Board Budget Study Session and the July 2015 monthly appropriations and fund transfers.

YEAS: 7 Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer
NAYS: 0 None

Motion Carried

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PUBLIC COMMENT

None.

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RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

Mr. Kaminski, discussed a pamphlet that was distributed on the desks of the Commissioners from Consumers Energy in regards to smart meters that will be installed County-wide within the next year.

Mr. Kaminski informed the Board that a meeting took place with Mr. Haemker, Library Director; Barry Lind, Airport Manager; Russ Pomeroy, County Treasurer; Tom Kaminski, County Administrator/Controller and Bruce Schimke, Maintenance Supervisor to discuss the Library HVAC system project. Mr. Schimke was brought in on the project because of his knowledge, contractor contacts and help he may be able to offer. Work is continuing on this project.

Mr. Kaminski reported that he will be meeting with the Fabian Knizacky, Mason County Administrator and Veterans Officers to discuss a shared Veterans Office between the Counties.

Mr. Kaminski also announced that Mr. Bergstrom has received his PhD and congratulations were extended to Dr. Bergstrom.

COOPERATIVE REIMBURSEMENT PROGRAM (CRP) CONTRACTS

Ford Stone, County Prosecutor appeared before the Board to request the renewal of the Cooperative Reimbursement Program (CRP) Contract for the Prosecutor's portion of the contract in the amount of \$37,800. This contract helps fund work done in the Prosecutor's Office regarding paternity and child support orders. Mr. Stone requests the renewal of the contract.

Connie Krusniak, Friend of the Court (FOC), also address the Board concerning the FOC's portion of the CRP contract. The three (3) year contract is expiring in September 2015 and it has a one (1) year extension of the same contract. This Department of Human Services (DHS) contract for Title IV-D, is a Cooperative Reimbursement Contract that reimburses the County for 66% of the net expenses for collecting and enforcement of child support expenses. The revenue is based on actual billings of monthly expenses and is estimated at approximately \$416,000. It is noted that the amounts do not match the budget but rather the amount is a non-binding maximum target amount. Ms. Krusniak asks the Board to renew the one (1) year extension of the CRP Contract.

Moved by Bergstrom, seconded by Schmidt to renew the Cooperative Reimbursement Program (CRP) Contract for a one (1) year extension of the existing contract for both the Prosecutor's Office in the amount of \$37,800 and the Friend of the Court's Office in the amount of approximately \$416,000.

YEAS: 7 Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom

NAYS: 0 None

Motion Carried

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TREASURER'S REPORT

Russell Pomeroy, County Treasurer, appeared before the Board to present his monthly report. During this time, Mr. Pomeroy presented the Annual Report of Balance in Land Sale Proceeds Accounts Report in accordance with MCL 211.78m (8) (h). This Report is presented to the Board of Commissioners after June 30, the second calendar year after foreclosure. The Report indicates the net balance in Land Sale Proceeds Accounts from the 2010 Tax Year, any contingent liabilities and a net balance in Land Sale Proceeds Accounts from previous reports. The funds for the Jail Loan Payment of \$66,667 are paid from this account. The Jail payment for 2014/15 has been deducted from this fund as this is the 5th year payment of a 15 year loan. The available amount for transfer to the General Fund is \$ (1,708).

FINANCE COMMITTEE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

Board of Commissioners:

We do hereby submit our claims from June 3, 2015, through July 1, 2015:

General Fund:.....	\$229,892.13
Recycling Fund:.....	7,044.44
Maintenance of Effort Fund:.....	10,998.66
AIS Grant Fund:.....	2,172.13
Bear Lake Improvement Fund:.....	3,125.00
Capital Improvement Fund:.....	25,153.95
Remonumentation Fund:.....	1,180.00
Register of Deeds Automation Fund:.....	6,750.00
Health Insurance Fund:.....	149,515.48
Law Enforcement Training Fund:.....	467.50
Law Library Fund:.....	1,677.50
Housing Fund:.....	69.00
Community Corrections Fund:.....	74.72
Child Care Fund:.....	28,066.14
Soldiers & Sailors Relief Fund:.....	131.00
Veterans Trust Fund:.....	99.97
Airport Authority Fund:.....	35,940.70
Compensated Services Fund:.....	85,036.45
Building Authority Debt Fund:.....	425.00
2014 Tax Revolving Fund:.....	2,777,774.34
Tax Revolving – State Sales:.....	230.16

Total Claimed and allowed July 21, 2015\$3,365,824.27

Total Payroll for the period of June 3, 2015, through July 1, 2015\$435,836.41
(Includes 2 payrolls)

Moved by Bergstrom, seconded by Schmidt to approve and the same to be paid in the amount of \$3,365,824.27.

