



MEMBERS:

Dennis Bjorkquist, Chairperson
Ken Hilliard, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, December 9, 2013
5:00 P.M.

Manistee Township
410 Holden Street, Manistee, MI

Members Present: Dennis Bjorkquist, Chairperson; Ken Hilliard, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Recording Secretary; Rachel Nelson, Finance Assistant; and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the Public, and the Media

The meeting was called to order at 5:00 P.M. The Pledge of Allegiance was recited. Roll call was taken.

The Chairman requested approval of the meeting Agenda.

There was a motion by Ms. Kenny, supported by Mr. Hilliard to approve the Monday, December 9, 2013, meeting agenda, as presented. Motion carried.

The Chairman then requested approval of the minutes from the Monday, October 14, 2013, meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Hilliard, supported by Ms. Kenny to approve the Monday, October 14, 2013, minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

The Board next discussed scheduling the 2014-Cycle I grant application deadline.

There was a motion by Mr. Hilliard, supported by Ms. Kenny to set the 2014-Cycle I grant application deadline for Friday, March 7, 2014, and any applications that are not submitted to the County Controller/Administrator's Office, 415 Third Street, Manistee, Michigan, 49660, by the 5:00 P.M. deadline will not be considered. Motion carried.

The Chairman next requested the Board's consideration to approve payment to Manistee County in the amount of \$12,500.00, which represents 50% of the annual Administrative fees, per agreement.

There was a motion by Ms. Kenny, supported by Mr. Hilliard to approve payment of \$12,500.00 to the County of Manistee, which is 50% of the annual Administrative fees, per agreement.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Hilliard; Kenny)

Nays: 0

Absent: 0

Motion carried.

The Board considered an invoice dated October 14, 2013, to reimburse Manistee County for Board Member per diem and related expenses for October 1, 2012, through September 30, 2013 (APPENDIX A).

There was a motion by Mr. Hilliard, supported by Ms. Kenny to approve payment to Manistee County for reimbursement of Board Member per diem and related expenses for October 1, 2012, through September 30, 2013, in the amount of \$1,615.10.

A roll call vote was taken:

Yeas: 3 (Kenny; Bjorkquist; Hilliard)

Nays: 0

Absent: None

Motion carried.

At the request of the Chairman, Mr. Kaminski provided the Board with an explanation of the finance report. He announced that \$814,662.36 was received on November 19, 2013, in 2% funds from the casino. The account balance as of December 8, 2013, is \$2,281,044.29. Mr. Kaminski then went on to explain the 2013 Cycle II estimated grant distribution, which takes into account the two invoices approved for payment tonight, estimated interest earnings, and retaining \$10,000 in reserve, which leaves a balance of \$1,442,581.83; of which \$92,759.59 is the minimum amount required for distribution in the form of Public Safety Grants for Cycle II-2013. Mr. Kaminski explained that the 2013 P.I.L.T. grant obligation which the Board will consider this evening (and which will be paid in February 2014) is \$1,338,933.63. The balance remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants is \$10,888.61.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle II-2013 Grant Applications. Throughout the grant award process, Mr. Kaminski kept track of the total amount of funds dispersed. The Chairman suggested beginning with those applications that appeared on each of the Board member's priority lists as grants they would like to see funded.

There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard, to award \$5,000.00 to Onekama Township to make repairs to the Township Fire Department's Extrication (Jaws of Life) vehicle.

A roll call vote was taken:

Yeas: 3 (Kenny; Hilliard; Bjorkquist)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. Hilliard, to award \$17,000.00 to West Shore Medical Center to purchase a new triage chair and stretcher for the WSMC Emergency Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Hilliard; Kenny)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. Hilliard, to award \$16,900.00 to the City of Manistee to purchase a LUCAS chest compression system, and an automatic ventilator with regulator.

A roll call vote was taken:

Yeas: 3 (Hilliard; Bjorkquist; Kenny)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Hilliard, supported by Ms. Kenny, to award a partial grant of \$9,600.00 to Cleon Township for six people to take the Emergency Medical Technician (EMT) course with required materials, supplies, and expenses.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Hilliard; Kenny)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Hilliard, supported by Ms. Kenny, to award \$2,195.00 to Manistee County for the Medical Care Facility to upgrade a door and frame to meet ADA compliance.

