

**TUESDAY, JULY 15, 2014**

Pursuant to law, the Board of Commissioners met on Tuesday, July 15, 2014 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance.

Invocation

Roll Call was taken by the Chief Deputy Clerk Marquardt:

PRESENT: Mark Bergstrom (9:05 a.m.), Jeff Dontz, Ken Hilliard, Jim Krolczyk,  
Alan Marshall, Richard Schmidt, Brook Shafer.

ABSENT: None

**APPROVE MEETING AGENDA**

Moved by Schmidt, seconded by Marshall to approve the Meeting Agenda with the addition under Miscellaneous Controller and Board Items to add the appointment of the Sheriff and the Prosecuting Attorney to the State, Sheriff's, Chiefs Enforcement of Narcotics Team (SSCENT).

Motion Carried

+++++

**CONSENT AGENDA**

Moved by Marshall, seconded by Shafer to approve the Consent Agenda which includes the minutes of the June 17, 2014 Regular Board Meeting, the minutes of the June 24, 2014 Board Study Session on Strategic Planning, the minutes of the June 25, 2014 Board Budget Study Session, the minutes of the July 8, 2014 Board Budget Study Session, the minutes of the July 14, 2014 Board Study Session with Stronach Township and the July 2014 monthly appropriations and fund transfers.

YEAS: 7 Bergstrom, Dontz, Hilliard, Krolczyk, Marshall, Schmidt, Shafer

NAYS: 0 None

Motion Carried

+++++

**TUESDAY, JULY 15, 2014**

**PUBLIC COMMENT**

None.

**RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE**

On June 27, 2014, Detective/Sergeant James Doering retired from employment with Manistee County after serving 24 years, 7 months as an employee of the Manistee County Sheriff's Office. The Board recognized Mr. Doering for his years of unselfish and distinguished service to the citizens of Manistee County.

**TREASURER'S REPORT**

Mr. Pomeroy, Manistee County Treasurer appeared before the Board to present his monthly report. Mr. Pomeroy reviewed the status of the foreclosure process and updated the Board on interest on two parcels which were received from by two Townships after the deadline. Mr. Pomeroy is waiting to hear from the State as to what is the best avenue to take.

Mr. Pomeroy also reported that a PRE denial has been taken to the Michigan Court of Appeals after the Michigan Tax Tribunal (MTT) affirmed the proposed judgment. Mr. Pomeroy is in the process of finding an attorney well versed in Michigan Tax Law, particularly in PRE laws. Some settlement has been discussed but the scope of authority to do so is in question. Mr. Pomeroy is awaiting clarification on this issue.

Mr. Pomeroy also discussed the changes to the law (MCL 211.78m (8) (h)) as it pertains to the foreclosure fund.

**APPROVAL TO RETAIN LEGAL COUNSEL FOR PRINCIPAL RESIDENCE**

**EXEMPTION (PRE) COURT OF APPEALS CASE**

Moved by Bergstrom, seconded by Shafer to authorize the County Treasurer to retain legal counsel regarding the Principal Residence Exemption (PRE) Michigan Court of Appeals Case and authorize up to an \$10,000 to be transferred from the restricted fund balance for Legal Defense.

YEAS: 7 Dontz, Hilliard, Krolczyk, Marshall, Schmidt, Shafer, Bergstrom

NAYS: 0 None

Motion Carried

+++++

**TUESDAY, JULY 15, 2014**

**FINANCE COMMITTEE REPORT**

Board of Commissioners  
Manistee County  
Manistee, Michigan 49660

Board of Commissioners:

We do hereby submit our claims from June 4, 2014, through July 9, 2014:

General Fund:.....	\$172,036.57
Recycling Fund: .....	2,175.00
Maintenance of Effort Fund:.....	13,347.55
AIS Grant Fund:.....	71.89
Brownfield Site Assessment Grants: .....	8,594.30
Register of Deeds Automation Fund: .....	386.27
Health Insurance Fund: .....	163,844.65
Law Enforcement Training Fund:.....	1,216.78
Law Library Fund: .....	10,672.50
Housing Fund:.....	7,200.00
Community Corrections Fund: .....	62.78
Juvenile Intervention Fund: .....	1,346.67
Child Care Fund:.....	8,134.44
Veterans Trust Fund:.....	1,467.75
Airport Authority Fund:.....	30,357.24
Compensated Services Fund: .....	85,348.63
Building Authority Debt Fund: .....	425.00
2013 Tax Revolving Fund: .....	2,920,426.35
Tax Revolving – State Sales: .....	297.92
Drain Fund: .....	8,801.87