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YEAS: 7 Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz

NAYS: 0 None

Motion Carried

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WAYS & MEANS COMMITTEE MINUTES/JULY 1, 2015

Mark Bergstrom presented the Ways & Means Committee Minutes of July 1, 2015.

CONTRACTS WITH MGT OF AMERICA, INC.

Moved by Schmidt, seconded by Shafer to approve the Manistee County Board of Commissioners enter into a contract with MGT of America, Inc., to complete Manistee County's Cost Allocation Plan for FY 2015, 2016 and 2017 at a cost not to exceed \$7,500 per year; and to approve in this same contract, the completion of the Court Administrative Cost Allocation Plan for FY 2015, 2016 and 2017 at a cost not to exceed \$3,500 per year, and authorize the Chairman to sign the agreement.

YEAS: 7 Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman

NAYS: 0 None

Motion Carried

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MERS OFFICER DELEGATE AND ALTERNATE

Moved by Shafer, seconded by Marshall that Lisa Sagala be named as the Officer Delegate for the annual MERS meeting to be held on October 8 and 9, 2015, with Thomas Kaminski as the alternate.

YEAS: 7 Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman, Hilliard

NAYS: 0 None

Motion Carried

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MISCELLANEOUS CAPITAL IMPROVEMENT PROJECTS

Moved by Marshall, seconded by Shafer to approve the bid from Washaw Construction, Inc. in the amount of \$9,800 for the labor, equipment, materials and supervision for the partial removal and reinstallation of the block wall in the shower area of D-Block at the Manistee County Jail to be paid from the Capital Improvement Fund.

YEAS: 7 Schmidt, Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall
NAYS: 0 None

Motion Carried

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Moved by Shafer, seconded by Schmidt to approve the bid from Calhoun-Ayers Plumbing and Heating, Inc. (Option #2) with Combination Unit fixtures in the amount of \$14,344 for the D-Block section of the Manistee County Jail to be paid from the Capital Improvement Fund.

YEAS: 6 Shafer, Bergstrom, Dontz, Goodman, Hilliard, Schmidt
NAYS: 1 Marshall

Motion Carried

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Moved by Schmidt, seconded by Bergstrom to approve the bid from Temperature Control, Inc., which includes a 3 speed fan, in the amount of \$2,495 for installation of an exhaust fan in the Courthouse East Annex server room and mail room; to be paid from the Capital Improvement Fund.

YEAS: 7 Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer
NAYS: 0 None

Motion Carried

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Moved by Bergstrom, seconded by Dontz to authorize the increase in the cost of the elevator project by \$2,720 to cover five (5) smoke detectors as mandated by the State. This amount is to be paid from the Capital Improvement Fund.

YEAS: 7 Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom
NAYS: 0 None

Motion Carried

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MANISTEE COUNTY BLACKER AIRPORT

SPONSORSHIP/OWNERSHIP ISSUES

Ford Stone, County Prosecutor, appeared before the Board to inform the Board that he has reviewed the documents (Quit Claim Deed, Intergovernmental Agreement for the Supply of Municipal Services by the County of Manistee to the Manistee Blacker Airport and the Assignment and Assumption Agreement) which were presented to him and the documents seem to be in order. However, after speaking with County Commissioner Marshall and the Airport’s Attorney Bob Buchanan, it was determined that there are some defects in the real estate and the Deed needs some changes to preserve the rights of all parties. Mr. Stone recommended to table any action to await an updated Deed.

Barry Lind, Manistee County Airport Manager, thanked Mr. Stone for his review and work on the Airport Sponsorship/Ownership issue. Mr. Lind outlined the documents that have been presented to the Board and stressed the need to move forward on the issue. Mr. Lind reiterated that the airport is not eligible to receive federal funds because of the issue of who owns the airport. Past documentation that was done may not have been completed properly. Hence, the ownership is not clear and the deed and certain agreements are needed to clean up the situation. Joint sponsorship/ownership with the Airport Authority and the County are seen as the best solution to move forward on this issue.

It was a **consensus** of the Board to table the decision on signing the documents or a Resolution until the Deed can be changed to preserve the rights of all parties and the County is adequately protected.

ARC GIS LICENSE AND EXTERNAL HARD DRIVE

FOR THE PLANNING DEPARTMENT

Moved by Schmidt, seconded by Shafer to approve the purchase of an ARC GIS License and an external hard drive for use by the County Planner in the amount of \$1,600 to be paid from the Planning Department Contingency Fund.

YEAS: 7 Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz
NAYS: 0 None

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Motion Carried

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Moved by Bergstrom, seconded by Shafer to accept the Ways & Means Committee Minutes of July 1, 2015.

Motion Carried

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PERSONNEL COMMITTEE MINUTES/JULY 1, 2015

Ken Hilliard presented the Personnel Committee Minutes of July 1, 2015.