A roll call vote was taken:

Yeas: 3 (Kenny; Bjorkquist; Hilliard)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Hilliard, supported by Mr. Bjorkquist, to award \$1,723.00 to Manistee County for the Medical Care Facility to upgrade the CPU/main board display for the fire alarm system.

A roll call vote was taken:

Yeas: 3 (Hilliard; Bjorkquist; Kenny)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Hilliard, supported by Ms. Kenny, to award \$9,250.00 to Bear Lake Township, Onekama Township, and Arcadia Township to purchase three vitals monitors for the Township Fire Departments.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Kenny; Hilliard)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard, to award a partial grant of \$11,500.00 to Manistee Township and the Village of Eastlake to purchase equipment to develop rescue capability that each fire department is required to establish at the scene of each structure fire.

A roll call vote was taken:

Yeas: 3 (Kenny; Hilliard; Bjorkquist)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. Hilliard, to award a partial grant of \$20,000.00 to Manistee County towards the purchase of a new patrol vehicle for the Sheriff's Department.

A roll call vote was taken:

Yeas: 3 (Hilliard; Bjorkquist; Kenny)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard authorize the 2013 P.I.L.T. payment in the total amount of \$1,338,933.63 to the following applicants:

West Shore Community College (operating 3.0907 mills) in the total amount of \$114,774.92.

Manistee Intermediate School District in the total amount of \$85,411.82, which is:

A) Operating (.3000) = \$11,140.67

B) Special Education voted (2.0000) = \$74,271.15

Manistee Area Public Schools in the total amount of \$756,823.00, which is:

A) Non Homestead (18) = \$668,440.33

B) School Debt (2.3800) = \$88,382.67

Manistee County in the total amount of \$312,963.76, which is:

A) County Operating (5.5000) = \$204,245.66

- B) County Library (1.0000) = \$37,135.57**
- C) County Medical Care (.5000) = \$18,567.79**
- D) County 9-1-1 (.8000) = \$29,708.46**
- E) Dial-A-Ride (.3276) = \$12,165.61**
- F) Council on Aging (.3000) = \$11,140.67**

Manistee Township in the total amount of \$68,960.13, which is:

- A) Operating (1.5000) = \$55,703.36**
- B) 1% Admin. Fee (\$1,325,676.86 x 1%) = \$13,256.77**

A roll call vote was taken:

Yeas: 3 (Kenny; Hilliard; Bjorkquist)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. Hilliard, supported by Ms. Kenny, to award a partial grant of \$10,000.00 to Brown Township for the installation of a new roof, furnace, and air conditioning at the Brown Township Hall.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Kenny; Hilliard)

Nays: 0

Absent: 0

Motion carried.

During public comment, Mark Sohlden, the new Road Commission Manager, introduced himself.

The Chairman announced that the scheduled meetings of the Manistee Local Revenue Sharing Board are as follows:

Monday, February 10, 2014 (Annual Organizational Meeting pursuant to Section 6.7 of the Bylaws, as amended)

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 5:30 P.M.

Respectfully submitted,

Colleen Kenny, Secretary

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(APPENDIX A)

INVOICE
October 14, 2013

Manistee Local Revenue Sharing Board reimbursement to Manistee County for Board Member Per Diem and related expenses for the period of October 1, 2012, through September 30, 2013:

(Note: Per Diem payment method through County approved by the Revenue Sharing Board on April 14, 2003)

Meeting Date:	Per Diem	FICA	Workers Comp	Other
October 8, 2012 (Grant Presentations)	\$300.00	\$22.95	\$0.00	\$0.00
November, 2012 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
December 10, 2012 (Grant Awards)	\$300.00	\$22.95	\$0.00	\$0.00
January, 2013 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
February 11, 2013 (Organizational Meeting)	\$300.00	\$22.95	\$0.00	\$0.00
March, 2013 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
April 8, 2013 (Grant Presentations)	\$300.00	\$22.96	\$0.00	\$0.00
May, 2013 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
June 10, 2013 (Grant Awards)	\$300.00	\$22.95	\$0.34	\$0.00
July, 2013 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
August, 2013 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
September, 2013 (no meeting)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$1,500.00	\$114.76	\$0.34	\$0.00

TOTAL AMOUNT DUE = \$1,615.10

Please make check payable to Manistee County and remit to the following address:

Manistee County Courthouse
Attn: Thomas D. Kaminski, County Controller/Administrator
415 Third Street
Manistee, MI 49660