MANISTEE LOCAL REVENUE SHARING BOARD
c/o Manistee County Controller/Administrator's Office
415 Third Street • Manistee, MI 49660
Telephone: (231) 398-3500 • Fax: (231) 723-1795

MEMBERS:
Dennis Bjorkquist, Chairperson
Ken Hilliard, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, April 14, 2014
5:00 P.M.

Manistee Township Hall
410 Holden Street, Manistee, MI 49660

Members Present: Dennis Bjorkquist, Chairperson; Ken Hilliard, Vice-Chairperson; and Colleen Kenny, Secretary

Members Absent: None

Others Present: Thomas Kaminski, Administrative Support; Rachel Nelson, Recording Secretary; and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the Public, and the Media

The meeting was called to order at 5:00 P.M. Roll call was taken and the Pledge of Allegiance was recited.

The Chairman requested approval of the meeting Agenda.

There was a motion by Ms. Kenny, supported by Mr. Hilliard to approve the Monday, April 14, 2014, meeting agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, February 10, 2014 organizational meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Hilliard, supported by Ms. Kenny to approve the Monday, February 10, 2014, Organizational Meeting Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no public comment or correspondence to review.

The Board considered payment to Heinowski Appraisal and Consulting, LLC, for the 2013 Little River Casino Resort appraisal update, invoice #14-008, in the amount of $4,375.00. (APPENDIX A)

There was a motion by Ms. Kenny, supported by Mr. Hilliard to approve the payment Heinowski Appraisal and Consulting, LLC, for the 2013 Little River Casino Resort appraisal update in the amount of $4,375.00.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Hilliard; Kenny)

Nays: 0

Absent: 0

Motion carried.

At the request of the Chairman, Mr. Kaminski highlighted the financial report (APPENDIX B). The current account balance is $830,305.29. Mr. Kaminski went on to explain the 2014 Cycle I Estimated Grant Distribution, which takes into account the outstanding invoice approved for payment tonight, invoices scheduled to be paid in June 2014, retaining $10,000 in reserve, and estimated interest earnings, for a balance of $800,215.29. He then took into account the minimum Cycle I-2014 Public Safety grant obligation of $107,186.80, which leaves a balance of $693,028.49 remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants for Cycle I-2014. Mr. Kaminski explained the estimates for the 2% monies anticipated to be received from the Tribe in June 2014, the Public Safety obligation in December 2014, expenses, insurance premiums, legal fees, per diem, etc., interest earnings for June 2014 through November 2014, retaining $10,000 in reserve, and an estimated 2014 P.I.L.T. payment of $1,410,863. After considering all these estimates, the Board would have a negative amount available for distribution in the form of "Other", "Offset", and additional "Public Safety" grants in December 2014. Therefore, it is being recommended that all of the non-Public Safety balance ($693,028) be reserved for the 2014 Cycle II grant process to meet P.I.L.T. payments.

The Chairman then announced that the Board would proceed to review the Cycle I-2014 grant applications one by one in the order that they appear on the synopsis (APPENDIX C). The Chairman invited those applicants in attendance to please stand, identify themselves and provide a brief synopsis of their individual grant application(s). While audience members addressed the Board in support of their applications, the Board occasionally asked questions. Items A1 through A24 under "Public Safety" totaled $717,205.85, and items D1 through D9 under "Other Lawful Local Government Purpose" totaled $151,067.00. There were no applications submitted in Cycle I-2014 under the "Offset" category.

The Chairman announced that the next regularly scheduled meeting, which is the grant award meeting, is scheduled for Monday, June 9, 2014, at 5:00 P.M. at Manistee Township Hall. Chairman Bjorkquist asked the other Board members to compile their priority lists and submit them to the County Administrator's Office by 5:00 P.M. on Friday, May 30, 2014.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 6:05 P.M.

Respectfully submitted,

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Colleen Kenny, Secretary

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(APPENDIX A)

Heinowski Appraisal and Consulting LLC
3549 W. Pineview Dr.
Dexter, MI 48130
phone: (734) 424-9770
fax: (734) 424-9772

Invoice Number 14-008

Tom Kaminski, County Administrator
Manistee County
415 Third St.
Manistee, MI 49660

David M Heinowski, MAI
Heinowski Appraisal and Consulting, LLC
Federal EIN: 20-2454436

Relative to:

LITTLE RIVER CASINO
RESTRICTED APPRAISAL REPORT
REAL AND PERSONAL PROPERTY INTEREST
2700 ORCHARD HIGHWAY
Manistee Twp., Michigan
$4,375.00

Amount Due: **$4,375.00**

Please return a copy of this invoice with payment and retain a copy for your records.

Send Remittance To:

Heinowski Appraisal and Consulting, LLC	Invoice #:	14-008
3549 W. Pineview Drive	Invoice Date	2/19/14
Dexter, Michigan 48130	Amount Due:	$4,375.00

Bill To:
Tom Kaminski, County Administrator
Manistee County
415 Third St.
Manistee, MI 49660

APPENDIX B

FINANCIAL REPORT AND SYNOPSIS OF REVENUE SHARING BOARD GRANT APPLICATIONS 2014 - CYCLE I (DEADLINE 3/7/14)

(PREPARED MARCH 31, 2014)

Total 2% funds received by the County Treasurer:

11/30/99 =	$ 337,155.00	
06/01/00 =	$ 418,077.00	
12/01/00 =	$ 770,966.49	
05/31/01 =	$ 644,164.97	
11/28/01 =	$ 839,976.85	
05/30/02 =	$ 728,727.53	
11/22/02 =	$ 986,490.63	
05/30/03 =	$ 872,249.88	
12/01/03 =	$1,083,331.66	
05/28/04 =	$ 939,676.94	
11/05/04 =	$1,189,353.37	
01/28/05 =	$ 37,139.00	
05/31/05 =	$ 919,301.62	
12/01/05 =	$1,184,361.59	
06/21/06 =	$1,013,458.47	
12/13/06 =	$1,154,104.36	
06/08/07 =	$ 991,392.41	
12/07/07 =	$1,104,684.17	
05/29/08 =	$ 933,889.32	
01/06/09 =	$ 968,266.28	
07/22/09 =	$ 755,104.24	
12/18/09 =	$ 913,129.21	
02/10/10 =	$ 498,931.75 (08/09 Recalculation of Base)	
04/29/10 =	$1,015,869.00	
11/10/10 =	$1,165,579.00	
5/12/11 =	$1,009,017.00	
11/10/11 =	$1,070,632.32	
5/25/12 =	$ 968,021.33	
11/30/12 =	$ 893,145.07	
5/29/13 =	$ 732,150.20	
11/19/13 =	$ 814,662.36	
		$26,953,009.02
ADD: Interest Earnings:		
12/99-12/31/99 =	$ 1,108.43	
01/00-12/31/00 =	$ 18,823.29	
01/01-12/31/01 =	$ 33,676.12	
01/02-12/31/03 =	$ 50,560.83	
01/04-12/31/04 =	$ 21,013.84	
01/05-12/31/05 =	$ 31,347.46	
01/06-12/31/06 =	$ 35,824.17	
01/07-12/31/07 =	$ 105,910.11	
01/08-04/30/08 =	$ 40,695.79	
05/01/08-02/28/09 =	$ 28,923.54	
03/01/09-11/30/09 =	$ 4,795.95	
12/01/09-10/31/10 =	$ 8,214.55	
11/01/10-04/30/11 =	$ 1,091.22	
05/01/11-04/30/12 =	$ 1,079.00	
05/01/12-04/30/13	$ 545.37	
		$383,609.67
LESS: Grant Awards:		
May 8, 2000 =	$ 297,527.47	
October, 9, 2000 =	$ 405,173.66	
December 11, 2000 =	$ 2,257.83	
May 14, 2001 =	$ 747,246.00	
November 5, 2001 =	$ 635,405.82	
May 6, 2002 =	$ 578,616.00	
October 28, 2002 =	$ 970,410.94	
May 12, 2003 =	$ 385,480.00	

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November 10, 2003 =	$ 395,185.96	
December 8, 2003 =	$ 198,773.01	
December 19, 2003 =	$ 838,983.71	
May 10, 2004 =	$ 405,517.12	
November 8, 2004 =	$1,559,776.68	
May 16, 2005 =	$ 561,450.60	
November 7, 2005 =	$1,552,976.22	
May 8, 2006 =	$ 238,820.98	
November 6, 2006 =	$1,976,342.94	
May 7, 2007 =	$ 133,488.89	
November 5, 2007 =	$2,039,267.85	
May 12, 2008 =	$ 138,086.00	
December 8, 2008 =	$1,894,835.01	
June 8, 2009 =	$ 129,436.00	
December 14, 2009 =	$ 101,261.00	
June 14, 2010 =	$ 183,513.49	
October 11, 2010 =	$1,346,163.91 (2009 PILT)	
December 13, 2010 =	$1,520,362.31	
February 14, 2011 =	$ 212,372.01 (Supplemental 2007 & 2008 recalculated PILT)	
June 13, 2011 =	$ 886,198.00	
December 12, 2011 =	$1,752,525.55	
June 11, 2012 =	$ 511,090.00	
December 10, 2012 =	$1,507,324.07	
June 10, 2013 =	$ 156,668.00	
December 9, 2013 =	$1,442,101.63	
		($25,704,638.66)

ADD: Grant Reimbursements received from 9/21/07 through 3/31/14 (All funds, except $29.00 received on 2/20/14 from the Village of Eastlake, and $5,325.00 received on 3/6/14 from Manistee County, have been redistributed as Public Safety grants on 12/14/09, 6/14/10, 12/12/11, 6/11/12, 12/10/12, 6/10/13, and 12/9/13) (Received $123.73 from the City of Manistee on 3/28/14 as reimbursement for a balance remaining from a previous "Other" grant.) =	$43,097.19
LESS: Administrative Fees and other invoices approved for payment through 4/13/14 =	($844,771.93)
ACCOUNT BALANCE AS OF 4/13/14 = (Note: Balance does not include interest earnings from 05/01/13 to present)	**$830,305.29**

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2014 CYCLE I ESTIMATED GRANT DISTRIBUTION

CURRENT ACCOUNT BALANCE = (Includes interest earned through 04/30/13)	$830,305.29
LESS: Outstanding invoices scheduled to be paid on 4/14/14 = (appraisal invoice)	($4,375.00)
LESS: Estimate of invoices scheduled to be paid on 6/9/14 = (Liability insurance estimated premium = $3,800; and 50% of annual Administrative fee = $12,500)	($16,300.00)
LESS: Approximate amount which will remain in the account for operating expenses =	($10,000.00)
ADD: Interest earnings 05/01/13 through 2014 Cycle I grant distribution date = (Estimate of $45 x 13 month)	$585.00
Balance remaining for grant distribution =	$800,215.29
LESS: Minimum amount required for distribution in the form of Public Safety Grants ($814,662.36 x 12.5%) + $29.00 (reimb.) + $5,325.00 (reimb.) =	($107,186.80)
Amount remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants = (Note P.I.LT. grants distributed in Cycle II)	$693,028.49

