



**MEMBERS:**  
Dennis Bjorkquist, Chairperson  
Ken Hilliard, Vice-Chairperson  
Colleen Kenny, Secretary

## MINUTES

Monday, December 10, 2012  
5:00 P.M.

Manistee Township Hall  
410 Hoiden Street, Manistee, Michigan

Members Present: Dennis Bjorkquist, Chairperson; Ken Hilliard, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Administrative Support; Jeri Lyn Prielipp, Recording Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. Roll call was taken. The Pledge of Allegiance was recited.

The Chairman requested approval of the meeting Agenda.

**There was a motion by Ms. Kenny, supported by Mr. Hilliard to approve the Monday, December 10, 2012 Meeting Agenda, as presented. Motion carried.**

The Chairman then requested approval of the minutes from the Monday, October 8, 2012 meeting of the Manistee Local Revenue Sharing Board.

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to approve the minutes from the Monday, October 8, 2012 meeting of the Manistee Local Revenue Sharing Board, as presented. Motion carried.**

There was no correspondence for the Board to review. Mr. Hilliard announced that prior to the meeting Pleasanton Township returned \$13,450 of the \$30,000 "Other Lawful Local Government Purpose" grant that was awarded on June 11, 2012 to Pleasanton Township to be used to replace the town hall roof.

The Board next discussed scheduling the 2013-Cycle I grant application deadline.

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to set the 2013-Cycle I grant application deadline for Friday, March 1, 2013, and any applications that are not submitted to the County Controller/Administrator's Office, 415 Third Street, Manistee, Michigan, 49660, by the 5:00 P.M. deadline will not be considered. Motion carried.**

The Chairman next requested the Board's consideration to approve payment to Manistee County in the amount of \$12,500.00, which is 50% of the \$25,000.00 administrative fees due pursuant to approved agreement.

**There was a motion by Ms. Kenny, supported by Mr. Hilliard to approve payment of 50% of the 2012 annual administrative fee to Manistee County in the amount of \$12,500.00.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

At the request of the Chairman, Mr. Kaminski provided the Board with an explanation of the finance report. He announced that \$893,145.07 was received approximately November 30<sup>th</sup> in 2% funds from the casino. These funds are on deposit with the County Treasurer. He explained that aside from the 2% funds received, all the other figures that were reported at the last meeting remain the same. The account balance as of December 9, 2012 is \$2,415,720.43. Mr. Kaminski then went on to explain the 2012 Cycle II Estimated Grant Distribution, which takes into account the \$12,500 invoice approved for payment tonight, estimated interest earnings, and retaining \$10,000 in reserve, which leaves a balance of \$1,500,705.36; of which \$121,042.67 is the minimum amount required for distribution in the form of Public Safety Grants for Cycle II-2012. Mr. Kaminski explained that the maximum 2012 P.I.L.T. grant obligation which the Board will consider this evening (and which will be paid in February 2013) is currently at \$1,365,650.07. The balance remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants is \$14,012.62. Mr. Kaminski added that the Board could also take into consideration the \$13,450 that was returned by Pleasanton Township.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle II-2012 Grant Applications.

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to award \$9,836 to Manistee County on behalf of the State Sheriff's Chief's Enforcement of Narcotics Team (SSCENT) to purchase 8 point blank assault one tactical vests with XPIIIA ballistics and point blank level III/IV armor plates.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Hilliard, supported by Mr. Bjorkquist to award \$19,606 to the Onekama Township Fire Department and the Bear Lake Township Fire Department for the purchase of fire/emergency safety equipment to be used in emergency response calls.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$4,100 to the City of Manistee Police Department to purchase Police Officer safety equipment.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$16,923 to the City of Manistee Fire Department for the purchase of advanced life support medical equipment and supplies.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to award \$10,500 to the Arcadia Township Fire Department to purchase a complete slide and skid unit from Kimteck Corporation containing a 13 HP Darley-Davey pump, 160 gallon water tank, foam and all applicable brush fire equipment installed.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Hilliard, supported by Mr. Bjorkquist to grant a partial award of \$9,396 to West Shore Medical Center to be used toward the purchase of pediatric capable AEDs.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to award \$10,000 to the Manistee County Firefighters Association to pay for aircraft fire training at the Manistee Blacker Airport in the late spring of 2013.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to grant a partial award of \$2,500 to the Village of Eastlake Fire Department to fund the training of 3 EMS personnel.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$7,313 to the Manistee County Sheriff's Office to purchase 8 compact/portable cameras for the fleet of patrol vehicles and 2 specialized cameras with all accessories for Evidence Technicians and Accident Investigators.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard to award \$18,000 to the Manistee County Sheriff's Office/Emergency Management Coordinator to purchase equipment for the Emergency Operations Center (EOC).**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to award \$12,500 to the Cleon Township Fire Department to purchase up to 5 sets of structural firefighting protective equipment.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Chairman then directed the Board's attention to Category II, 2012 Payment in Lieu of Taxes.