OPT OUT OF SECTION 8, PUBLIC ACT 152

Moved by Schmidt, seconded by Bergstrom that pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (P.A. 152), the County exercise its option to exempt itself from the requirements of this Act for FY 2015/16 to opt out of P.A. 152.

YEAS: 7 Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman
NAYS: 0 None

Motion Carried

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EMPLOYEE CONTRIBUTION OF BLUE CROSS/ BLUE SHIELD COUNTY

BASIC HEALTH PLAN

Moved by Shafer, seconded by Schmidt to table the amount of employee contribution of 9% for all Union Employees, Non Union Employees, Court Staff, and Elected Officials for the Blue Cross/Blue Shield County Basic Health Plan until further work on the budget is near completion.

YEAS: 4 Schmidt, Shafer, Bergstrom, Dontz
NAYS: 3 Goodman, Hilliard, Marshall

Motion Carried

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COUNTY DENTAL COVERAGE

Moved by Dontz, seconded by Bergstrom to switch Dental coverage for FY 2015/16 to Delta Dental for the same dental coverage for all Union employees, Non-Union Employees, Court Staff, and Elected Officials and realize an annual savings of \$6,378 in premiums costs.

YEAS: 7 Schmidt, Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall
NAYS: 0 None

Motion Carried

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EMPLOYMENT CONTRACTS

Moved by Bergstrom, seconded by Dontz to place the Maintenance Supervisor and the part-time Finance Officer duties performed by the County Treasurer in the Administration Office under contract.

YEAS: 7 Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt
NAYS: 0 None

Motion Carried

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Moved by Dontz, seconded by Shafer to accept the Personnel Committee Minutes of July 1, 2015.

Motion Carried

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PUBLIC SAFETY COMMITTEE MINUTES/JULY 1, 2015

Ken Hilliard presented the Public Safety Committee Minutes of July 1, 2015.

No Action Items.

Items Not Requiring Board Action.

The Sheriff's overtime budget being depleted and over budget was discussed. Sheriff Kowalkowski had reported at the Public Safety Committee this is due to the non-

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presence of the Michigan State Police (MSP) in the County. Since the Manistee MSP Post closed, there are currently 28 Troopers to cover five (5) Counties 24/7. The Sheriff's position is his Office is ultimately responsible to answer police calls in the County. Therefore, with little MSP presence in the County, the Sheriff's Office is making sure that Manistee County has law enforcement service.

Moved by Dontz, seconded by Bergstrom to accept the Public Safety Committee Minutes of July 1, 2015.

Motion Carried

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GREEN TEAM COMMITTEE MINUTES/JUNE 25, 2015

Brook Shafer presented the Green Team Committee Minutes of June 25, 2015.

No Action Items.

Discussion concerning if a County-wide Dumping Ordinance would be possible. Townships in the County all have their own ordinances and Mr. Kaminski believed it would not be enforceable as there are no other County-wide ordinances. Mr. Kaminski will discuss this with the County Prosecutor.

Moved by Bergstrom, seconded by Marshall to accept the Green Team Committee Minutes of June 25, 2015.

Motion Carried

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS

RESOLUTION APPROVING THE FY 2015/16 AREA AGENCY ON AGING OF NORTHWEST MICHIGAN ANNUAL IMPLEMENTATION PLAN

RESOLUTION #2015-13

MANISTEE COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE FISCAL YEAR 2016 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 21st day of July, 2015.

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PRESENT: Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer

ABSENT: None

The following resolution was offered by Bergstrom and seconded by Marshall:

BE IT RESOLVED that the Manistee County Board of Commissioners have reviewed the Fiscal Year 2015 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

BE IT FURTHER RESOLVED that the Manistee County Board of Commissioners approves the Fiscal Year 2015 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan.

Moved by Bergstrom, seconded by Marshall to approve the above Resolution #2015-13 entitled The FY 2015/16 Area Agency on aging of Northwest Michigan Annual Implementation Plan.

YEAS: 7 Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer

NAYS: 0 None

Motion Carried

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A Budget Study Session was scheduled for Monday, August 3, 2015 at 1 p.m. in the County Commissioner’s Room at the Manistee County Courthouse and Government Center.

Mr. Kaminski gathered names of Commissioners that will attend the Michigan Association of Counties (MAC) Conference to be held on September 20-22, 2015, at the Grand Traverse Resort in Acme.

Mr. Kaminski was asked to invite Thom Smith, Drain Commissioner, to attend the next County Board Meeting to update the Board on the McGuiness/Cromer Drain.

PUBLIC COMMENT

Charles Haemker, Library Director, inquired as to the timing of the implementation of a revised pay scale. This would have a major impact on the Library budget.

Adjourn at the Call of the Chair.

_____ Clerk