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NOTE: The Board may consider reserving a portion of the account balance for P.I.L.T. payments awarded in December 2014 and paid in February 2015. The following is an estimate of the amount that may be needed to pay the 2014 P.I.L.T. obligation:

Estimated 2% payment from the casino in June 2014 =		$733,000
Less:	Estimated Minimum Public Safety grant obligation in December 2014 ($733,000.00 x 12.5%) =	($91,625)
Less:	Estimated Administrative expenses, insurance premiums, legal fees, per diem, etc (6/14 thru 12/14) =	($15,000)
Add:	Estimated interest earnings (6/14 thru 11/14) (Interest estimated at $45 per month) =	$270
Less:	Normal reserved account balance =	($10,000)
Less:	Total estimated 2014 P.I.L.T. payment:	

(2014 taxable value of casino; real and personal property as of 12/31/13 = $39,127,898)
(Source: 2014 Appraisal)
(Millage estimated and based on 2013):

West Shore College (3.0907 mills) =	($ 120,933)
Intermediate School District (2.3000 mills) =	($ 89,994)
Manistee Area Public Schools (20.3800 mills) =	($ 797,427)
Manistee County (8.4300 mills) =	($ 329,848)
Manistee Township (1.5000 mills + 1% tax admin fee)	($ 72,661)

($1,410,863)

Estimated amount which will be available for "Offset", "Other", and additional "Public Safety" grants in December 2014 = **- ($780,218)**

Based on the above estimates, it is recommended that all of the $693,028 (non-Public Safety) balance be reserved for the 2014 - Cycle II grant process to meet P.I.L.T. payments. If the Board takes this action, the following is available in this cycle for distribution:

1)	**Public Safety Grants =**	**$107,187**
2)	**Other Grants = ($693,028 - $780,218)**	**$ 0**

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APPENDIX C

GRANT APPLICATION SYNOPSIS - 2014 CYCLE I
(Grant Application Deadline Friday, March 7, 2014)

All grant applications are listed in the approximate order they were received.

A) CATEGORY I - Local Public Safety

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A1)	Manistee County Road Commission 8946 Chippewa Hwy Bear Lake, MI 49614 ATTN: Mark Sohlden, Manager	This application requests funds for the purchase of a 3/4 ton standard cab 4x4 pickup and top lifter liftgate, which will replace the current pickup that has over 266,000 miles. The utilization of a road patrol truck with a liftgate is vital for day and nighttime patrols in the winter months by determining road conditions and appropriate appointment of Road Commission forces to maintain a safe public road system. The liftgate addition allows for this truck to also respond to and address large animal removal and/or the removal of other objects in the roadways which constitutes safety hazards to the traveling public. Purchase of replacement vehicles and equipment have been minimized and/or delayed due to the lack of adequate transportation funding over the past several years, which increases the difficulty of the Road Commission to adequately respond to natural events and emergency situations.	$27,000
A2)	Maple Grove Township 9213 Aura Street P.O. Box 48 Kaleva, MI 49645-0048 ATTN: H. Wayne Beldo, Supervisor (On behalf of the Maple Grove Township Fire Department)	This application requests funds to upgrade the lighting in the Township Fire Hall. The building has the original lighting in it, and that lighting is at least 15 years old and very costly to operate. A bid has been received from an electrician to replace the current lighting with energy efficient lights for all of the bays. The Township Fire Department houses all of the fire and rescue equipment as well as a West Shore Medical Center Ambulance. The following is a breakdown of the cost of the project: 1) Ambulance bay fluorescent fixtures, which is wiring and conduit = $1,802.29 2) Firetruck bay fluorescent fixtures, which is wiring and conduit = $1,802.29 3) Training area, fluorescent fixtures, wiring and boxes = $740.01	$4,344.59
A3)	West Shore Medical Center 1465 E. Parkdale Avenue Manistee, MI 49660 ATTN: Rachel L. Estabrook, Director of Fund Development	This application requests funds for the purchase of five (5) Philips HeartStart FRx Basic Automated External Defibrilators. AEDs are an important lifesaving technology and may have a role to play in treating workplace cardiac arrest. Most sudden cardiac deaths occur outside of the hospital. In an effort to improve the safety of the public, patients, visitors and staff, West Shore Medical Center will install new AED's in five outlying patient carecenters, including the Briny Building, Coastline Building, Primary Care Center and two in the Medical office building. With the exception of the Primary Care Center, none of the buildings currently have the AED's.	$6,750