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny authorize the 2012 P.I.L.T. payment in the total amount of \$1,365,650.07 to the following applicants:**

**West Shore Community College (operating 3.0907 mills) in the total amount of \$117,065.08.**

**Manistee Intermediate School District in the total amount of \$87,116.09, which is:**

**A) Operating (.3000) = \$11,362.97**

**B) Special Education voted (2.0000) = \$75,753.12**

**Manistee Area Public Schools in the total amount of \$771,924.29, which is:**

- A) Non Homestead (18) = \$681,778.08**
- B) School Debt (2.3800) = \$90,146.21**

**Manistee County in the total amount of \$319,208.48, which is:**

- A) County Operating (5.5000) = \$208,321.08**
- B) County Library (1.0000) = \$37,876.56**
- C) County Medical Care (.5000) = \$18,938.26**
- D) County 9-1-1 (.8000) = \$30,301.25**
- E) Dial-A-Ride (.3276) = \$12,408.36**
- F) Council on Aging (.3000) = \$11,362.97**

**Manistee Township in the total amount of \$70,336.13, which is:**

- A) Operating (1.5000) = \$56,814.84**
- B) 1% Admin. Fee (\$1,352,128.78 x 1%) = \$13,521.29**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Board next continued to consider the grant applications submitted under both the Public Safety and the Other Lawful Local Government Purposes category for Cycle 2012-II.

**There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard to award \$3,000 to the Manistee Recreation Association as matching funds for the purchase of a set of soccer goals to be used by both Manistee Public Schools and the Manistee Recreation Association soccer programs.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard to award \$8,000 to the Manistee County Library as partial funding to purchase Viewscan equipment to view and print pages of the local newspapers, federal census schedules, crew lists of vessels arriving in Manistee, and other microfilms of historical material.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$10,000 to the Manistee Public Education and Government Commission (PEG Commission) to purchase a new server for the Manistee Public Access (MPA) channel.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Chairman asked Mr. Kaminski to provide a running tally of what had been disbursed and/or what funds were leftover. It was determined that \$21,000 was awarded this evening in the "Other Lawful Local Government Purposes" category and there was \$369 yet to be disbursed to meet the Public Safety obligation.

**There was a motion by Mr. Hilliard, supported by Ms. Kenny to carry over the \$369 remaining balance to satisfy the Public Safety obligation and that those funds be retained and earmarked for the Cycle I-2013 Public Safety obligation.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; Hilliard; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Chairman sought direction from the Board on whether or not they wished to disburse any remaining funds. After this brief discussion,

**There was a motion by Mr. Bjorkquist, supported by Mr. Hilliard that any remaining grant funds will be carried over to Cycle I-2013. Motion carried.**

The Chairman thanked everyone who submitted applications under Cycle II-2012 and for their efforts to correctly complete the applications. He added that the 2% check that was received in November that is on deposit with the County is one of the smallest received and if that trend continues, the Board's job will become easier or more difficult.

The Chairman announced that the scheduled meetings of the Manistee Local Revenue Sharing Board are scheduled for 5:00 P.M. at Manistee Township Hall as follows:

Monday, January 14, 2013 (Biennial Selection Meeting pursuant to Section 6.6 of the Bylaws, as amended)

Monday, February 11, 2013 (Annual Organizational meeting pursuant to Section 6.7 of the Bylaws, as amended)

Mr. Kaminski indicated that he will notify the Chairman if the City of Manistee is the only applicant to be considered at the January 14, 2013 Biennial Selection Meeting.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 6:00 P.M.

Respectfully submitted,

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Colleen Kenny, Secretary

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