**Total Claimed and allowed July 15, 2014.....\$3,436,214.16**

Total Payroll for the period of June 4, 2014, through July 9, 2014.....\$679,772.72  
(Includes 3 payrolls)

Moved by Bergstrom, seconded by Schmidt to approve and the same to be paid in the amount of \$ 3,436,214.16.

YEAS: 7 Hilliard, Krolczyk, Marshall, Schmidt, Shafer, Bergstrom, Dontz

NAYS: 0 None

Motion Carried

+++++

**WAYS & MEANS COMMITTEE REPORT/JULY 9, 2014**

Mark Bergstrom presented the Ways & Means Committee Report of July 9, 2014.

**PAYMENT OF UNUSED ACCUMULATED VACATION,**

**PERSONAL, AND SICK HOURS**

**TUESDAY, JULY 15, 2014**

Moved by Bergstrom, seconded by Schmidt to approve the payment of unused accumulated vacation, personal, and sick hours to James Doering in the amount of \$5,645.17 to be paid from the Separation Fund.

YEAS: 7 Krolczyk, Marshall, Schmidt, Shafer, Bergstrom, Dontz, Hilliard

NAYS: 0 None

Motion Carried

+++++

**INVOICE FROM QUINN EVANS ARCHITECTS**

Moved by Bergstrom, seconded by Schmidt to approve the payment of 50% (\$541.04) of invoice #24738 to Quinn Evans Architects for their attendance at the June 11, 2014, Study Session regarding the Library project from the Capital Improvement Fund, with the other 50% being paid by the Manistee County Library.

YEAS: 7 Marshall, Schmidt, Shafer, Bergstrom, Dontz, Hilliard, Krolczyk

NAYS: 0 None

Motion Carried

+++++

**MERS OFFICER DELEGATE AND ALTERNATE**

Moved by Bergstrom, seconded by Schmidt that Lisa Sagala be named as the Officer Delegate for the annual MERS meeting to be held on September 24-26, with Thomas Kaminski as the alternate.

YEAS: 7 Schmidt, Shafer, Bergstrom, Dontz, Hilliard, Krolczyk, Marshall

NAYS: 0 None

Motion Carried

+++++

**TUESDAY, JULY 15, 2014**

**SUBSTANCE USE DISORDER (SUD) SERVICES AGREEMENT**

Moved by Bergstrom, seconded by Schmidt to approve the Agreement for Substance Use Disorder (SUD) Services Coordination between Northern Michigan Regional Entity and Manistee County, and authorizing the County Board Chair to sign the agreement.

YEAS: 7 Schmidt, Shafer, Bergstrom, Dontz, Hilliard, Krolczyk, Marshall  
NAYS: 0 None

Motion Carried

+++++

**SCHEDULE OF A SPECIAL MEETING AFTER THE**

**AUGUST 2014 PRIMARY ELECTION**

Moved by Bergstrom, seconded by Shafer to schedule a Special Meeting of the County Board of Commissioners immediately after the Primary Election on August 11, 2014 at 1:00 p.m. to evaluate the results of the millage requests on the ballot, and how they will affect the budget.

Motion Carried

+++++

**ANIMAL CONTROL AMPLIFIER SYSTEM**

Moved by Schmidt, seconded by Bergstrom to transfer \$1,324.00 from the Animal Control Contingency Surplus line item #216-000-390.015 to the General Fund to purchase and install an amplifier system at the Humane Society.

YEAS: 7 Shafer, Bergstrom, Dontz, Hilliard, Krolczyk, Marshall, Schmidt  
NAYS: 0 None

Motion Carried

+++++

Items Not Requiring Board Action at this time.