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	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A4)	Village of Bear Lake P.O. Box 175 Bear Lake, MI 49614 ATTN: Glenn Moore, Village President	This application requests partial funding for the purchase of a new Village snowplow truck. The present truck is a 1992 Ford L8000, and although it has had regular maintenance, it is increasingly difficult to find repair parts. This severe winter weather has contributed to many breakdowns that have been patched together to get the truck back in service as quickly as possible. The Village has received a bid for the cab and chassis in the amount of $92,400.26, and bid for specified accessories needed to outfit the truck for plowing in the amount $53,841. Any grant funds received will be added to the existing Village equipment fund. Total budget for the project is $146,241.26, with $50,000 being funded by the applicant and other sources.	$96,241.26
A5)	Bear Lake Township 7771 Lake Street P.O. 187 Bear Lake, MI 49614 ATTN: Vern Best, Township Supervisor (On behalf of Bear Lake Township Fire Department)	This application requests partial funding to purchase NFPA certified upgrade equipment for a new fire truck, which has been ordered by the Township. This is a joint application with Pleasanton Township, who is requesting $47,600 in a separate Revenue Sharing Grant Application. A complete list of priority items is included in the grant application. In August 2013, Bear Lake Township successfully passed the millage to tax itself to enable the replacement of an aging 1976 pumper. This is the first of three vehicles, which will need to be replaced within the next ten years. The township is requesting assistance toward the additional cost to replacing and upgrading new equipment for this vehicle to meet current NFPA standards. Total budget for the project is $66,427, with $48,754 being funded by the applicant and from other sources.	$17,673
A6)	Bear Lake Township 7771 Lake Street P.O. 187 Bear Lake, MI 49614 ATTN: Vern Best, Township Supervisor (On behalf of Bear Lake Township Fire Department)	This application requests partial funding to assist with the financing of its new firetruck. The Township Fire Department is in the process of ordering a new firetruck, and $200,000 must be paid when the chassis is finished in June of this year. In August of 2013, Bear Lake Township successfully passed a millage to enable the replacement of the aging 1976 pumper. However, this is the first of three vehicles which will need to be replaced in the next ten years. The millage is currently being collected to make the first year payment. The township is requesting assistance to enable payment of the first installment for construction of the chassis so they can avoid a debt repayment interest charge and show their appreciation for the support of our local citizens by demonstrating that they will make every effort to match their voluntary willingness to increase their taxes. If funding is less than the requested amount, the Township Fire Department would have to take money from the equipment reserve funds currently earmarked for replacing the next priority vehicle. Total budget for the project is $375,000, with $200,000 being funded by the applicant.	$175,000
A7)	Pleasanton Township 8958 Lumley Road P.O. Box 145 Bear Lake, MI 49614 ATTN: Carol Merrill, Pleasanton Township Supervisor (Application being made by Pleasanton Township on behalf of the Bear Lake Township Fire Department)	This application requests funds for the replacement of seven (7) FireHawk M7SCBA Airmask units at a cost of $6,800 per unit. This advanced airmask features seven (7) life safety design components, is the highest quality SCBA available, is lightweight and is easy to use, and is an excellent performer even in the face of extreme temperatures up to 500 degrees Fahrenheit. It protects against impact and water ingress, and will greatly contribute to keeping firefighters safe.	$47,600

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A8)	Arcadia Township 3422 Lake Street P.O. Box 241 Arcadia, MI 49613 ATTN: Douglas Carter, Supervisor (On behalf of the Arcadia Township Fire Department)	This application requests partial funding for an emergency generator project. Specifically, funds will be used to purchase: 1) A Generac 45KW gas fueled generator capable of producing 100 amps plus installation = $12,990 2) A cement pad for setting the generator = $650 This emergency shelter will benefit Arcadia Township and neighboring communities. It will provide a warming shelter for residents with a kitchen, restrooms, and large area for setting up sleeping cots, and will allow all emergency responding equipment, including emergency radios, pagers and cell phones for communication, to remain charged and ready. It will also allow for necessary medical equipment to be kept warm, charged and ready throughout any extended event. At present, the nearest shelter is over 10 miles from the Township, and was completely inaccessible due to impassable roads during the last two major storms. During outages, the heavy apparatus bay doors must be lifted manually and propped open. Having a backup generator will alleviate this unsafe practice. Total budget for the project is $25,990, with $12,350 being funded by the applicant.	$13,640
A9)	Onekama Township 5435 Main Street P.O. Box 458 Onekama, MI 49675 ATTN: David Meister, Township Supervisor (On behalf of the Onekama Township Fire Department)	This application requests funds to purchase LED emergency flood lighting for the Township Fire Department. In emergency situations such as fire and rescue, lighting can play a critical role. Adequate lighting is necessary to light the scene and insure the safety of the fire and rescue personnel. Conversion to a LED lighting system will allow more lumens with less portable emergency generator power. The present system, although it has been operating for years, is at its maximum total output, and therefore will not allow a new unit to use additional accessory point lighting.	$3,945
A10)	Manistee Township 410 Holden Street Manistee, MI 49660 ATTN: Joy Hutchenson, Township Clerk (On behalf of the Manistee Township Fire Department) (Co-Application with East Lake Village Fire Department)	This application requests funds for the Eastlake and Manistee Township Fire Department's Rapid Intervention Team Programs (RIT). This is a continuation project that was funded by the Revenue Sharing Board in the last grant cycle. Because neither of the two Fire Departments have the personnel or equipment to conduct fire suppression operations and handle its own RIT responsibilities, Manistee Township and Eastlake Village Fire Departments have been training for the last year on rescue procedures and strategies. Both departments have adopted policies and procedures regarding RIT operations and have identified the following equipment needs to further RIT safety requirements (listed in order of priority): 1) Twelve (12) survivor lights = $1,860 2) Two (2) Pelican LED handheld lights = $1,450 3) Two (2) ½" rescue rope = $616 4) Two (2) tubular webbing = $198 5) Twelve (12) carabiners = $252 6) Two (2) Powerpro cutoff saws = $2,400 7) Two (2) rescue rope bags = $118 8) Two (2) RIT team staging mats = $342 If this application is funded, the Fire Departments intend to develop the abilities of both Fire Departments to create the rescue capability that each department is required to establish at the scene of each structure fire. The National Fire Protection Association and the United States Occupational Safety and Health Administration have requirements for Rapid Intervention Teams being established at any structure fire. These standards require that a minimum of two firefighters be standing by in full personal protective equipment while other crew members are working in a hazardous atmosphere.	$7,236

