



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Ken Hilliard
VICE-CHAIRPERSON
Jim Krolczyk

Mark Bergstrom
Alan Marshall
Richard Schmidt
Brook Shafer
Jeff Dontz

CLERK

Jill Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, OCTOBER 28, 2014 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the September 23, 2014 Board meeting.
- B) The closed session minutes of the September 23, 2014 Board meeting. These minutes will be distributed to Board members at the meeting for review prior to approval of the consent agenda.
- B) The minutes of the October 10, 2014 Special Meeting.
- C) October 2014 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

TREASURER'S REPORT (Russell A. Pomeroy)

REVIEW AND CONSIDERATION OF A KETTLEHOLE DRAIN FINANCING AGREEMENT BETWEEN THE COUNTY OF MANISTEE AND THE TOWNSHIP OF STRONACH.

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Finance Report
- *B) Ways & Means/Equalization/Physical Resources/Investment Committee Report (**SEE 9:30 A.M. AGENDA TIME**)
- **C) Housing Review Committee Report
- D) Personnel Committee Report
- E) Public Safety Committee Report & Sheriff Report
- **F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- *I) Green Team/Recycling Committee Report
- *J) Regional Summit Committee Report
- *K) County Controller/Administrator's Report
- *L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- N) Bar Lake Improvement Board (Jeffrey Dontz)

(* = Committee meetings held this month)

9:30 A.M. - WAYS & MEANS COMMITTEE REPORT of Wednesday, October 15, 2014. During this report, Roger Elbers, Equalization Director, will present the 2014 Apportionment Report.

10:00 A.M. - PUBLIC HEARING for the purpose of receiving public comment on the Michigan State Housing Development Authority's (MSHDA) Community Development Block Grant (CDBG) Deferred Loan Program in the amount of \$175,000, which is proposed to be submitted for funding to operate single family rehabilitation projects and

emergency repairs in Manistee County. (A copy of the Public Comment Rules and Procedure is attached under APPENDIX B.)

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, the Board will consider resolution #2014-18 which accepts a recommendation from Rachel Nelson, Housing Program Administrator, to make application in the amount of \$175,000 to the Michigan State Housing Development Authority to operate single family rehabilitation projects and emergency repairs in Manistee County. This resolution will also include approval of Manistee County's Community Development and Housing Needs Assessment, which will be reviewed by the Board prior to consideration of this resolution.

10:30 A.M. - BOARD/COMMISSION APPOINTMENTS

A) WEST SHORE MEDICAL CENTER BOARD OF TRUSTEES

The terms of three (3) trustees expire December 31, 2014. On August 28, 2014, in conformance with Public Act 230, the Board of Trustees of West Shore Medical Center voted to present the following nominations to the County Board of Commissioners for advice and consent to fill three (3) trustee positions for terms beginning January 1, 2015 and expiring December 31, 2017 (3 years).

- 1) Dr. Benjamin Hengy
- 2) Beth McCarthy
- 3) Kellie Parkes

B) WEST SHORE MEDICAL CENTER BOARD OF TRUSTEES

Effective September 1, 2014, Theodore Batzer, MD, resigned from his position on the Board of Trustees. On September 25, 2014, in conformance with Public Act 230, the Board of Trustees of West Shore Medical Center voted to present the following nomination to the County Board of Commissioners for advice and consent to fill the remainder of Dr. Batzer's term effective immediately and expiring on December 31, 2015.

- 1) Bryan J. Dunlop, MD

C) DEPARTMENT OF HUMAN SERVICES BOARD

One (1) individual to serve a three (3) year term beginning November 1, 2014 and expiring October 31, 2017. Applicants for the position are as follows:

- 1) Dena A. Thompson (Incumbent)
2411 Kemmer Road
Manistee, MI 49660

11:00 A.M. - PAULA CHOUINARD-RINAL, LMSW, JAIL DIVERSION CLINICIAN AT THE MANISTEE COUNTY JAIL FACILITY, will appear before the Board to outline the services being provided to inmates pursuant to the contract between the Centra Wellness Network and Manistee County.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Review and consideration of accepting bids for the sale of two (2) used County vehicles.
- B) Review and consideration to adopt resolution #2014-19 which recognizes November 3-7, 2014 as College Application Week in Manistee County, and encourages all Manistee County schools and students to participate in this initiative.

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

APPENDIX A

2014 CONSENT AGENDA

MONTHLY APPROPRIATIONS - October 2014

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,024.75
Alliance for Economic Success	\$7,564.00
TOTAL	<u>\$33,584.50</u>

FUND TRANSFERS - October 2014

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$22,000.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$7,490.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$4,166.66
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$13,916.66
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$15,000.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$66,667.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Re monumentation Fund" to the Re monumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$10,000.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)		\$17,209.25
	TOTAL	\$166,032.90
		=====
Total Appropriations and Fund Transfers =		<u>\$199,617.40</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

[m h:\agendas\2014 october approp]

APPENDIX B

MANISTEE COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT PROCEDURE

The Manistee County Board of Commissioners welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Board asks that participants observe the following rules of procedure:

- 1) Please reserve your time to speak by listing your name and address on the Public Hearing sign-up sheet.
- 2) The Chairman will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.
- 3) Speakers shall address all comments and questions to the Board Chairman.
- 4) Public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of that group as presented by that speaker.
- 5) The Chairman may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.
- 6) Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the Manistee County Board of Commissioners and for your cooperation with these rules.

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