Mr. Kaminski addressed the Board concerning millage rates which are levied each year as part of the budget process. The millages are for the operation of the Library, Medical

**TUESDAY, JULY 15, 2014**

Care Facility, 9-1-1/Central Dispatch, Dial-A-Ride, Council on Aging as well as the county's operational millage, which is set at 5.5000 mills. The County Board has the authority to decrease the millage, based on the financial position of each organization, but the Board can not increase the millage more than the maximum allowed by the voters of Manistee County. When the County Board adopts the Budget Resolution in September, the millage rates are set. All entities have provided financial statements for the Board's review. The maximum allowable millage levy for each entity is as follows: Manistee County 5.5000 mills; Library 1.000 mill; Medical Care Facility 0.5000 mills; 9-1-1 1.000 mill; Dial-A-Ride 0.3276 mills; and Council on Aging 0.3000 mills. In the past, the 9-1-1/Central Dispatch has been reduced to 0.8000 from the maximum allowable millage of 1.000.

Moved by Bergstrom, seconded by Schmidt to accept the Ways & Means Committee Report of July 9, 2014.

Motion Carried

+++++

**REVIEW AND CONSIDERATION TO ADOPT A TENTATIVE**

**FY 2014/15 COUNTY BUDGET**

Based upon recommendations made by County Administration and discussion at the June 25, 2014 and July 8, 2014 Study Sessions, consideration of approval of the tentative FY 2014/15 budget took place at this meeting. Once a tentative budget is adopted, it will be available for departmental, Court, agency and public review. Study sessions will then be scheduled to consider requests from those departments, Courts and Agencies with additional Study Sessions to be set thereafter. A Public Hearing on the budget will be scheduled for the Tuesday, August 19, 2014 Board meeting, after which a final budget will be adopted by Resolution.

Mr. Kaminski reviewed the handout entitled 2014/15 Budget Report #3 for Tuesday, July 15, 2014 County Board Meeting with the Board. Russ Pomeroy, County Treasurer, reviewed the Supplemental Funds Budget.

Moved by Schmidt, seconded by Dontz to adopt a tentative FY 2014/15 General Fund Budget of \$10,567,501 and a Supplemental Fund Budget of \$7,260,119.

YEAS: 7 Bergstrom, Dontz, Hilliard, Krolczyk, Marshall, Schmidt, Shafer  
NAYS: 0 None

Motion Carried

+++++

**PLANNING DEPARTMENT ANNUAL REPORT**

Rob Carson, County Planner appeared before the Board to present the Planning Department Annual Report which explained some of the tasks, processes and assistance provided in and by the Planning Department.

**TUESDAY, JULY 15, 2014**

**MANISTEE CONSERVATION DISTRICT ANNUAL REPORT**

Susan Spencer, Manistee Conservation District Administrator, appeared before the Board and presented the Conservation District Annual Report by Power Point.

**TECHNOLOGY/INFORMATION COMMITTEE REPORT/JUNE 26, 2014**

Richard Schmidt presented the Technology/Information Committee Report of June 26, 2014.

**AGREEMENT WITH ABILITA FOR PROCUREMENT OF A NEW PHONE  
SYSTEM FOR THE COURTHOUSE**

Moved by Schmidt, seconded by Bergstrom to authorize the County board Chairman to sign an agreement with Abilita, at a cost not to exceed a price of \$7,500 to be paid from the Capital Improvement Fund, to provide Manistee County with assistance in the procurement of a new phone system for the Courthouse.

YEAS: 7 Dontz, Hilliard, Krolczyk, Marshall, Schmidt, Shafer, Bergstrom

NAYS: 0 None

Motion Carried

+++++

Moved by Schmidt, seconded by Bergstrom to accept the Technology/Information Committee Report of June 26, 2014.

Motion Carried

+++++

**GREEN TEAM/RECYCLING COMMITTEE REPORT/JUNE 26, 2014**

Brook Shafer presented the Green Team/Recycling Committee Report of June 26, 2014.

**P.A. 69 RECYCLING FEE**

Moved by Schmidt, seconded by Marshall to increase the per parcel fee from \$13 annually to \$18 annually for the PA 69 participating Townships residents in 2015 in order

**TUESDAY, JULY 15, 2014**

to raise the program revenues to meet expected expenses while maintaining an expected County subsidy of \$20,000.