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	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A11)	Manistee Township 410 Holden Street Manistee, MI 49660 ATTN: Joy Hutchenson, Township Clerk (On behalf of the Manistee Township Fire Department)	This application requests funds for a fire station generator project. The Township Fire Department currently lacks emergency generator capability except for a small gasoline powered unit that can run lights. In the event of a power outage, overhead doors must be manually released, telephones would not work, computers are not operational and there are no lights or heat. A proposed natural gas generator and its automatic transfer switch will sense power loss and start immediately. The generator is designed to run the entire fire station and being natural gas does not have a fuel tank to be concerned about. This application requests purchasing the following items: 1) One (1) 45 kW natural gas generator = $12,130 2) One (1) 200 amp automatic transfer switch = $1,400 3) Electrician labor for connecting to fire station circuits and plumbing gas to the generator = ? 4) One (1) cement pad for the generator = $9,340 5) One (1) natural gas meter replacement = $2,500	$25,370
A12)	Manistee Township 410 Holden Street Manistee, MI 49660 ATTN: Joy Hutchenson, Township Clerk (On behalf of the Manistee Township Fire Department)	This application requests funds for the Township Fire Department to develop a more aggressive water supply and fire attack strategy by using a large diameter hose. The current hydrant supply hose is 2 ½ inch or 3 inch hose that is also attack hose. This hose does not supply the volumes of water required to suppress a fire of any significant size. The application in general also requests the strapping hose, nozzles and appliances necessary to build standpipe packs, which are used to connect into a commercial building fire suppression system by use of hoses and nozzles. The grant also requests a piercing nozzle that is used to penetrate doors, floors, car hoods, etc., quickly to knock down fires. The following items are being requested in the grant application: 1) Ten (10) 5" LDH hoses (100 ft) = $6,540 2) One (1) 5" LDH hose (50 ft) = $400 3) One (1) 5" LDH hose (25 ft) = $283 4) Five (5) 5" NST to 5 inch Storz for hydrant bags = $2,950 5) Two (2) hose strap carrying systems = $256 6) Four (4) lightweight hoses = $440 7) Two (2) variable gallonage nozzles = $1,748 8) One (1) gated wye = $257 9) One (1) piercing nozzle = $934	$13,808

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	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A13)	Manistee Township 410 Holden Street Manistee, MI 49660 ATTN: Joy Hutchenson, Township Clerk (On behalf of the Manistee Township Fire Department)	This application requests funds to improve firefighter training equipment in the Township Fire Department. Manistee Township currently lacks both the training technology and the proper outfitting of the basic training facility to provide effective training for its firefighting personnel. Over the past year, the fire department has put into place several policies and procedures that include a comprehensive training program to improve the ability to serve the community and safety of firefighters. The fire department also has two highly trained instructors that only require the technology and proper basic training facility. Therefore, the following items are being requested in this application: 1) One (1) laptop computer = $1,200 2) One (1) desktop computer and monitor = $1,000 3) One (1) computer printer/copier = $700 4) One (1) projector with wireless connectivity = $900 5) Two (2) Microsoft Office Suite 2013 = $800 6) One (1) Fire Department Management Software = $1,500 7) One (1) flatscreen television (60") = $1,100 8) One (1) CD player = $100 9) One (1) projector screen (70" x 70") = $400 10) One (1) standard podium = $300	$8,000
A14)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Dale Kowalkowski, Sheriff	This application requests funds to purchase 26 Iyetec-Iyecitation licenses for a total of $20,670, interface for e-ticket data to TIMS = $2,500, 23 magnetic swipe readers = $2,047, 23 rugged jet printers = $11,477, and a one-year maintenance contract = $4,170, TIMS e-ticket import licenses = $7,500, support and maintenance fees = $2,250, and implementation fees = $1,500. These items would be purchased for the Manistee County Sheriff's Office, Manistee City Police, and the Little River Department of Public Safety. Funding will also interface the citation system in the 85th District Court at a cost of $3,000. The primary purpose of the E-citation grant is to provide deputies of the Sheriff's office, City Police Department, and Little River Department of Public Safety with the tools to issue citations from their patrol vehicles electronically. The officers will spend less time filling out the citation and will speed up the citation issuing process, which is a benefit to the officer's safety. It will provide the interfacing of the citation information from the patrol vehicles MDT to the TIMS (report writing) system at the officer's agency. This will eliminate the redundancy of entering the information a second time, as the information will automatically be downloaded to each agency's server. This system will interface with the existing District Court JMS Software allowing data that is input on the road during a traffic stop to be sent directly to the District Court. Attached to the grant application are letters of support from the Manistee City Police, Little River Department of Public Safety and the 85th District Court.	$55,115

