



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Ken Hilliard
VICE-CHAIRPERSON
Jim Krolczyk

Mark Bergstrom
Alan Marshall
Richard Schmidt
Brook Shafer
Jeff Dontz

CLERK

Jill Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, AUGUST 19, 2014 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the July 15, 2014 Board meeting.
- B) The minutes of the July 29, 2014 Board Study Session.
- C) The minutes of the August 4, 2014 Board Study Session.
- D) August 2014 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

TREASURER'S REPORT (Russell A. Pomeroy)

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Finance Report
- *B) Ways & Means/Equalization/Physical Resources/Investment Committee Report
- *C) Housing Review Committee Report
- *D) Personnel Committee Report
- E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- *H) Executive Committee Report (Joint Court Committee)
- *I) Green Team/Recycling Committee Report
- *J) Regional Summit Committee Report
- *K) County Controller/Administrator's Report
- *L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- N) Bar Lake Improvement Board (Jeffrey Dontz)

(* = Committee meetings held this month)

9:30 A.M. - DALE KOWALKOWSKI, SHERIFF, will appear before the Board to request approval to renew the Jail food services agreement with Canteen Services of Northern Michigan, Inc., for a three (3) year period commencing on October 1, 2014 through September 30, 2017.

9:45 A.M. - THOMAS SMITH, DRAIN COMMISSIONER, will appear before the Board to provide an update on the proposed McGuineas Drain project.

10:00 A.M. - PUBLIC HEARING ON THE FY 2014/15 COUNTY BUDGET:

The purpose of this hearing is to receive public comment on the Manistee County FY 2014/15 budget and the proposed tax millage rate to be levied to support the budget and County entity budgets which are supported by special millages.

On Tuesday, July 15, 2014, the Board of Commissioners adopted a FY 2014/15 tentative General Fund budget totaling \$10,567,501, and tentative Supplemental Fund budgets totaling \$7,260,119. Since that time, the tentative budget and maximum property tax millage rate of 8.7300 mills has been available for public inspection in the County Clerk's Office and on the County's website. The Ways & Means Committee and full Board has also been reviewing the financial statements of all County entities receiving special voted millage to determine whether millage reductions or increases should occur. As a result of these circumstances, the Ways & Means Committee in July 2014 recommended the following Manistee County millage levy for 2015 operations, in accordance with the General Property Tax Act. The County Board, during its budget study sessions, also reached consensus on these millage rates. (Note: On August 5, 2014, the Dial-A-Ride operational millage was renewed by the voters of Manistee County at .3300 mills, and the Manistee Conservation District received voter approval to levy a new special millage at .1000 mills.)

ENTITY	2013 MILLAGE LEVY	MAXIMUM 2014 MILLAGE LEVY	RECOMMENDED 2014 MILLAGE LEVY
County Allocated Operating (levied in July 2015)	5.5000	5.5000	5.5000
Library Operations	1.0000	1.0000	1.0000
Medical Care Operations	.5000	.5000	.5000
9-1-1 Emergency Response	.8000	1.0000	1.000
Dial-A-Ride Operations (renewed August 5, 2014)	.3276	.3300	.3300
Council on Aging Operations	.3000	.3000	.3000
Conservation District (New millage approved August 5, 2014)	N.A.	.1000	.1000
TOTAL	<u>8.4276</u>	<u>8.7300</u>	<u>8.7300</u>

In addition to public input, County Administration will provide a brief overview of recommended changes to the tentative budget, and answer any questions from the Public and/or Board members. (A copy of the Public Comment Rules of Procedure is attached under APPENDIX B.)

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, the Board will consider adoption of the 2014 General Fund Appropriations Act Resolution. This resolution adopts the FY 2014/15 General Fund and Supplemental Fund budgets. This resolution also levies under the General Property Tax Act, a total millage of 8.7300 mills for 2015 operations, and sets specific policies and procedures regarding the FY 2014/15 budget.

10:30 A.M. - BOARD/COMMISSION APPOINTMENTS

A) NORTHWEST MICHIGAN WORKFORCE DEVELOPMENT BOARD

One (1) appointment to serve a term of office expiring December 31, 2016. The following individual has been recommended by the Northwest Michigan Council of Governments, to fill this position:

- 1) Douglas Parkes
724 Harbor Drive
Manistee, MI 49660

11:00 A.M. - ROBERT SCHLUETER, EXECUTIVE DIRECTOR OF THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN, will appear before the Board to present the agency's FY 2013 annual report.

11:30 A.M. - TIM ERVIN AND TAMARA BUSWINKA, OF THE ALLIANCE FOR ECONOMIC SUCCESS, will appear before the Board to present the final draft of the Manistee County Board of Commissioners Strategic Plan.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- 1) Finalize plans to schedule a joint study session between the County Board of Commissioners and the County Library Board for the purpose of discussing the results of the Library's Capital Campaign Feasibility Study conducted by the Breton Group, Inc. (Note: It has been suggested that this meeting take place in the Library meeting room on Tuesday, September 9, 2014 at 10:30 a.m. or 1:30 p.m.)

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2014 CONSENT AGENDA

MONTHLY APPROPRIATIONS - August 2014

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,231.75
Alliance for Economic Success	\$7,564.00
Conservation District	\$2,313.75
TOTAL	<u>\$36,105.25</u>

FUND TRANSFERS - August 2014

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$0.00
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,751.50
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)		\$16,666.66
	TOTAL	\$41,001.49
		=====
Total Appropriations and Fund Transfers =		<u>\$77,106.74</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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APPENDIX B

MANISTEE COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT PROCEDURE

The Manistee County Board of Commissioners welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Board asks that participants observe the following rules of procedure:

- 1) Please reserve your time to speak by listing your name and address on the Public Hearing sign-up sheet.
- 2) The Chairman will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.
- 3) Speakers shall address all comments and questions to the Board Chairman.
- 4) Public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of that group as presented by that speaker.
- 5) The Chairman may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.
- 6) Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the Manistee County Board of Commissioners and for your cooperation with these rules.

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