



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Ken Hilliard  
VICE-CHAIRPERSON  
Jim Krolczyk

Mark Bergstrom  
Alan Marshall  
Richard Schmidt  
Brook Shafer  
Jeff Dontz

## CLERK

Jill Nowak  
(231) 723-3331

## CONTROLLER/ADMINISTRATOR

Thomas Kaminski  
(231) 398-3500

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, JUNE 17, 2014 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

### CALL TO ORDER BY THE CHAIRPERSON

### PLEDGE OF ALLEGIANCE

### INVOCATION

### ROLL CALL

### APPROVAL OF MEETING AGENDA

### CONSENT AGENDA

- A) The minutes of the May 20, 2014 Board meeting.
- B) The minutes of the June 10, 2014 Board Study Session on Strategic Planning.
- C) The minutes of the June 11, 2014 Board Study Session on Library Capital Improvement funding.
- D) June 2014 monthly appropriations and fund transfers which are attached under APPENDIX A.

### PUBLIC COMMENT

### RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

- A) On May 30, 2014, Robert Lancaster retired from employment with Manistee County after serving 25 years, 5 months as an employee of the Manistee County Sheriff's Office (1/1/89 - 5/30/14). Mr. Lancaster served as a Corrections Officer from 1/1/89 - 8/14/99; was promoted to Lieutenant/Jail Administrator on 8/15/99; and was promoted to Captain/Jail Administrator on 10/6/08. At this time, the Board will recognize Mr. Lancaster for his years of unselfish and distinguished service to the citizens of Manistee County.

### TREASURER'S REPORT (Russell A. Pomeroy)

### COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- \*A) Finance Report
- \*\*B) Ways & Means/Equalization/Physical Resources/Investment Committee Report
- \*C) Housing Review Committee Report
- D) Personnel Committee Report
- E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- \*H) Executive Committee Report (Joint Court Committee)
- \*I) Green Team/Recycling Committee Report
- \*J) Regional Summit Committee Report
- \*K) County Controller/Administrator's Report
- \*L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- N) Bar Lake Improvement Board (Jeffrey Dontz)

(\* = Committee meetings held this month)

## **10:00 A.M. - BOARD/COMMISSION APPOINTMENTS**

### **A) PLANNING COMMISSION**

Two (2) appointments for a three (3) year term which begins June 10, 2014 and expires June 10, 2017. One appointment is to be filled by a person representing economic and commercial interests in the County, and one appointment is to be filled by a person representing School Board interests in the County. Applicants for the position are as follows:

- 1) Phillip D. Landis  
2020 Stronach Road  
Manistee, MI 49660
- 2) Kimberly S. Ware  
13310 Hopkins Forest Drive  
Bear Lake, MI 49614

(Note: Neither applicant indicated on the application which interest they would like to represent.)

### **B) JURY BOARD**

One (1) individual to serve the remainder of an unexpired six (6) term previously held by Joy Hutchinson, who recently submitted her resignation. The term of office expires on April 30, 2017. It is anticipated that the Honorable James M. Batzer, Circuit Judge, will provide the County Clerk with a recommendation to fill this position by the date of this board meeting. The County Board of Commissioners will then take action on the Judge's recommendation.

**10:15 A.M. - PATRICK CUDNEY, DISTRICT COORDINATOR OF MICHIGAN STATE UNIVERSITY EXTENSION,** will appear before the Board to present the M.S.U. Extension annual report.

**IMMEDIATELY FOLLOWING MR. CUDNEY'S PRESENTATION,** the Board will consider adoption of a resolution commemorating 100 years of Cooperative Extension as a division of Michigan State University. An Extension Office has been in existence in Manistee County for the past 98 years.

**10:45 A.M. - ELAINE WOOD, CHIEF EXECUTIVE OFFICER OF THE NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS,** will appear before the Board to discuss and request support for the proposed Regional Prosperity Initiative.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

- 1) Consideration of a request by Stronach Township to schedule a Joint Study Session with the Stronach Township Board for the purpose of discussing issues regarding the Kettlehole Drain Project.
- 2) Scheduled Study Session Reminders:
  - A) Strategic Planning Study Session on Tuesday, June 24, 2014 at 1:00 P.M. at the Alliance for Economic Success building, 395 Third Street, Manistee.
  - B) Budget Study Session on Wednesday, June 25, 2014 at 9:00 A.M. in the Courthouse Board of Commissioners meeting room.

## **ADJOURNMENT**

Visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

[M:\OFFICE - Admin Sec - RACHEL\Agendas\Board 052014]

# APPENDIX A

## 2014 CONSENT AGENDA

### MONTHLY APPROPRIATIONS - June 2014

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,231.75
Alliance for Economic Success	\$7,564.00
Conservation District	\$2,313.75
<b>TOTAL</b>	<b><u>\$36,105.25</u></b>

### FUND TRANSFERS - June 2014

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$0.00
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,751.50
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

## (APPENDIX A CONT.)

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)		\$16,666.66
	TOTAL	\$41,001.49
		=====
Total Appropriations and Fund Transfers =		<u>\$77,106.74</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

[m h:\agendas\2014 may approp]