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	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A15)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Dale Kowalkowski, Sheriff	This application requests funds to send a Deputy Sheriff to the Michigan State Police Precision Driving Instructor School. To achieve instructor status, two separate trainings are required. A 40-hour advanced driver course followed by an 80-hour precision driving instructor course, which are both done at the Michigan State Police Academy in Lansing. Tentative training is scheduled for Fall 2014, in which the entire training would be completed. The following is a breakdown of the cost of the project: a. 40-hour advanced precision driving course = $1,578 b. 80-hour precision driving instructor program = $3,155 If only partial funding is available, priority would be given to the 80-hour course, however both courses are required to gain instructor status. The precision driving course will enhance the officer's driving performance, reduce liability and litigation, and hopefully reduce traffic crashes that claim the lives of police officers on a daily basis.	$4,733
A16)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Charles Haemker, Library Administrator (On behalf of the Manistee County Library)	This application requests partial funding which will be used to install a restroom in the upper level of the Main Library in compliance with the Americans with Disabilities Act, which would be primarily used by visitors to the Children's Room and the Upper Level meeting room. This project is part of a large HVAC replacement and renovation project at the Main Library building. The installation of this restroom is part of the initial phase of the Library renovation project. The lack of an ADA accessible restroom on the second floor of this building is an immediate safety concern. Total budget for the restroom project is $18,000 with $2,000 being funded by the applicant.	$16,000
A17)	Village of Eastlake 175 Main Street Eastlake, MI 49626 ATTN: Dan Janicki, Village President (On behalf of the Eastlake Village Fire Department)	This application requests funding for the purchase of three complete sets of turnout gear for the Village Fire Department.	$8,250
A18)	Cleon Township 16505 Imhof Drive Copemish, MI 49625 ATTN: Jeff Stanton, Township Supervisor (On behalf of the Cleon Township Fire Department) **(Priority #1)**	This application requests funds to purchase up to five (5) sets of structural firefighting protective equipment consisting of Nomex jackets and pants, protective helmets with shields, gloves, boots and hoods at an approximate cost of $2,500 per set.	$12,500
A19)	Cleon Township 16505 Imhof Drive Copemish, MI 49625 ATTN: Jeff Stanton, Township Supervisor (On behalf of the Cleon Township Fire Department) **(Priority #2)**	This application requests funds for repairs and improvements to the Township Fire Department's current fire engine #201 for tires, body and paint work, emergency signals and identification work. If funded, the equipment would be purchased immediately and would be completed within 90 days.	$15,000

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	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A20)	Cleon Township 16505 Imhof Drive Copemish, MI 49625 ATTN: Jeff Stanton, Township Supervisor (On behalf of the Cleon Township Fire Department) **(Priority #3)**	This application requests funds for purchasing materials for improvements to the Cleon Township Fire Station. The materials are cabinets, countertops, paint, plumbing and electrical components. The labor for this work will be donated and/or supplied by the department's members.	$5,000
A21)	Manistee Intermediate School District 772 E. Parkdale Avenue Manistee, MI 49660 ATTN: Roy Anciso, Director of Technology	This application requests partial funding for the purchase of a new telecommunications system for the local school districts within the Manistee Intermediate School District. A new telecommunications infrastructure is needed in this school district to address ongoing concerns of students safety during emergency situations. Modern security features that are built into the telecommunications system proposal are only possible by upgrading and unifying the core telecommunications system with the County's schools. The safety of Manistee County children during emergency situations will be greatly enhanced if this is approved. Specifically, the equipment to be purchased will be: 1) 360 VOIP phones 2) Ten (10) voice gateways for local call routing and remote survivability 3) One (1) main call processor 4) Ten (10) universal telephone paging interface modules 5) Fifteen (15) power-over-ethernet switches Any funding will be first used to purchase new phones and public announcement hardware allowing for the integration of two disparate systems. The remaining amount would be split proportionately between the districts to upgrade the switching infrastructure needed to support this system. Manistee County Schools will be taking several steps to reduce the total cost of this project, specifically, the Manistee Intermediate School District and Casman Academy will be reusing existing phones and equipment saving this project an estimated $30,000. Existing public announcement systems will be integrated rather than replaced, saving this project a minimum of $80,000. Additional infrastructure including existing servers and switching the Manistee Schools fiberoptic network will be leveraged to reduce the cost of this project, lowering an ongoing cost of maintenance and also provide and highly reliable and highly available telecommunications system. The Manistee Intermediate School District will also contribute to this project by providing technical support in the form of installation and configuration services. Letters of support from area school districts are attached to the applications. Total budget for this project is $178,000, with $50,000 being funded by the applicant. **(Note: Question #7, which asks if the applicant is an eligible local of government with explanation was not completed by the applicant.)**	$128,000

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
A22)	City of Manistee 70 Maple Street Manistee, MI 49660 ATTN: Mitchell Deisch, City Manager and David Bachman, Director of Public Safety **(Priority #1)**	This application requests partial funding, which will be used as matching funds to a Federal Grant from FEMA in the Aid to Firefighters category. The $107,000 grant request from FEMA will fund two projects. The first is to buy and install an exhaust handling system for the Fire Department which will capture and remove the exhaust from all five of the vehicles parked on the apparatus floor. The current system is 20+ years old and only handles exhaust from three of the five City-owned vehicles. The remaining portion of the grant would allow us to purchase two Lifepak-15 heart monitors. The heart monitors will provide for ALS care to patients. The department currently has one used Lifepak-12 that would be replaced with the grant, and the other would be added to the second ambulance. The total project cost is $117,700, which $107,000 coming from a Federal grant, and $700 being funded by the applicant.	$10,000
A23)	City of Manistee 70 Maple Street Manistee, MI 49660 ATTN: Mitchell Deisch, City Manager and David Bachman, Director of Public Safety **(Priority #2)**	This application requests partial funding to pay for the tuition of two City paramedics to finish the paramedic program at Baker College. Tuition at Baker College is $12,000 per student. Currently, City staff includes five EMT/Paramedics and four EMT/basic level employees. In the Spring of 2013, the City transitioned its license level from a basic to an advanced life support transport agency. As an ALST, the City is required by law to have paramedics on duty 24/7 to respond to calls for service. With this grant, they will train two additional members of the full-time staff to paramedic level. In two years they will send the last full-time employee to school to take the paramedic classes, at which time all full-time employees will be licensed paramedics and the Director will be an EMT/B. Training these two additional members will increase the availability of paramedics in the schedule and help guarantee that there are always paramedics on duty and available 24/7. As an ALS agency, the City anticipates treating and transporting over 1,100 patients annually. Total budget for the project is $24,000, with $12,000 being funded through a previous Local Revenue Sharing Board Grant.	$12,000
A24)	City of Manistee 70 Maple Street Manistee, MI 49660 ATTN: Mitchell Deisch, City Manager and Jeffrey Mikula, Director, Public Works Department **(Priority #3)**	This application requests partial funding for the purchase of equipment which will be used for safety purposes when traffic control is required along US-31 and other City streets. Traffic control devices currently utilized by the Manistee Public Works Department do not meet current safety requirements according to the Michigan Manual of Uniform Traffic Control Devices. Total budget for this project is $8,123, with $123 being funded by the applicant, and an additional $4,000 being funded by the Michigan Department of Transportation. If the grant is approved, the following items will be purchased: 1) Thirty (30) Low density traffic control barrels = $2,175 2) Thirty (30) Weighted bases = $142.50 3) Six (6) Type III barricades = $1,480.50 4) Forty-two (42) Type D barricade lights = $1,155 5) Forty (40) traffic cones = $812 6) One (1) portable light card = $2,430	$4,000

