



c/o Manistee County Controller/Administrator's Office
415 Third Street • Manistee, MI 49660
Telephone: (231) 398-3500 • Fax: (231) 723-1795

MEMBERS:
Dennis Bjorkquist, Chairperson
B. Allan O'Shea, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, May 12, 2008
5:00 P.M.

Manistee County Road Commission Building
8946 Chippewa Highway, Bear Lake, MI

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Recording Secretary; Rachel Nelson, Administrative Secretary; and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the Public, and the Media

The meeting was called to order at 5:00 P.M. The Pledge of Allegiance was recited. Roll call was taken.

The Chairman requested approval of the meeting Agenda.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the Monday, May 12, 2008, meeting Agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, April 14, 2008, meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, April 14, 2008, Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

During public comment, Mr. David Meister mentioned that he would like to review correspondence and discuss the "Class III Gaming Facility" definition in the Revenue Sharing Board By-Laws. Mr. Kaminski informed Mr. Meister that he should start by looking through the copies of the minutes of the Revenue Sharing Board meetings, which are located in the County Controller/Administrator's Office. Mr. Meister also mentioned that perhaps the Administration Fees should be reevaluated.

The Revenue Sharing Board had received one piece of correspondence from the State Gaming Control Board.

The Board next discussed scheduling the Cycle II-2008 grant application deadline. Mr. Bjorkquist noted that it would be nice to have more time to research and review the grants.

There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to set the Cycle II-2008 grant application deadline for 5:00 P.M. on Friday, September 12, 2008, in the County Controller/Administrator's Office, 415 Third Street, Manistee, MI, 49660, with verbal presentations on Monday, October 13, 2008, and grants awarded on Monday, December 8, 2008.

The Board considered payment to the Municipal Underwriters of Michigan, Inc., for the Liability Insurance renewal. (APPENDIX A)

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the payment to Municipal Underwriters of Michigan, Inc., for the Liability Insurance renewal in the amount of \$3,827.00.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

The Chairperson next requested the Board's consideration to approve payment of 50% of the 2008 administrative fees, owed to Manistee County per agreement, in the amount of \$25,000.00.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to approve payment of 50% of the annual administrative fee to Manistee County in the amount of \$25,000.00.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

For the Financial Report, Mr. Kaminski reported that there was little change from last month, other than the addition of some interest. The account balance as of May 11, 2008, totaled \$1,134,385.56, not including interest from May 1, 2008 through May 12, 2008, and the two payments that were just approved.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle I-2008 Grant Applications. The minimum amount required for distribution in the form of Public Safety grants totals \$138,085.53. Mr. O'Shea suggested that the Board begin by considering the grants that the three Board members had placed near the top of their priority lists. During the grant award process, Mr. Kaminski provided the Board with the balance of funds available for distribution this Cycle.

There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to award \$14,000.00 to the City of Manistee for the City of Manistee Police and Fire Department to be able to construct emergency aid stations at the First Street and Fifth Avenue beaches.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$6,011.00

to Cleon Township for the Township Fire Department to purchase five sets of turnout gear, and ladders for a foam truck.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$9,850.00 to Arcadia Township for the Township Fire Department to purchase a MSA Thermal Imaging Camera.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

The Board next considered the grant application submitted by West Shore Medical Center requesting \$42,500.00 to purchase an ambulance. The Board had questions about the ambulance to be purchased, and it was discovered that West Shore Medical Center has several estimates. After discussion,

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$42,500.00 to West Shore Medical Center for the purchase of an ambulance.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award Maple Grove Township \$20,000.00 to help the Township Fire Department with the purchase of a new fire engine.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$30,000.00 to the Bear Lake, Kaleva Norman Dickson, and Onekama School Districts to help with the purchase or lease of new school buses.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$4,100.00 to the City of Manistee for the City Fire Department to purchase a Masimo Rad 57 Pulse Oximeter.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$3,300.00 to the County of Manistee for the Manistee County Firefighters Association to purchase training DVDs, Part II.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

Mr. O'Shea mentioned that it would be nice to help out the Manistee County Road Commission. It was explained that the grant was for center-line stripes only on the County and City roads. The decision on which roads to paint is based on the current center-line stripes condition.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$8,325.00 to the Manistee County Road Commission for the painting of center-line stripes on primary roads in the County and City.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny that the balance be held in reserve for Cycle II-2008. Motion carried.

Mr. Bjorkquist commented that the scheduled June, July, August, September, and November meeting of the Local Revenue Sharing Board were not necessary. The Board discussed canceling these meetings with the remaining meetings being held on Monday, October 13, 2008; Monday, December 8, 2008; Monday, January 12, 2009; and Monday, February 9, 2009. Additional meetings could be scheduled if necessary.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to cancel the June, July, August, September, and November 2008 scheduled meetings of the Manistee Local Revenue Sharing Board. Motion carried.

Under miscellaneous Board comments, Ms. Kenny thanked everyone for the work that they put into the grants. She noted that it was hard to decide which grants to award, and encouraged those that did not get awarded to submit a grant again.

Mr. Ed Haik commented that perhaps the Revenue Sharing Board needs to define "Public Safety" so that people understand what should be included in Public Safety Grants. This would avoid wasted time for both the applicant and the Revenue Sharing Board.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 5:40 P.M.

Respectfully submitted,



Colleen Kenny, Secretary



Municipal Underwriters of Michigan, Inc.

P.O. Box 400
Houghton Lake, MI 48629-0400
1-800-241-8398

(APPENDIX A)
Original Invoice

recd. 4/28/08

Manistee Local Revenue Sharing Board
C/O Tom Kaminski, Secretary
415 3rd Street
Manistee, MI 49660

INVOICE DATE	INVOICE #
4/25/2008	10669R

POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
MTP-092573	05/01/2008	05/01/2009

POLICY TYPE	DESCRIPTION	RATE	CHARGE
MTPP	Municipal Package Policy - Renewal	3,827.00	3,827.00

To All Premiums Unpaid 30 Days After Effective Date, A Service Charge Of 1.5% Per Month Will Be Added. Which is an Annual Percentage Rate of 18%.

Total Due: \$3,827.00