



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Ken Hilliard
VICE-CHAIRPERSON
Jim Krolczyk

Mark Bergstrom
Alan Marshall
Richard Schmidt
Brook Shafer
Jeff Dontz

CLERK

Jill Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, DECEMBER 16, 2014 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the November 18, 2014 Board meeting.
- B) The closed session minutes of the November 18, 2014 Board meeting. These minutes will be distributed to Board members at the meeting for review prior to approval of the consent agenda.
- C) December 2014 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

- A) On December 31, 2014, Jim Krolczyk will complete his term of office as County Commissioner after serving six (6) years on the Board (January 1, 2009 - December 31, 2014). During this time, Mr. Krolczyk served as Chairman of the Board for three (3) years (January 1, 2011 - December 31, 2013). At this time, the Board will recognize Mr. Krolczyk for his six (6) years of unselfish and distinguished service to the citizens of Manistee County.
- B) Each December, the Manistee County Board of Commissioners recognize County/Court employees and elected officials who have achieved landmark years of service with the County. The following individuals will be recognized by the Board of Commissioners and receive awards based on years of service at the employee recognition luncheon immediately following the Board meeting:

10 YEAR AWARDS

Gary Block, Branch Manager, Manistee County Library
Sonja Ratliff, Dispatcher, Manistee County Central Dispatch
Bridget Sibary, Police Clerk, Manistee County Sheriff's Office
Eric Sovereign, Corrections Officer, Manistee County Sheriff's Office

15 YEAR AWARDS

Neil Assante, Manistee/Benzie Community Corrections Director, 19th Judicial Circuit Court
Robin Christensen, Circulation Clerk, Manistee County Library
Kim Jankowiak, Reference Librarian, Manistee County Library
Alvin Rischel, Dispatcher, Manistee County Central Dispatch
Jason Torrey, Deputy - K-9 Officer, Manistee County Sheriff's Office

20 YEAR AWARDS

Carol Benitez, Deputy Friend of the Court - Investigator, 19th Judicial Circuit Court
Bruce Johnson, Maintenance Custodian, Manistee County Library
Lori Kolanowski, Chief Deputy, Manistee County Register of Deeds
Robert Montgomery, Corrections Officer, Manistee County Sheriff's Office
Jill Nowak, County Clerk, Manistee County Clerk's Office

25 YEAR AWARDS

Marcella Guinan, Branch Manager, Manistee County Library
John O'Hagan, Undersheriff, Manistee County Sheriff's Office

2014 RETIREES

Christine Goodrich - former Library Circulation Clerk and 85th District Court Deputy Clerk; retired on February 21, 2014, after 11 years of service.

Patricia Veach - former Juvenile Probation Officer with the 19th Judicial Circuit Court - Family Division; retired on February 27, 2014, after 27 years and 6 months of service.

Robert Lancaster - former Corrections Officer, Lieutenant Jail Administrator and Captain Jail Administrator, with the Sheriff's Office; retired on May 30, 2014 after 25 years and 5 months of service.

James Doering - former Sheriff Deputy and Detective Sergeant, with the Sheriff's Office; retired on June 27, 2014 after 24 years and 7 months of service.

Jane Diesing - former Library Branch Manager; retired September 26, 2014 after 26 years of service.

Hon. James Batzer - 19th Judicial Circuit Judge; retiring December 31, 2014 after 30 years of service.

9:15 A.M. - RACHEL NELSON, FINANCE ASSISTANT/HOUSING PROGRAM ADMINISTRATOR, will appear before the Board to request approval of an annual Fair Housing Resolution (#2014-20), as required by the MSHDA Housing grant program.

TREASURER'S REPORT (Russell A. Pomeroy)

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Finance Report
- *B) Ways & Means/Equalization/Physical Resources/Investment Committee Report
- C) Housing Review Committee Report
- D) Personnel Committee Report
- E) Public Safety Committee Report & Sheriff Report
- *F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- *I) Green Team/Recycling Committee Report
- J) Regional Summit Committee Report
- *K) County Controller/Administrator's Report
- *L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- N) Bar Lake Improvement Board (Jeffrey Dontz)

(* = Committee meetings held this month)

9:45 A.M. - RICHARD STREVEY, GENERAL MANAGER OF MANISTEE COUNTY TRANSPORTATION, INC, will appear before the Board to request consideration of a resolution which approves the Amendatory Operations Contract commencing October 1, 2014 through September 30, 2015. This is an extension of the operations contract which has been in existence since the organization was formed. Mr. Strevey will also provide information on the MCTI Board appointment process.

10:00 A.M. - JAMES BARKER, PRESIDENT OF WEST SHORE MEDICAL CENTER, will appear before the Board to present the West Shore Medical Center annual report for fiscal year ending June 30, 2014.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Schedule date and time of the annual organizational meeting (First business day in January 2015 is Friday, January 2, 2015.)
- B) Review and consideration of renewing the County's property and liability insurance with the Michigan Municipal Risk Management Authority for calendar year 2015.
- C) Review and consideration of authorizing the submission of a Community Wildfire Protection grant application to the State of Michigan, for the purpose of focusing on mitigation work toward projects identified in the recently adopted Community Wildfire Protection Plan.
- D) Medical Examiner and Veterans Counselor appointment and term of office discussion.

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2014 CONSENT AGENDA

MONTHLY APPROPRIATIONS - December 2014

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,024.75
Alliance for Economic Success	\$7,564.00
TOTAL	<u>\$33,584.50</u>

FUND TRANSFERS - December 2014

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$4,166.66
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$13,916.66
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)		\$17,209.25
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	TOTAL	\$44,875.90
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Total Appropriations and Fund Transfers =		<u>\$78,460.40</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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