TOTAL CATEGORY I - Local Public Safety Applications (24) = **$717,205.85**

B) CATEGORY II - 2014 Payment in Lieu of Taxes

TOTAL CATEGORY II - 2014 Payment in Lieu of Taxes (0) = **$0.00**

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C) CATEGORY III - Offset of Actual Operating Expenses

TOTAL CATEGORY III - Offset of Actual Operating Expenses (0) = $0.00

D) CATEGORY IV - Other Lawful Local Government Purposes

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D1)	Village of Eastlake 175 Main Street Eastlake, MI 49626 ATTN: Dan Janicki, Village President (On behalf of the Eastlake Improvement Committee)	This application requests partial funding to assist with the renovation of Penny Park in the Village of Eastlake. The Eastlake Improvement Committee serves the Eastlake Village Board and its Planning Commission. It assesses the parks and recreation in the Village and makes suggestions for improvements, and then seeks the funds for these improvements. Penny Park is being renovated for universal accessibility and to become ADA compliant. This grant request will specifically pay for the design and installation of a universally accessible playground, which will meet or exceed ADA standards. This project is supported by the Manistee County Recreation Plan, the Village of Eastlake's Master Plan and Recreation Plan, and Envision Manistee. Furthermore, it is recognized as a high priority by local residents, businesses, governmental bodies and non-profits as a key site in Manistee County's Explore the Shore Program, which is a universal design initiative with the goal of making Manistee County a premiere destination for people off all ages, needs and abilities to use, enjoy, and learn from the County's water resources. Total budget for this project is $37,000 with $10,000 being funded by the applicant.	$27,000

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D2)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Deidre Robison, Probate Register	This application requests funding to purchase equipment including scanning equipment, software, server space and a public access computer for the purpose of beginning the process of digitizing records in the Probate Court. The software will enable current Probate Court filings to be scanned. The scanned documents will be stored on the server space and can be viewed on the in-house computer system by court personnel and also viewed by the public on the public access computer. This process will automate workflow for years to come and the implementation of a digitizing plan will make for more efficient Probate Court operations and procedures. The following items are requested in the order of priority: Priority #1 = Licenses for three concurrent users, installation and design, staff training, one-year of local maintenance and support, two Fijitsu 6130Z scanners, and a server to accommodate this system including scanned data = $23,650 Priority #2 = Public access computer = $1,250 The scanning of the court files could not take place without the equipment software and server space, therefore those items are the first priority. Implementing a schedule for scanning new filings will help the Probate Court operations and procedures by capturing, storing, retrieving and sharing records in an electronic environment that interacts with the court's case management system and document management system. It will provide for rapid retrieval of documents, which will enable documents to be used more effectively for a variety of reasons in conjunction with workflow software and email.	$24,900
D3)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Sarah Howard, Council on Aging Executive Director (On behalf of the Manistee County Council on Aging)	This application requests partial funding for repaving the Senior Center Parking Lot and rerouting the storm drain underground and connecting it to the City storm sewer. The work to be included in this project includes removal of existing asphalt from the parking lot, removing the concrete sidewalk along Water Street, replacing PVC drain tile from roof drains underground to the City storm sewer and cover it with 2-inch insulation, install new 2-foot diameter by 4-foot deep catch basin in the center of the parking lot, run drain piping from the catch basin to the City storm sewer at the corner of Pine and Water Streets, pour new sidewalks along Water Street, place new asphalt and parking space barriers in the parking lot, and paint parking lot lines. If less than full funding is granted, an estimate between $16,000 - $19,000 will address the most pressing problem, which is the draining from the roof of the Manistee Senior Center and pooling on the sidewalk and parking lot outside the building creating a fall hazard for the Senior Citizens who use the Center. If $16,000 - $19,000 is granted, specific work would include removing the concrete sidewalk along Water Street, placing new PVC drain tile from underground roof drains to storm sewer and covering drain piping with insulation, running drain pipe from the catch basin to the City's storm sewer at the corner of Pine and Water Streets, and pouring new sidewalks along Water Street. Total budget for this project is $55,000 with $5,000 being funded by the applicant.	$50,000

