



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Jim Krolczyk
VICE-CHAIRPERSON
Ken Hilliard

Mark Bergstrom
Alan Marshall
Richard Schmidt
Brook Shafer
Karl Waitner

CLERK
Jill Nowak
(231) 723-3331
CONTROLLER/ADMINISTRATOR
Thomas Kaminski
(231) 398-3500

DRAFT

MANISTEE COUNTY TECHNOLOGY/INFORMATION COMMITTEE REPORT

Thursday, January 31, 2013
2:30 P.M.

County Board of Commissioners' Meeting Room
Manistee County Courthouse

Members Present: Richard Schmidt, Chair/County Commissioner; Mark Bergstrom, County Commissioner; Gordon McLellan, Network Administrator; Rob Carson, County Planner; Kris Randall, 19th Circuit Court Administrator; Heather Vasquez, Equalization Department; Kathi Lynn, 85th District Court (arrived at 2:45 P.M.); Marylynn Wrzesinski, Register of Deeds; Jill Nowak, County Clerk; Roger Elbers, Equalization Director; Tom Kaminski, County Controller/Administrator; and Rachel Nelson, Finance Assistant/Recording Secretary

Members Absent: Russell Pomeroy, County Treasurer; Captain Robert Lancaster, Sheriff's Department; Bruce Schimke, Maintenance Supervisor; Ford Stone, Prosecuting Attorney; Deidre Robison, Probate Court Register; and David Thompson, Friend of the Court

Others Present: Meg LeDuc, Manistee News Advocate

Mr. Schmidt called the meeting to order at 2:30 P.M.

ITEMS REQUIRING BOARD ACTION

Mr. McLellan presented a quote for the annual renewal of the hardware and software warranty for the Courts' AS/400 system (APPENDIX A). Ms. Randall reminded the Committee that 40% of the cost would be reimbursed from Benzie County. Mr. McLellan explained that the IBM After License Fee for \$1,750 is due to the license fee and fiscal year not being in sync and having to re-enroll the machine. Ms. Randall stated that she feels this fee is unfair, and the Committee directed Mr. McLellan to try to get the fee removed. After discussion,

Mr. Schmidt recommended that the IBM hardware and software warranty for the Courts' AS/400 system be renewed at a cost not to exceed \$4,973.25. No alternative recommendation was proposed.

Ms. Nowak stated that she would like to be able to access her emails from outside the Courthouse and be able to respond to messages. Currently, emails can be accessed from outside the Courthouse as read only. Mr. McLellan stated that he can enable external email

access, but everyone would be required to create a stronger password, referred to as password complexity, to prevent hacking and would also be required to change their password occasionally. The Committee agreed that stronger passwords are good anyway, and felt that external email access should be granted.

Mr. Schmidt recommended that password complexity be enabled for all Manistee County employees, and external email access be granted. No alternative recommendation was proposed.

ITEMS NOT REQUIRING BOARD ACTION

Mr. Elbers reminded the Committee that the new aerials will be taken in April. Currently, the aerial photos are not available online for the general public. Mr. Elbers stated that most counties in Michigan now provide this service for the general public, and it is a good economic development tool. Mr. Elbers estimates that approximately \$3,500 would be lost in revenues by making the aerials available online, but still feels the benefits outweigh this loss. It would cost approximately \$2,700 to put the aerials online this fall and approximately \$330 annually to maintain them. The Committee directed Mr. Elbers to move forward with planning to make the aerials available online in the fall of 2013.

Ms. Vasquez stated that Mr. McLellan installed a free program for the County's FTP site (file transfer protocol). The site is more user friendly than the previous one and allows large files to be exchanged over the internet. Other departments can use the site also if they need to.

Ms. Nowak stated that she is still researching the options to be able to accept credit card payments at the Clerk's Office. The Treasurer's Office is also interested, and District Court and the Sheriff's Office currently accept credit cards. Ms. Nowak feels that being able to slide the credit card at the window would be the best option, and she will continue to work on this issue.

The Committee set their 2013 meeting dates for 10:00 A.M. in the Board of Commissioners meeting room as follows:

Thursday, February 28, 2013
Thursday, March 28, 2013
Thursday, April 25, 2013
Thursday, May 23, 2013
Thursday, June 27, 2013

Thursday, July 25, 2013
Thursday, August 22, 2013
Thursday, September 26, 2013
Thursday, October 24, 2013
Thursday, November 21, 2013

Mr. McLellan stated that Merit will be having their annual town hall meeting in Traverse City on February 7, 2013, and invited the Commissioners on the Technology Committee to attend.

There being no other business to come before the Committee, the meeting was adjourned at 3:30 P.M.

Richard Schmidt, County Commissioner

Mark Bergstrom, County Commissioner



IBM Maintenance

Quote #: 001088 Version: 2

Prepared For
 19th Circuit Court
 Kris Randall
 415 3rd Street
 Manistee, MI 49660

Ship To
 19th Circuit Court
 Kris Randall
 415 3rd Street
 Manistee, MI 49660

Prepared By
 Rich Johnston
 Phone: (313) 885-0119
 Email:
 Rich.Johnston@dmctechgroup.com

Line	Qty	Part #	Description	Price	Extended
Hardware					
1	1	IBM-HVMA	1 Year IBM 24x7 Hardware Maintenance on iSeries 9405-520 s/n A30A0 - 01/20/2013 thru 01/19/2014	\$1,793.26	\$1,793.26
2	1	IBM-SWMA-BASE-P05	IBM 1 Year 24x7 Software Maintenance on System i 9405-520 s/n A30A0 - 01/20/2013 thru 01/19/2014	\$1,429.99	\$1,429.99
3	1	IBM-SWMA-ALF	IBM After License Fee	\$1,750.00	\$1,750.00
Hardware Subtotal					\$4,973.25

Terms and Conditions Payment due upon receipt of invoice. Taxes, shipping, handling and other fees may apply.

Quote Summary

			Subtotal	\$4,973.25
			Tax	\$0.00
			Total	\$4,973.25
Signature _____	PO Number _____	Date _____		