YEAS: 4 Krolczyk, Marshall, Shafer, Dontz  
NAYS: 3 Hilliard, Schmidt, Bergstrom

Motion Carried

+++++

**RETRAC SOFTWARE LICENSE**

Moved by Shafer, seconded by Marshall to purchase the ReTRAC software license from the Council of Governments in the amount of \$150 for the purpose of collecting data on the recycling program. Also, that Ms. Archer be the Administrator of the ReTRAC program and be responsible for collecting and entering the data. Funds for this purchase to be paid from the Recycling Fund.

YEAS: 6 Marshall, Schmidt, Shafer, Bergstrom, Dontz, Hilliard  
NAYS: 1 Krolczyk

Motion Carried

+++++

Moved by Shafer, seconded by Schmidt to accept the Green Team/Recycling Committee Report of June 26, 2014.

Motion Carried

+++++

**REGIONAL SUMMIT COMMITTEE REPORT/JULY 11, 2014**

Jim Krolczyk presented the Regional Summit Committee Report of July 11, 2014.

No Action Items.

Items Not Requiring Board Actions.

The Board reviewed the save the date postcards, invitations and the agenda for the 11<sup>th</sup> Regional Summit and made corrections as needed.

**TUESDAY, JULY 15, 2014**

Moved by Bergstrom, seconded by Schmidt to accept the Regional Summit Committee Report of July 11, 2014.

Motion Carried

+++++

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS**

1) Consideration of a Resolution approving the FY 2015 Area Agency on Aging of Northwest Michigan Annual Implementation Plan. As part of the preparation of this document, the State requires that all Area Agencies on Aging must request approval of the Annual Implementation Plan from each County Board within the respective planning and service area. The County Board of Commissioners has until August 4, 2014 to approve or disapprove of the Plan.

**RESOLUTION APPROVING THE FISCAL YEAR 2015**

**ANNUAL IMPLEMENTATION PLAN OF THE**

**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN**

RESOLUTION #2014-14

MANISTEE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE FISCAL YEAR 2015 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of July, 2014.

PRESENT: Bergstrom, Dontz, Hilliard, Krolczyk, Marshall, Schmidt, Shafer

ABSENT: None

The following resolution was offered by Bergstrom and seconded by Schmidt:

**BE IT RESOLVED** that the Manistee County Board of Commissioners have reviewed the Fiscal Year 2015 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

**BE IT FURTHER RESOLVED** that the Manistee County Board of Commissioners approves the Fiscal Year 2015 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan.

**TUESDAY, JULY 15, 2014**

Moved by Bergstrom, seconded by Schmidt to adopt the above Resolution #2014-14  
Approving the Fiscal Year 2015 Annual Implementation Plan of the Area Agency on  
Aging of Northwest Michigan.

YEAS:        7        Marshall, Schmidt, Shafer, Dontz, Bergstrom, Hilliard, Krolczyk  
NAYS:        0        None

Motion Carried

+++++

Schedule Budget Study Sessions/hearings for the purpose of further discussion on the FY  
2014/15 County budget, and to consider any amendments to the budget requested by  
Departments, Courts and Agencies.

It was a consensus of the Board to schedule Budget Study Sessions on Tuesday, July 29,  
2014 at 9:00 a.m. and Monday, August 4, 2014 at 9:00 a.m.

The names of Commissioners interested in attending the Michigan Association of  
Counties Conference, which will be held September 14 – 16, 2014, at the Grand hotel on  
Mackinaw Island were requested.

Appointment of the County Prosecutor and County Sheriff to the Sheriff and the  
Prosecuting Attorney to the State, Sheriff's, Chiefs Enforcement of Narcotics Team  
(SSCENT) for insurance purposes.

Moved by Schmidt, seconded by Bergstrom to officially appoint the County Prosecutor  
and the County Sheriff to the SCCENT Board.

YEAS:        6        Schmidt, Shafer, Dontz, Bergstrom, Hilliard, Marshall  
NAYS:        0        None  
ABSENT:     1        Krolczyk

Motion Carried

+++++

Adjourn at the Call of the Chair.

\_\_\_\_\_  
Clerk