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D4)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Robert Carson, County Planning Director.	This application requests partial funding to develop an educational rain garden at the Public Library in the Village of Kaleva. The garden will be built through a community work day led by the Planning Department in the Greater Bear Watershed. Colorful educational signage will be developed by the Planning Department and will be printed on waterproof material through a local vendor to be placed at the rain garden location. The rain garden will capture run-off from the Library's roof and parking area. The garden will be designed and built by the Planning Department as part of the ongoing effort for water quality education as directed by goals in the Greater Bear Watershed Plan. The grant will provide monetary assistance for equipment needed for excavation and directing of stormwater, materials such as mulch, rock, plants, drain tile and drain tile connections, high-quality educational signage for the site, educational materials such as pamphlets and instruction manuals to hand out, project oversight design, installation and education administration. A priority for spending grant funds would be placed on the installation of the garden itself, but inclusion of funding for the signage is also a priority as the ultimate goal is to focus placement of the garden as an educational opportunity. Total budget for the project is $8,000, with $2,000 being funded by the applicant through in-kind resources.	$6,000
D5)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Linda Duchon, Medical Care Facility Administrator (On behalf of the Manistee County Medical Care Facility)	This application requests fund for the purchase of an electric hi-lo stand-in table. This table will make it possible for residents with limitations to stand safely and easily. A 4-point system stabilizes the resident's body so they can experience the benefits of standing. It is ideal for paraplegics and stroke residents, and promotes the prevention and healing of wounds and range of motion. It is the facility's responsibility to keep residents safe and to maximize each resident's potential. The Therapy and Rehab Department would actively use this table for a large portion of its residents.	$5,247
D6)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Linda Duchon, Medical Care Facility Administrator (On behalf of the Manistee County Medical Care Facility)	This application requests funds for an upgrade to the dining room ice machine for single service ice and water. This upgrade is very important to comply with current infection control standards. At this time the facility has a large ice machine similar to what you would see in a hotel. It is the facility's responsibility to keep residents well hydrated with fresh drinking water. The ice machine in the dining room does not comply with current infection control standards and must be converted for single use to prevent contamination of ice.	$3,420
D7)	Manistee County 415 Third Street Manistee, MI 49660 ATTN: Tom Kaminski, County Controller/Administrator and Donna Nieman, Centra Wellness Network Chief Financial Officer	This application requests partial funding to be used to complete the Manistee Community Kitchen Cafe construction project, specifically plumbing and electrical needs. Once this is completed, the facility will be State compliant as a public dining facility. The Centra Weliness Network helps severely, mentally ill and developmentally disabled Manistee County residents achieve good mental health and participate fully in the life and resources of our community. By working with the Manistee Community Kitchen Café, along with other area organizations who work with in-need residents, our mutual clients will be assisted in their re-entry into the local workforce by utilizing the 16-week training program in the Manistee Community Kitchen Café earning a certificate of completion and enabling the participants to come out of the public welfare system and become part of the local economic structure. Total budget for the project is $30,000, with $10,000 funded from other sources.	$20,000

	NAME OF APPLICANT	DESCRIPTION	AMOUNT
D8)	Onekama Township P.O. Box 458 Onekama, MI 49675-0458 ATTN: Helen Mathieu, Township Clerk (On behalf of the Onekama Village and Township Community Parks and Recreation Committee)	This application requests funding for the drilling of a well for irrigation at the Northpoint Park. Since the Spring of 2009, annual Arbor Day tree plantings have been conducted in the park, with trees selected by the tree subcommittee biologist. Water is needed for these trees to survive, and they are currently being watered using an irrigation wagon filled at the nearest neighbor's house. The future of water availability is seasonal and uncertain. The project includes bringing electricity into the park, which will also be made available for other purposes, and also installation of a single frost-proof hydrant is anticipated for the use of the well at present. The line will be assembled so that faucets in other locations can be installed in the future. The well is to be 5-inch and 70 feet deep. A drinking fountain for the use of visitor's to the park has also been considered. Grant funds will be used to pay for the well, its plumbing and electrical work.	$8,500
D9)	City of Manistee 70 Maple Street Manistee, MI 49660 ATTN: Mitchell Deisch, City Manager	This application requests partial funding to assist with building an ice skating rink at Sands Park in cooperation with the Area for Alternative Youth/Teen Center. Youth from all areas of the County have access to this facility. Sands Park has a long tradition of being the location for a community ice skating rink that dates back over 70 years. For the past 12+ years the Teen Center has served as a warming hut for families and youth to borrow at no charge, ice skates and enjoy the rink. Ice skates purchased through a Revenue Sharing Grant in 2003 are currently stored during the winter months at the Teen Center. This application will assist with the purchase of a 100 ft x 200 ft ice skating rink system that will allow the City to create sustainable ice skating conditions during the winter months. Photos of the proposed ice rink and a letter of support from the Alternatives for Area Youth are attached to this application. Total cost for this project is $12,000, with $6,000 being funded by the applicant.	$6,000

TOTAL CATEGORY IV - Other Lawful Local Government Purposes Applications (9) = $151,067.00

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GRANT APPLICATION SYNOPSIS - 2014 Cycle I
RE-CAP

TOTAL CATEGORY I - Local Public Safety Applications (24) = **$717,205.85**

TOTAL CATEGORY II - Payment in Lieu of Taxes (0) = **$0.00**

TOTAL CATEGORY III - Offset of Local Operating Costs Application (0) = **$0.00**

TOTAL CATEGORY IV - Other Lawful Local Government Purpose Applications (9) = **$151,067.00**

TOTAL APPLICATIONS AMOUNT FOR ALL CATEGORIES Cycle I-2014 (33) = $868,272.85

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