



Manistee County Board of Commissioners
Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Ken Hilliard
VICE-CHAIRPERSON
Jeff Dontz

Mark Bergstrom
Karen Goodman
Alan Marshall
Richard Schmidt
Brook Shafer

CLERK
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CONTROLLER/ADMINISTRATOR
Thomas Kaminski
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COUNTY BOARD OF COMMISSIONERS STUDY SESSION

Tuesday, July 14, 2015
6:00 p.m.

Board of Commissioners Meeting Room
415 Third Street, Manistee, MI

MINUTES

Members Present: Ken Hilliard, Chairperson, Mark Bergstrom, Jeff Dontz, Karen Goodman (6:32 p.m.), Alan Marshall, Richard Schmidt and Brook Shafer.

Members Absent: None

Others Present: Tom Kaminski, County Administrator/Controller; Lisa Sagala, Administrative Assistant/Personnel Officer; Dale Kowalkowski, County Sheriff; Russ Pomeroy, County Treasurer (6:27 p.m.); Jim Espvik, 9-1-1 Director; Richard Strevey, Manistee County Transportation; Joe Coleman, Manistee Medical Care Facility; Beth Taylor, Manistee Medical Care Facility; Chuck Haemker, Library Director; Sarah Howard, Council on Aging; Susan Spencer, Manistee Conservation District; Dylan Savela, Manistee News Advocate; Jill M Nowak, County Clerk

The Study Session was called to Order by Chairman Hilliard at 6:10 p.m.

Pledge of Allegiance

Invocation was given by Mr. Bergstrom

Roll Call – All members present except Ms. Goodman (arrived at 6:32 p.m.)

Public Comment – None

Discussion and review of a FY 2015/16 recommended budget as prepared by County Administration.

Mr. Kaminski distributed the 2015/16 County Budget Outline dated July 14, 2015, a packet of Miscellaneous Appropriation Requests, proposed revenue and expense budget reports for the General Fund with calculations as of June 30, 2015 and a binder that included the financial information of taxing jurisdictions that receive County millage. The Supplemental Fund Budgets are still being worked on and assembled.

Mr. Kaminski reviewed and explained each page of the 2015/16 County Budget Outline. He described the process he uses to create the proposed budget and his reasoning for including or excluding certain requests and recommendations and how he came to those decisions.

It was noted that the Taxable Value was estimated for 2014/15 at +2.00%. However, the actual value came in at +.86%. Therefore, this year Taxable Value is projected at 0%. It was also noted historically, taxable value is growing slowly yet tax revenue growth is stagnant. This is partially due to the new Personal Property Tax laws that have been passed. It was also noted that there are some fund balances that have been restricted for legal fees, technology and elections. These funds can be used for those purposes if needed.

At 7 p.m., time was set aside for the review and discussion of millage rates to be levied for operations of the Library, Medical Care Facility, 9-1-1/Central Dispatch, Dial-A-Ride, Council on Aging, Manistee Conservation District and County Operating. Representatives from the above entities addressed the Board for the purpose of discussing their millage levy requests. It was noted that all millages are currently levied at the maximum amounts.

Charles Haemker, Library Director addressed the Board in reference to their millage levy request. The Library currently receives 1.000 mill. Mr. Haemker requested that the full levy amount of the millage continue.

Joe Coleman, Interim Administrator of the Manistee County Medical Care Facility, and Beth Taylor, Finance Manager, addressed the Board in reference to their millage levy request. It was noted that the millage is a Maintenance of Effort Millage and not an Operating Millage. The Medical Care Facility currently receives .5000 mill. Mr. Coleman and Ms. Taylor requested that the full levy amount of the millage continue.

Jim Espvik, 9-1-1 Director, addressed the Board in reference to their millage levy request. 9-1-1 currently receives 1.000 mill. Mr. Espvik requested that the full levy amount of the millage continue.

Richard Strevey, Manistee County Transportation Manager, addressed the Board in reference to their millage levy request. Dial-A-Ride currently receives 0.3300 mill. Mr. Strevey requested that the full levy amount of the millage continue.

Susan Spencer, Manistee County Conservation District Administrator, addressed the Board in reference to their millage levy request. The Conservation District currently receives 0.1000 mill. Ms. Spencer requested that the full levy amount of the millage continue.

Sarah Howard, Council on Aging Executive Director, addressed the Board in reference to their millage levy request. The Council on Aging currently receives 0.3000 mill. Ms. Howard requested that the full levy amount of the millage continue.

The Board then heard from Dale Kowalkowski, County Sheriff concerning his budget requests and County Clerk Jill Nowak concerning her part-time personnel request. The Board continued through the proposed expenses and directed Mr. Kaminski to either leave the expense out of the budget or try and include it in the budget. The Board also discussed Miscellaneous Appropriation Requests from other entities and gave Mr. Kaminski direction on the various requests.

MISCELLANEOUS BOARD MEMBER COMMENTS

Mr. Bergstrom thanked Mr. Kaminski for his work and the fine job he had done in assembling the proposed budget.

Mr. Marshall asked about the \$5,000 appropriation for the Recycling program that was recommended at a previous Green Team Committee meeting. It was determined that a Resolution supporting the Recycling efforts in Manistee County had been adopted by the full Board.

Adjourn at the Call of the Chair at 9:50 p.m.

_____ Clerk